



Woods Hole, Martha's Vineyard and Nantucket Steamship Authority

Revised July 14, 2025 2:35 PM
Posted July 11, 2025 9:45 AM

STEAMSHIP AUTHORITY

Tuesday, July 15, 2025 – 10:00 AM

**Oak Bluffs Town Hall
56 School Street
Oak Bluffs, MA 02557**

NOTE: This meeting will be open to the public; however, the public may participate virtually in the meeting, including Public Comment, by visiting <https://us02web.zoom.us/j/87417009198> or by going to zoom.us and using meeting ID 874 1700 9198. Participants can also use the same meeting ID and join telephonically by calling one of the following numbers: (669) 900-6833, (346) 248-7799, (929) 436-2866, (253) 215-8782, (301) 715-8592, or (312) 626-6799.

AGENDA

Item No. 1. Approval of Minutes

Minutes of the Authority's June 17, 2025, Meeting in Public Session

Item No. 2. Port Council's Report on Their July 1, 2025, Meeting

Item No. 3. General Manager's Report

This report will be presented by the General Manager, Robert B. Davis, and will include the following:

- a) Updates on Current Projects including:**
 - i) M/V Monomoy Status**
 - ii) Woods Hole Terminal Reconstruction Project Update**
 - iii) Woods Hole Terminal Traffic Mitigation & Safety Measures**
- b) M/V Aquinnah Performance Update**

Our mission is to operate a safe, efficient, and reliable transportation system for the islands of Martha's Vineyard and Nantucket with a commitment to sustainability, accessibility, our port communities, and public engagement.

**228 Palmer Avenue
Falmouth, MA 02540
(508) 548-5011**

Item No. 4. Treasurer/Comptroller's Report

This report will be presented by the Treasurer/Comptroller, Mark K. Rozum, and will include the following:

- a) Results of Operations – Business Summary for the Month of May 2025
- b) RSM Engagement

Item No. 5. Procurement

- a) Request for Authorization to Purchase Two (2) New Electric Shuttle Buses
- b) Request for Authorization to Execute Change Order No. 1 to Purchase Order No. 41061 with AGM Marine Contractors. Inc.

Item No. 6. Old/New Business

- a) Update from General Manager Search Committee
- b) Update from IT Executive Steering Committee

Item No. 7. Public Comment

MEETING IN EXECUTIVE SESSION TO FOLLOW (See Next Page)

STEAMSHIP AUTHORITY
Tuesday, July 15, 2025 – 10:00 AM

Oak Bluffs Town Hall
56 School Street
Oak Bluffs, MA 02557

EXECUTIVE SESSION MEETING AGENDA

Item No. 1. Minutes

- a) Approval of the Minutes of the June 17, 2025, Meeting in Executive Session

Item No. 2. Contract Negotiations with Non-Union Personnel

- a) The Authority's Employment Contract with its General Manager, Robert B. Davis

***M/V Monomoy* Conversion at Alabama Shipyard**

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

Board Meeting July 15, 2025

MV Monomoy Anchor Chain Preservation



06/27/2025

07/15/2025

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

2

MV Monomoy Rescue Boat Installation



06/27/2025

07/15/2025

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

3

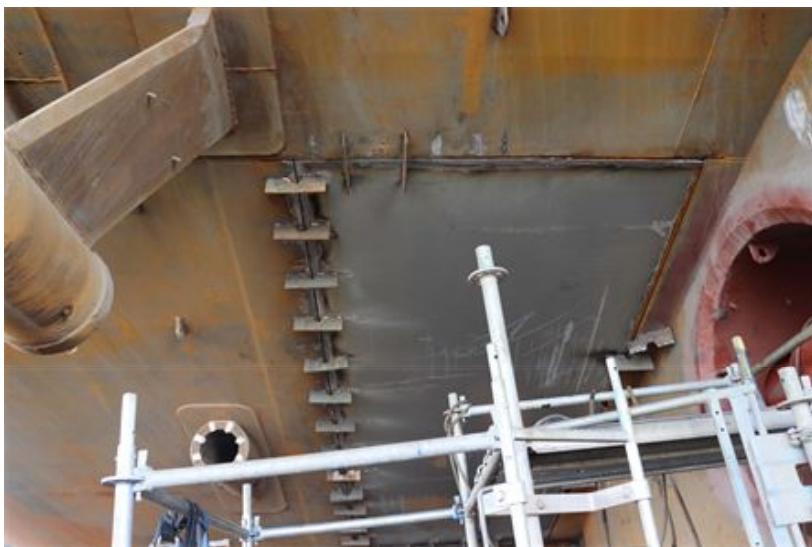
MV Monomoy Tunnel Thruster



Forward Bow Thrusters

06/27/2025

MV Monomoy Steel Renewals



Port Insert



Starboard Insert

06/27/2025

MV Monomoy Skeg Extension



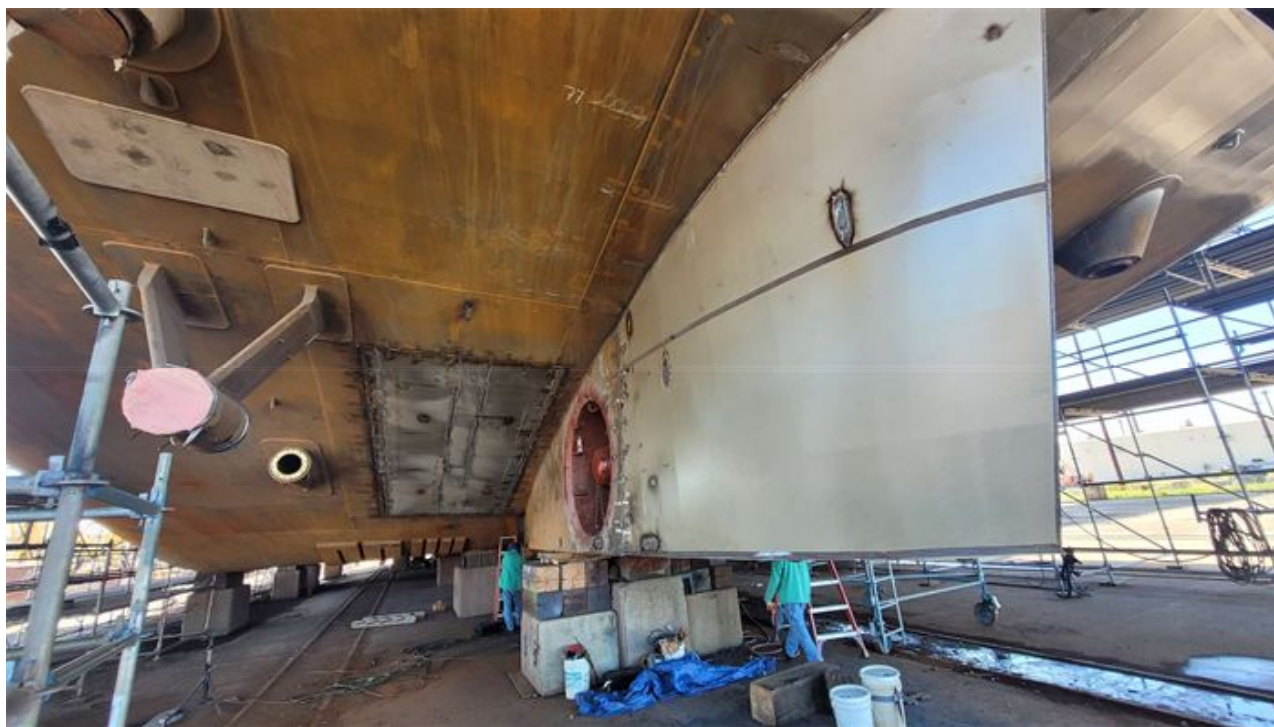
06/27/2025

07/15/2025

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

6

MV Monomoy Skeg Extension Weldout



07/10/2025

07/15/2025

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

7

MV Monomoy Bridge Console



06/27/2025

07/15/2025

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

8

MV Monomoy Main Engine Overhauls



07/15/2025

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

9

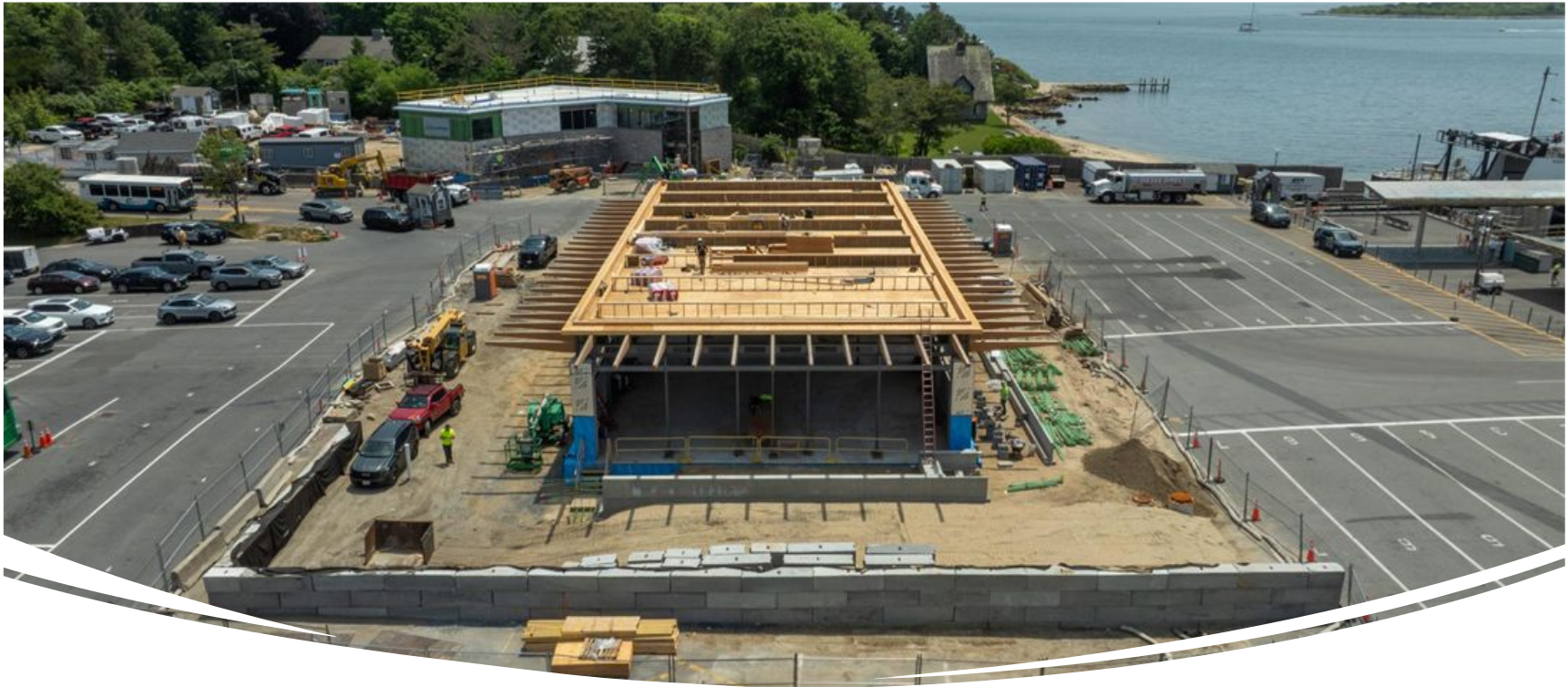
MV Monomoy Milestones

- | | |
|----------------------|-----------|
| • New Bulwarks Stern | Complete |
| • Mid-body Removal | Complete |
| • Vessel Un-docking | 26 Aug 25 |
| • Stability Test | 29 Aug 25 |
| • Sea Trials | TBD |
- Note: Vessel Un-docking slipped to 26 Aug 25 due to un-docking schedule of Dredge Wheeler on the Alabama Dry dock

M/V Aquinnah M/V Barnstable MV Monomoy Financial Snapshot

as of July 9, 2025

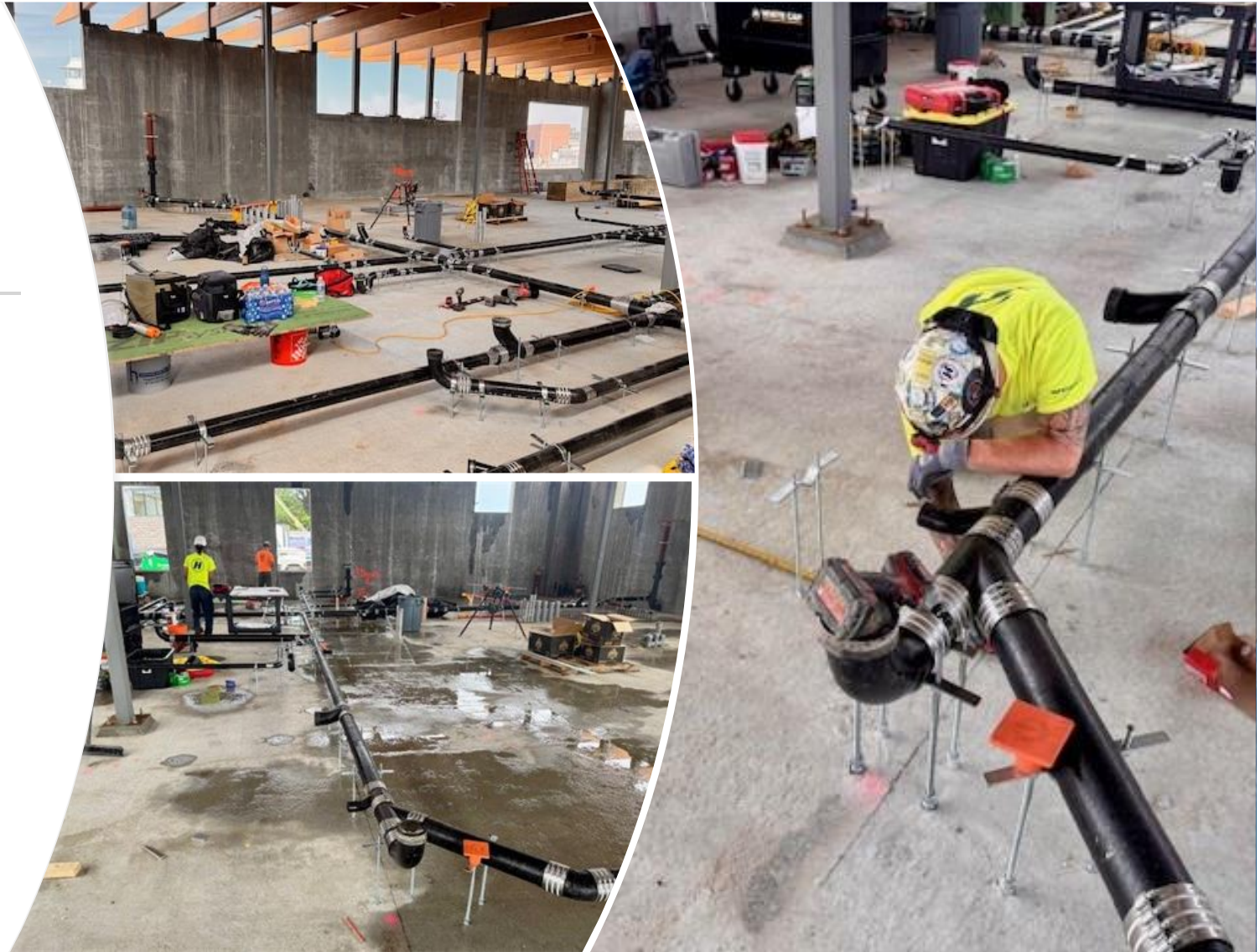
Project: M/V Aquinnah, M/V Barnstable and M/V Monomoy					
	Budget	Payments Made to Date	Outstanding Commitments and Allowances	Current Estimate	Change from Budget
Vessel Acquisition	17,483,332	17,483,332	-	17,483,332	-
Design & Engineering	350,000	459,238	40,762	500,000	150,000
General Construction					
Original Contract - MV Aquinnah	13,705,158	13,705,158	-	13,705,158	-
Change Orders	-	4,585,142	-	4,585,142	4,585,142
Original Contract - MV Barnstable	13,705,158	13,705,158	-	13,705,158	-
Change Orders	-	3,913,320	-	3,913,320	3,913,320
Original Contract - MV Monomoy	17,000,000	13,406,822	3,593,178	17,000,000	-
Change Orders		-	2,768,138	2,768,138	2,768,138
Anticipated Additional Costs			-	-	-
Sub-Total	44,410,316	49,315,600	6,361,316	55,676,916	11,266,600
Owner Supplied Materials	4,500,000	6,226,144	1,382,495	7,608,639	3,108,639
SSA Personnel	1,550,000	2,892,816	127,572	3,020,388	1,470,388
Allowance for Contingencies	12,705,000	-	-	-	(12,705,000)
Total Amount	80,998,648	76,377,129	7,912,146	84,289,275	3,290,627



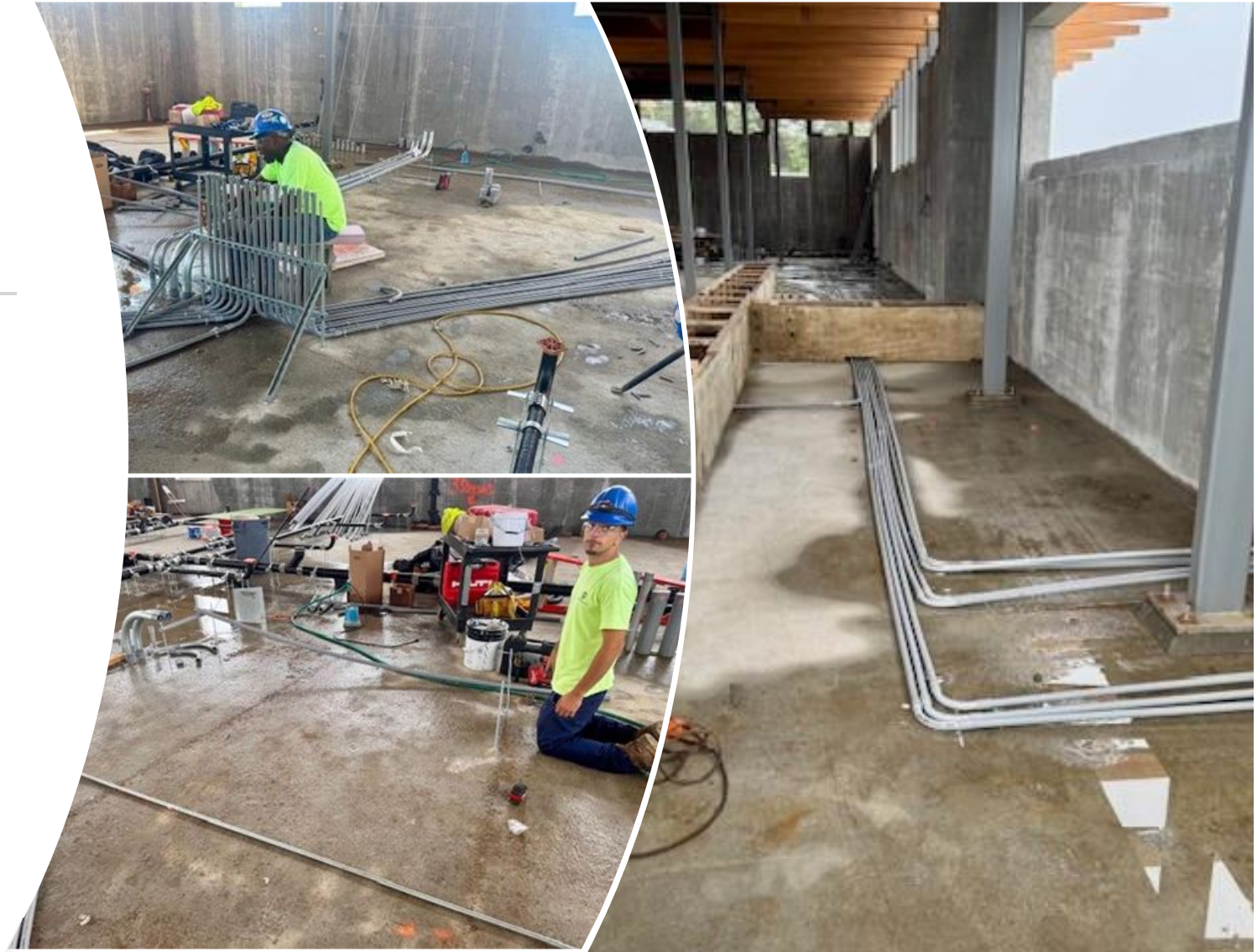
July 2025 Board Meeting Drone photo 6/23/2025

Presented by: Raeleen Bandini, ECC Project Manger 7/09/25

Plumbers install sub floor sanitary drainage lines for the restrooms at the Terminal Building.



Electricians installing electrical conduits for terrace lighting at the Terminal Building.



Roofer install roof vapor barrier at the Terminal Building and wall panel assembly for the copper cladding installation at the Utility Building



Stone siding completed
at the Utility Building.



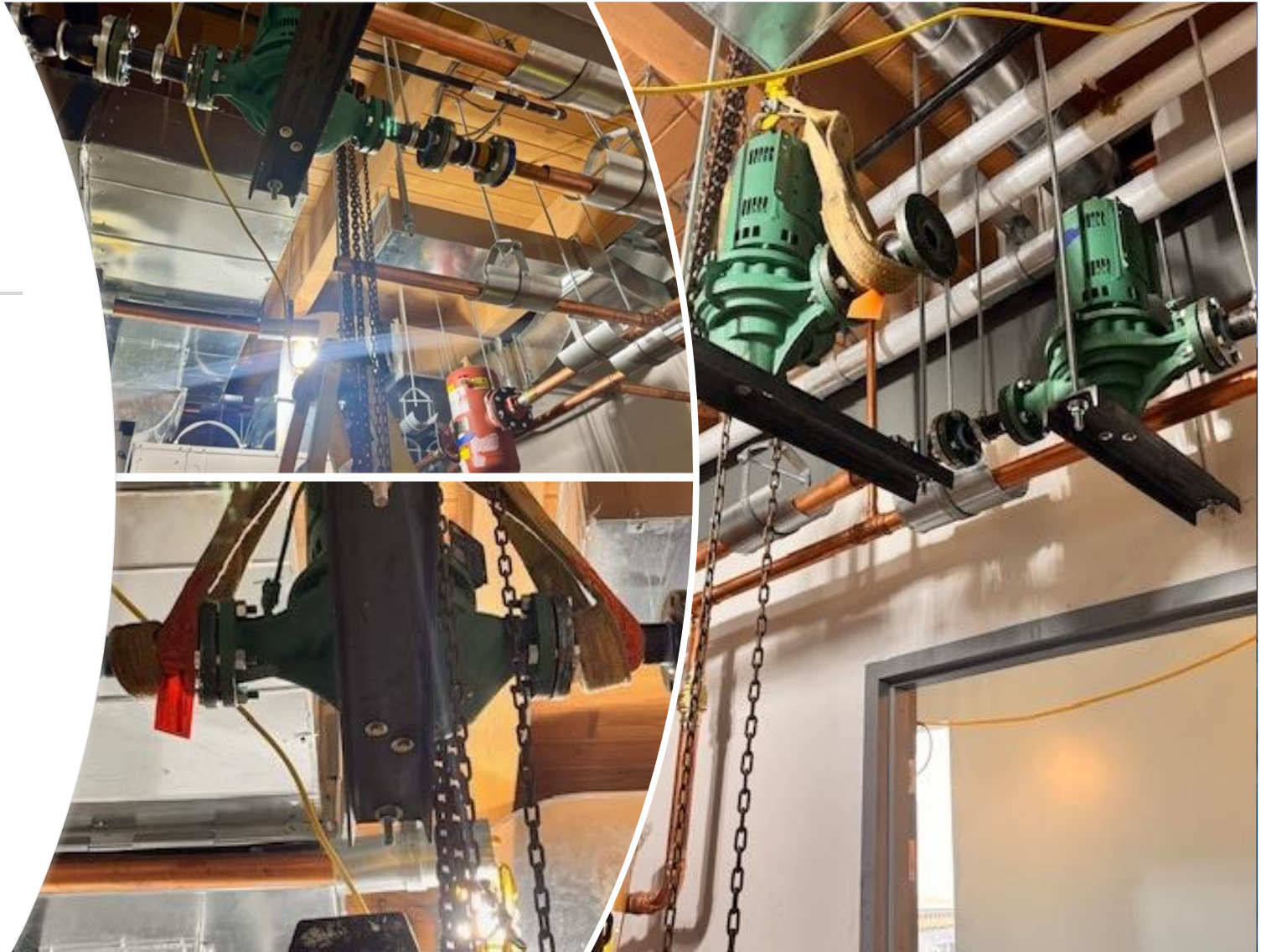
Curtain wall (windows)
touch up with caulking,
flashing and toggles at
the Utility Building



Electricians install conduit piping for main electrical feed lines to systems connecting the Utility and Terminals buildings. Main shutoff switches in photo #1



Pipe fitters install
pumps and circulators
in the Mechanical
Room at the Utility
Building



Install 3 layers of floor insulation throughout second floor of the Utility Building.



Painter's painting walls, trim, beams and doors at the Utility Building.



Metal workers Install roof access ladder in the Terminal Storeroom and duct venting in the Mechanical Room on second floor of the utility Building.



Carpenters Install
siding and roofing to
one attendant booth at
SSA request



CAPITAL EXPENDITURE STATUS REPORT
as of July 9, 2025

Project: Woods Hole Terminal Reconstruction - Utility & Terminal Buildings Construction

	<u>Budget</u>	<u>Payments Made to Date</u>	<u>Outstanding Commitments and Allowances</u>	<u>Current Estimate</u>	<u>Change from Budget</u>	
<u>Design & Engineering - Const Admin</u>	2,535,353	1,289,765	1,245,588	2,535,353	-	
<u>General Construction</u>						
Original Contract - Colantonio Inc.	32,134,531	13,610,890	18,523,641	32,134,531	-	42.40%
Change Orders	-	330,541	512,404	842,945	842,945	2.60%
Anticipated Additional Costs			-	-	-	
<u>General Construction</u>	<u>32,134,531</u>	<u>13,941,432</u>	<u>19,036,044</u>	<u>32,977,476</u>	<u>842,945</u>	
<u>Owner Supplied Materials</u>	-	426,020	(426,020)	-	-	
<u>SSA Personnel - 3 Years</u>	583,274	215,979	367,295	583,274	-	
<u>Allowance for Contingencies</u>	3,907,500	-	-	-	(3,907,500)	
<u>Total Amount</u>	<u>39,160,658</u>	<u>15,873,196</u>	<u>20,222,907</u>	<u>36,096,103</u>	<u>(3,064,555)</u>	

Woods Hole Terminal Traffic Mitigation & Safety Measures

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

07-15-2025

Crosswalks Repainted



07-15-2025

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

2

Designated Pick-up & Drop-off Area



07-15-2025

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

3

Extended Pedestrian Zone in Front of Temporary Terminal



07-15-2025

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

4

Segregated Bike Path on Steamship Property



Golf Cart to Assist Mobility Challenged Patrons



07-15-2025

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

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Limiting Inter-City Buses to One Each on Steamship Property



07-15-2025

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

7

Designated location for CCRTA bus on Steamship Property



07-15-2025

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

8

Additional Use of Back Booth



07-15-2025

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

9

Planned Repositioning of Entrance Booth



Additional Directional Wayfinding



Additional Police Details



07-15-2025

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

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Customer Communications

- Weekly eNews – advising of “No Standby – Reservations Only”
- Reservation Confirmation modified to include more detailed arrival information
- Email sent day prior to vehicle reservations reminding customers on arrival times and that there is no standby (~2,000 sent per day)
- Variable Message Sign on Rte. 28 Changed to “No Ferry Parking in Woods Hole”
- Sign at Palmer Ave Parking Lot indicating “No Ferry Parking in Woods Hole”

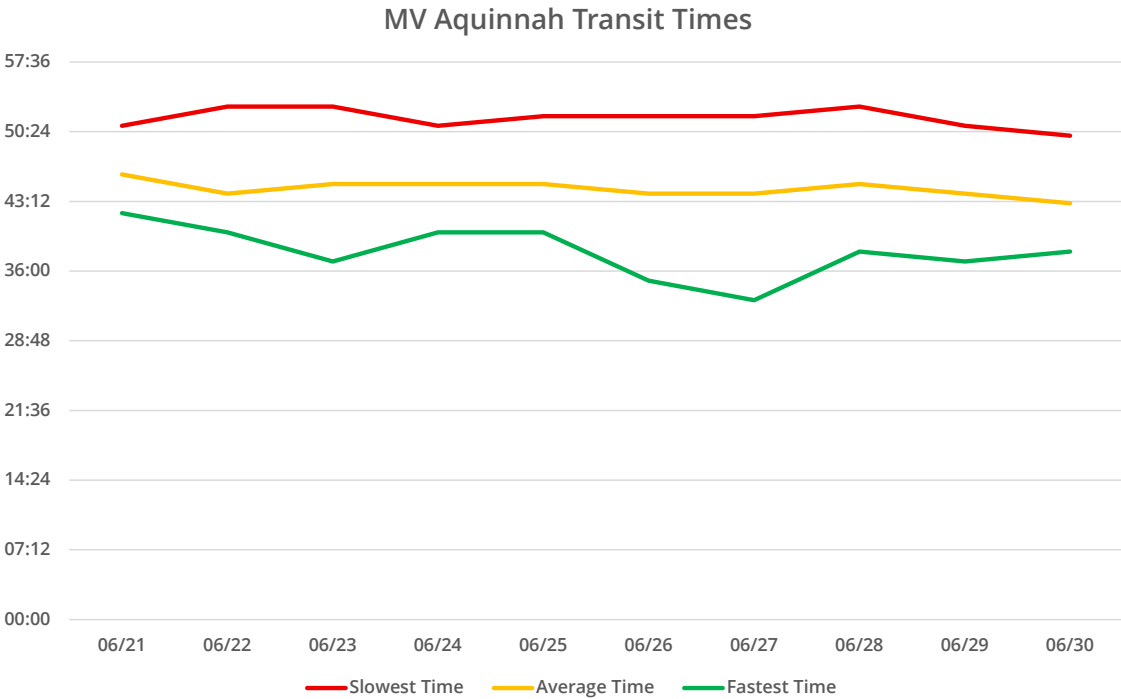
MV Aquinnah Performance Report

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

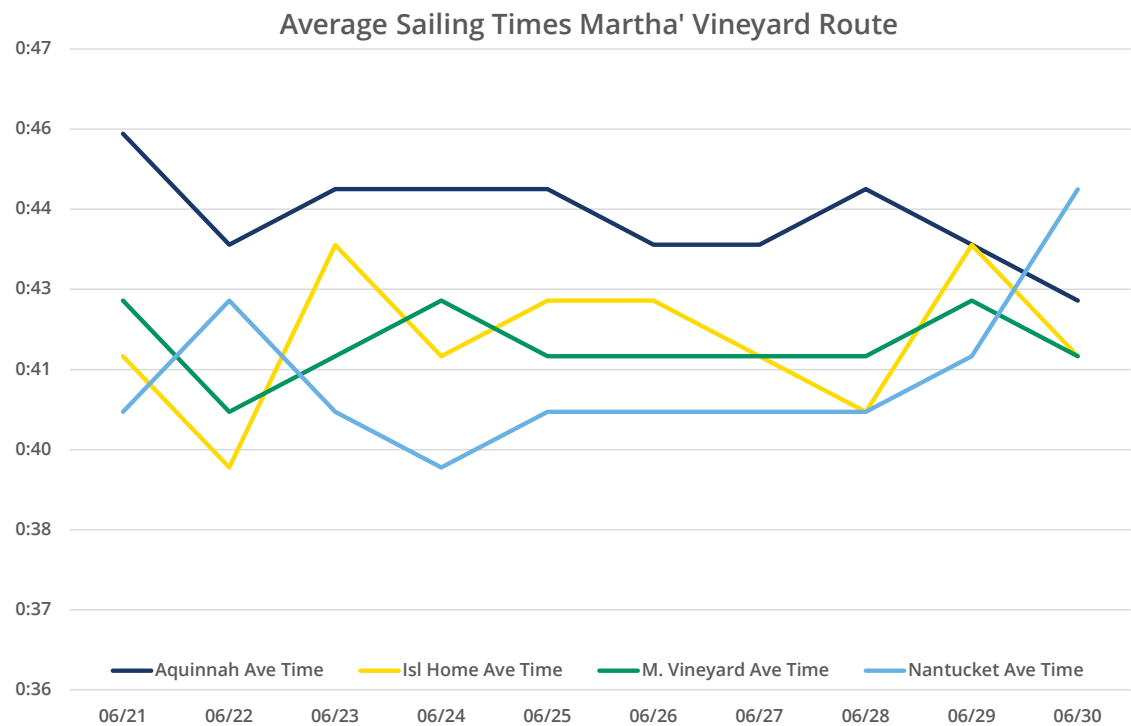
July 15, 2025



MV Aquinnah Sailing Times



Average Sailing Times Martha's Vineyard Route



MV Aquinnah Sample Load



07-08-2025 0530

Business Summary May, 2025

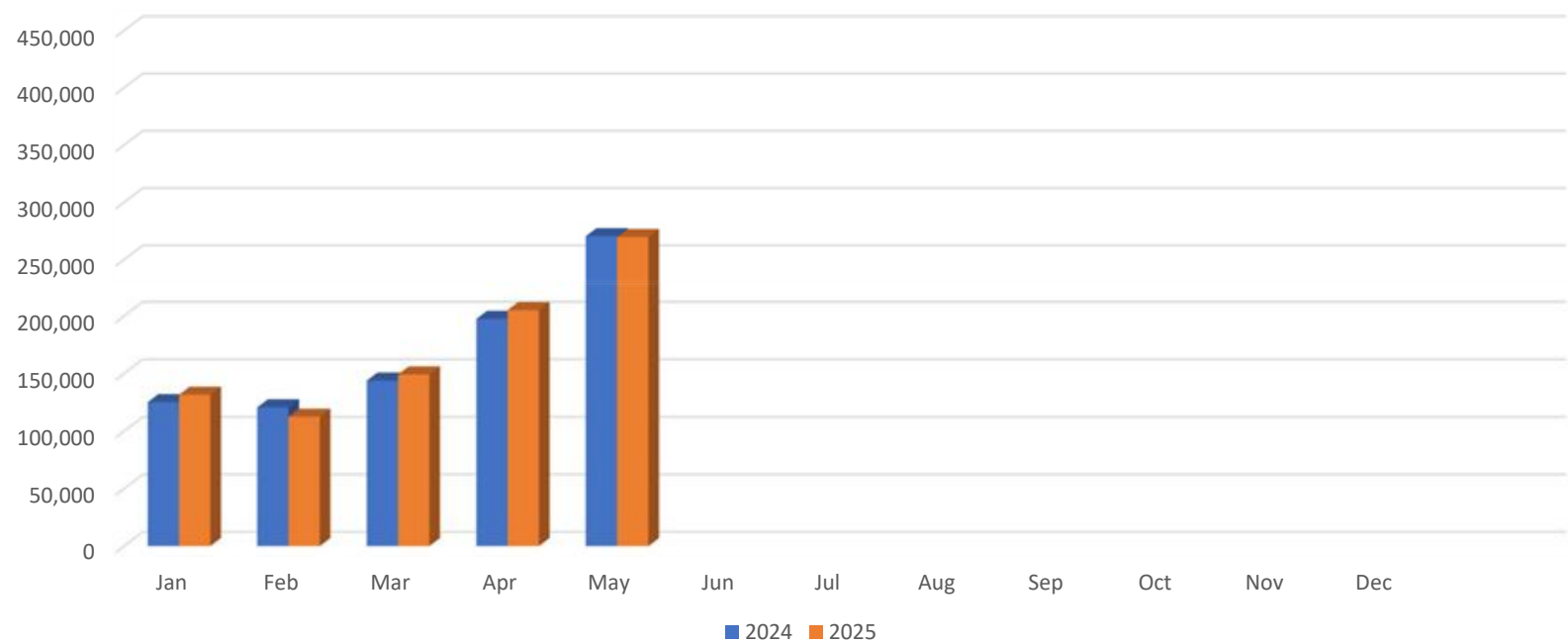
WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP
AUTHORITY

Board Meeting – July 15, 2025

Passengers Carried – May 2025 vs. 2024

		Monthly Variance	Monthly % Difference			YTD Variance	YTD % Difference
Martha's Vineyard Route	▼	-504	-0.2%		▲	9,690	1.3%
Nantucket Regular Ferry	▲	2,090	10.9%		▲	5,368	7.2%
Nantucket Fast Ferry	▼	-2,378	-7.0%		▼	-4,502	-7.0%
Nantucket Route Subtotal	▼	-288	-0.5%		▲	866	0.6%
Total Passengers	▼	-792	-0.3%		▲	10,556	1.2%

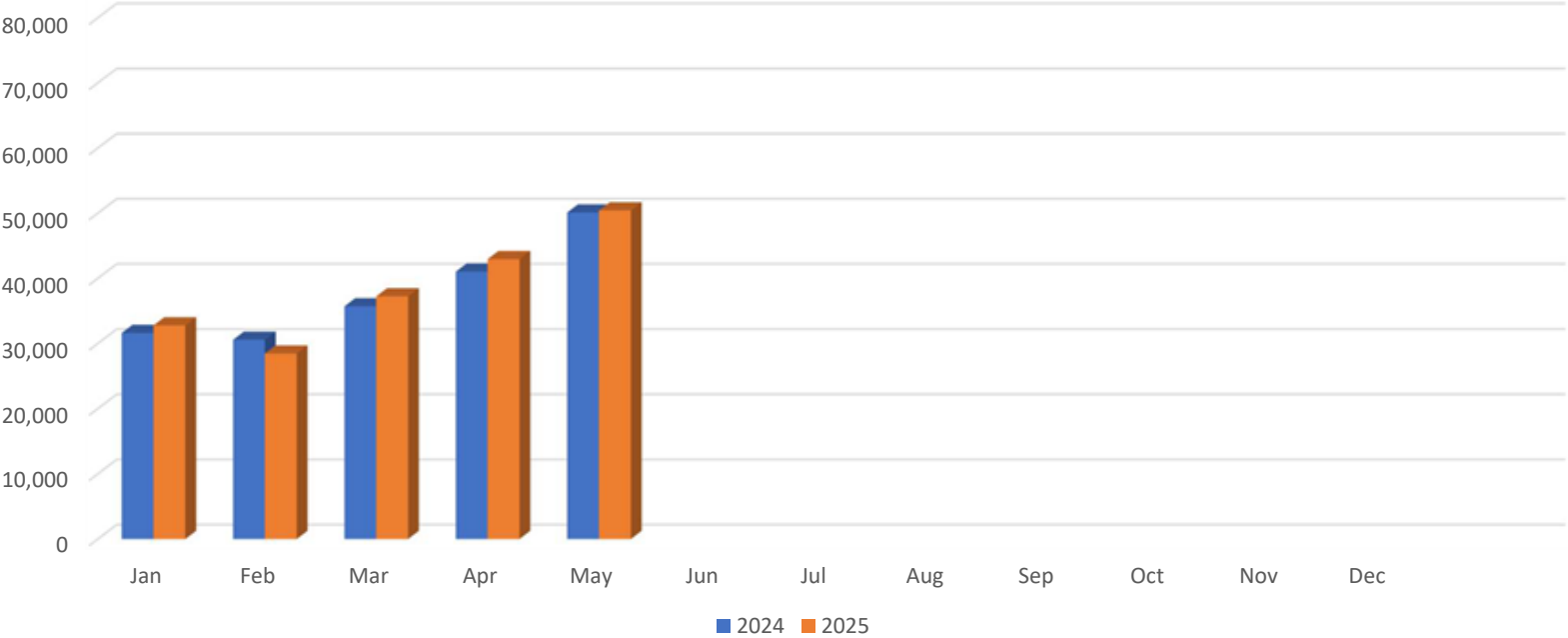
Passengers Carried 2024 - 2025



Vehicles Less than 20 ft. Carried – May 2025 vs. 2024

		Monthly Variance vs. 2024	Monthly % Difference vs. 2024			YTD Variance vs. 2024	YTD % Difference vs. 2024
Martha's Vineyard Route							
Standard Fare Autos	▼	-873	-4.3%		▼	-2,202	-3.8%
Standard Fare Trucks	▲	8	0.2%		▲	61	0.3%
Excursion Fare Autos	▲	449	3.2%		▲	2,561	3.9%
Excursion Fare Trucks	▲	244	6.2%		▲	1,404	7.4%
Total – Martha's Vineyard	▼	-172	-0.4%		▲	1,824	1.1%
Nantucket Route							
Standard Fare Autos	▲	29	0.8%		▼	-389	-4.1%
Standard Fare Trucks	▲	28	2.7%		▲	22	0.5%
Excursion Fare Autos	▲	302	18.4%		▲	1,011	11.0%
Excursion Fare Trucks	▲	130	15.1%		▲	366	8.0%
Total – Nantucket	▲	489	6.7%		▲	1,010	3.7%
Total Vehicles Less Than 20'	▲	317	0.6%		▲	2,834	1.5%

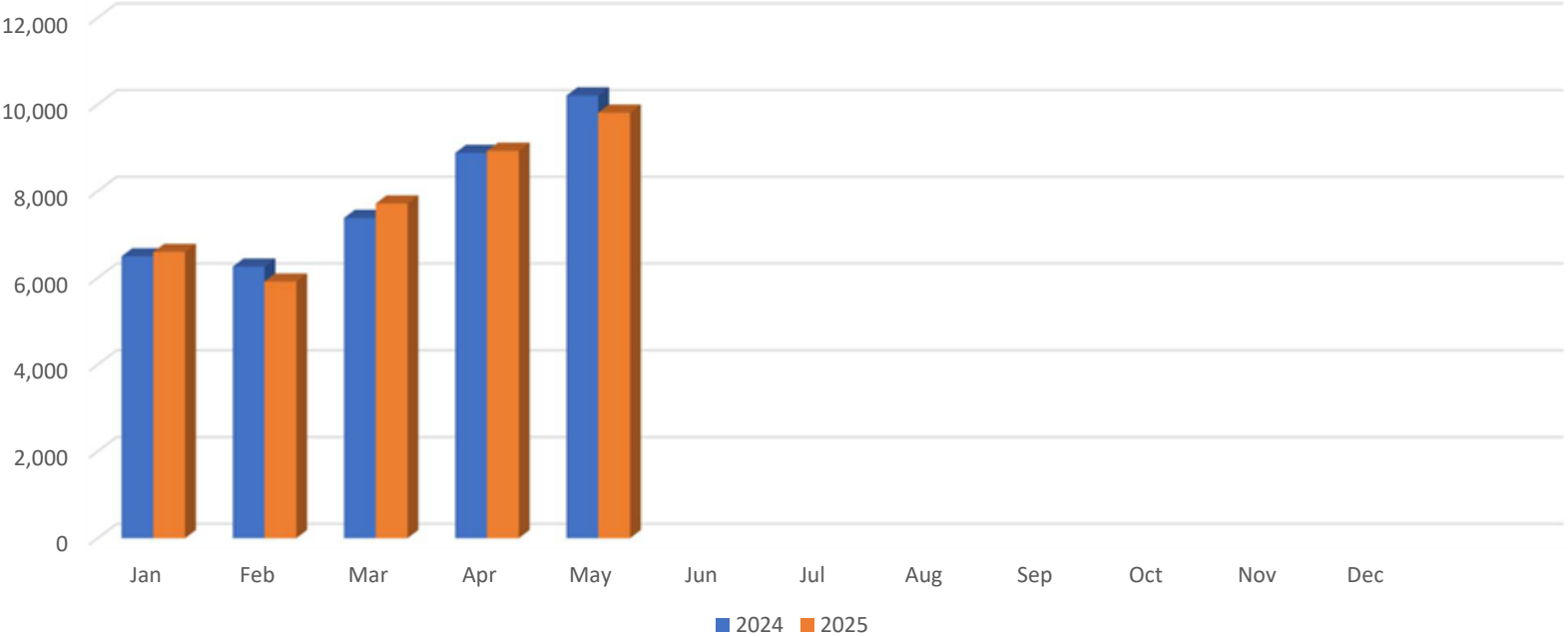
Vehicles Less than 20 Feet Carried 2024 - 2025

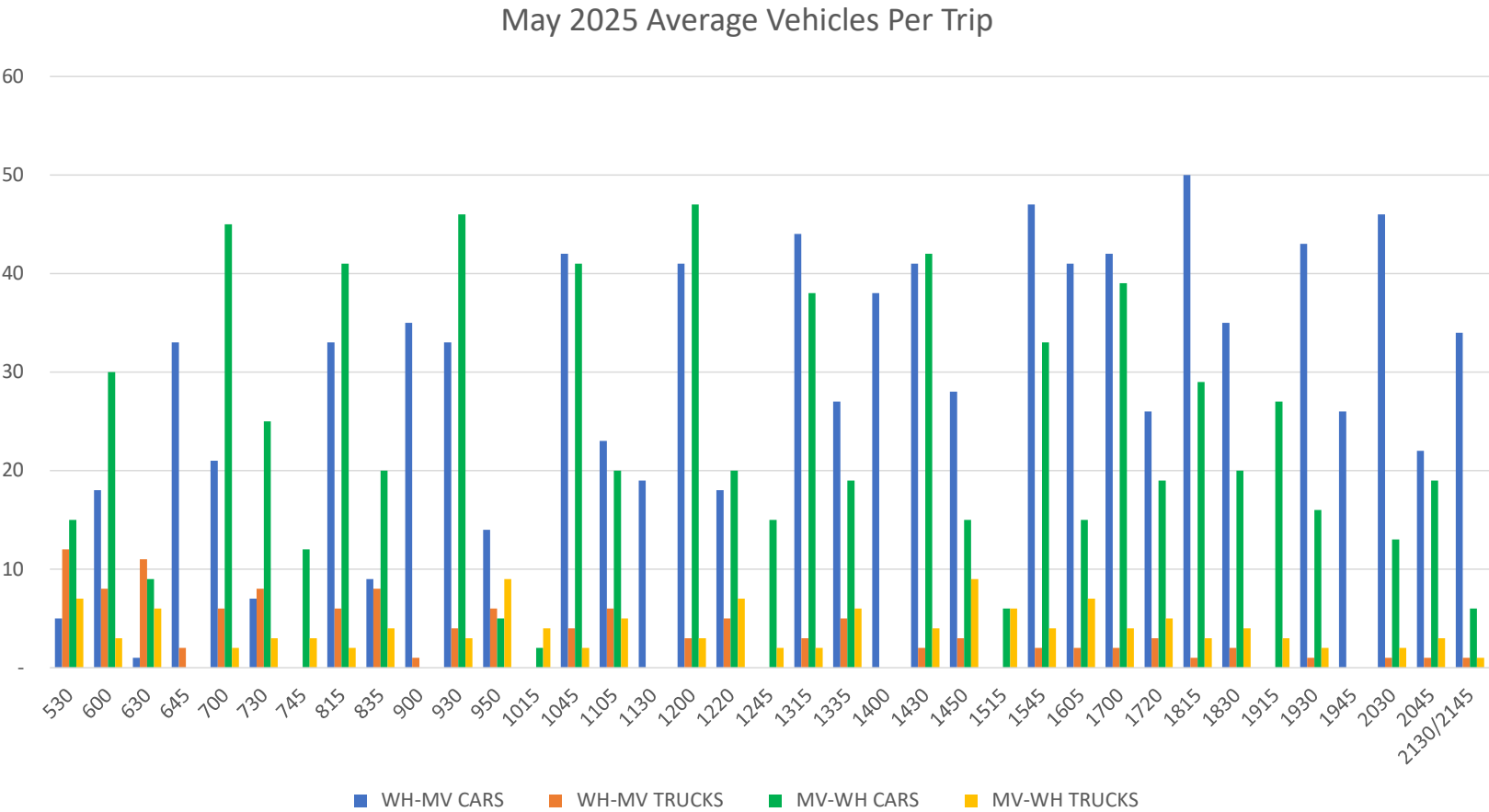


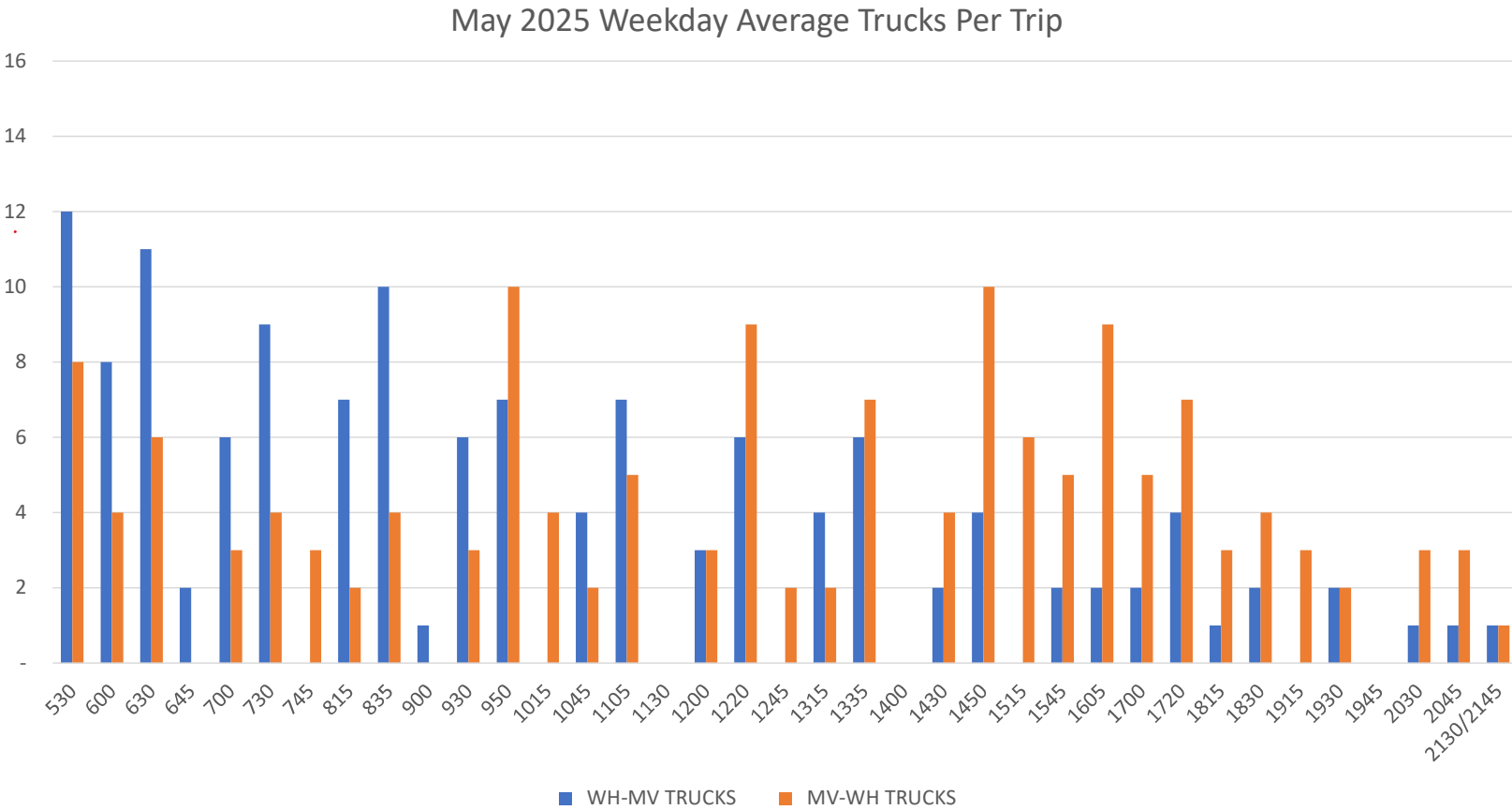
Freight Trucks (Trucks 20 ft and over) Carried May 2025 vs. 2024

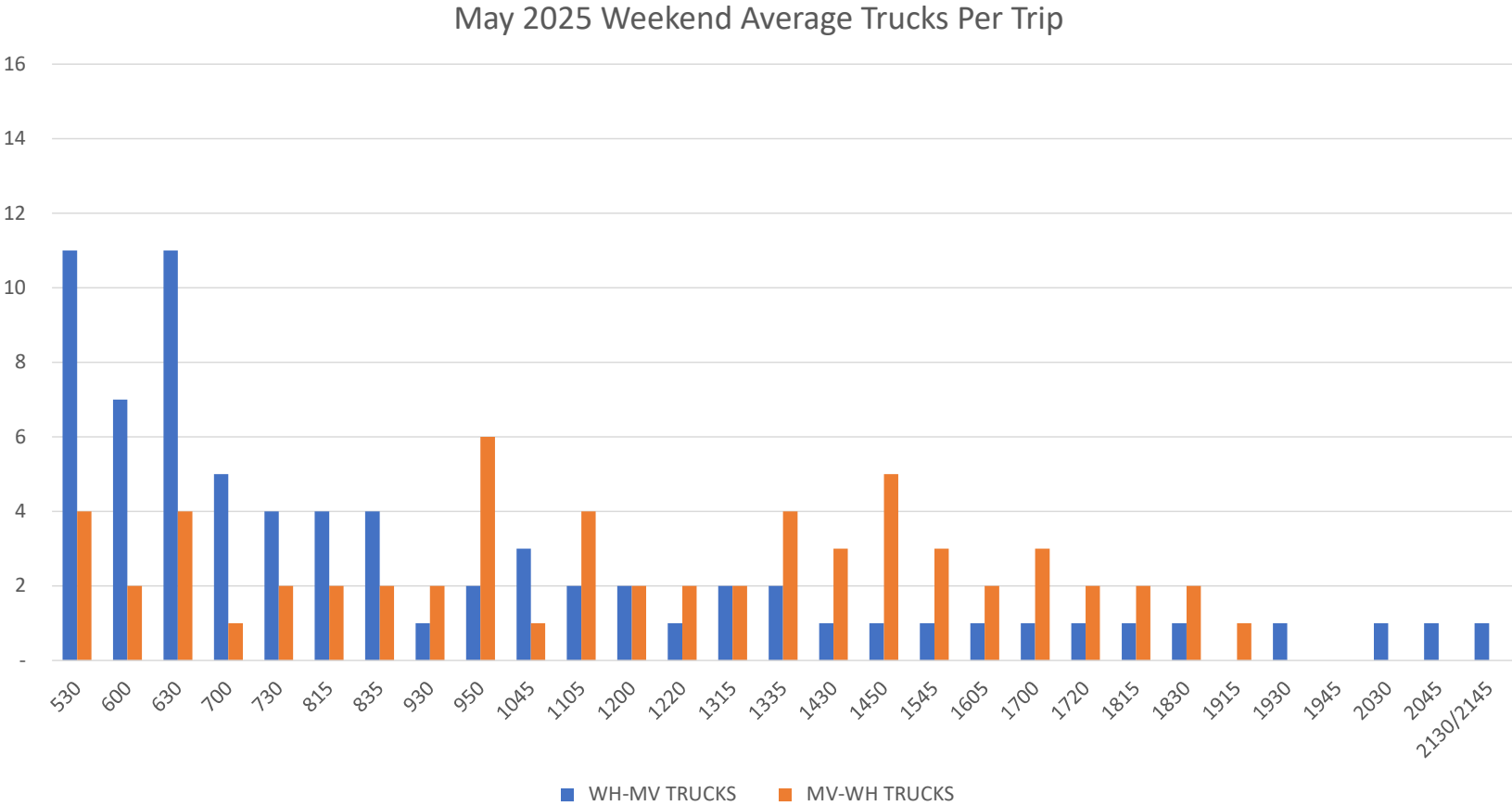
		Monthly Variance vs. 2024	Monthly % Difference vs. 2024			YTD Variance vs. 2024	YTD % Difference vs. 2024
Martha's Vineyard Route	▼	-509	-7.9%		▼	-487	-2.0%
Nantucket Route	▲	113	3.0%		▲	227	1.6%
Total Trucks	▼	-396	-3.9%		▼	-260	-0.7%

Trucks (20 Feet & Over) Carried 2024 - 2025





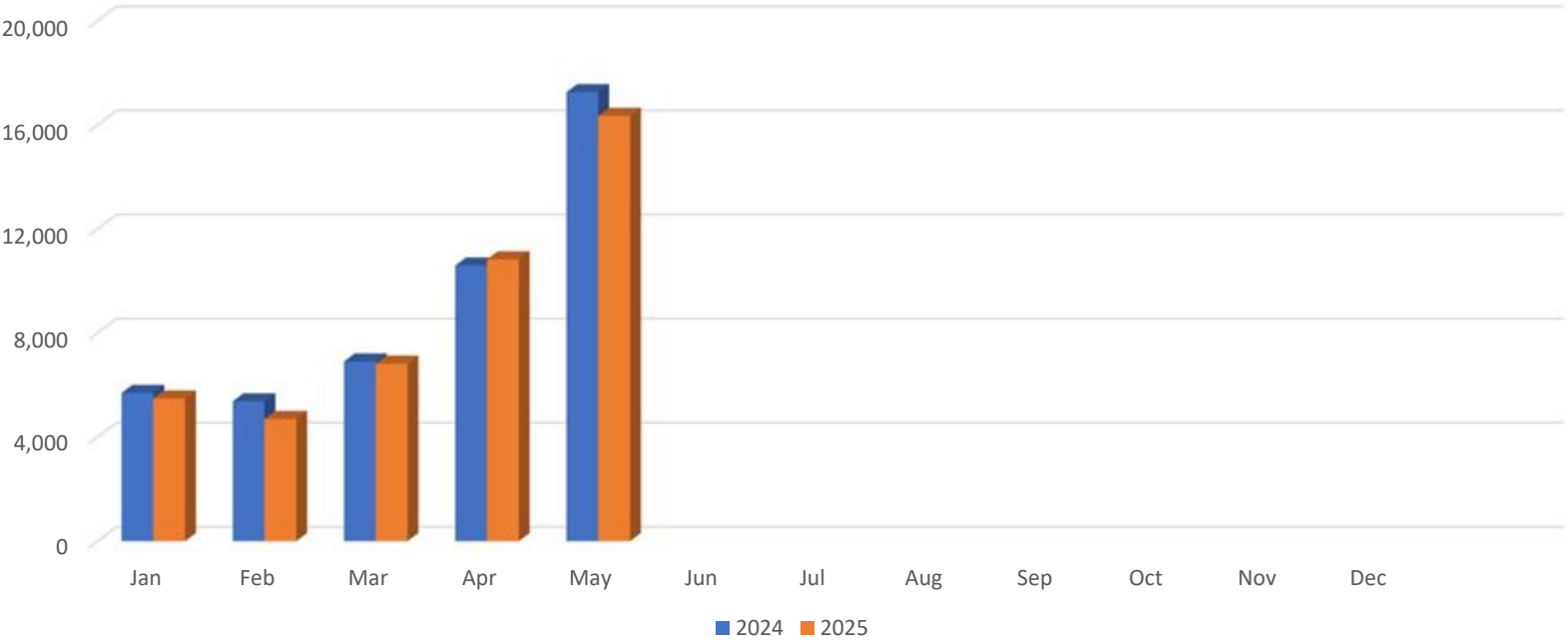




Cars Parked– May 2025 vs. 2024

		Monthly Variance vs. 2024	Monthly % Difference vs. 2024			Y-T-D Variance vs. 2024	Y-T-D % Difference vs. 2024
Martha's Vineyard Route	▼	-780	-5.7%		▼	-1,621	-4.2%
Nantucket Route	▼	-131	-3.8%		▼	-116	-1.6%
Total Cars Parked	▼	-911	-5.3%		▼	-1,737	-3.8%

Cars Parked 2024 - 2025



Trip Summary Report – May 2025

	Scheduled		Cancelled for						
MV Route	Budgeted	Available	Mechanical	Weather	Traffic	Schedule	Crew	Unscheduled	Total
May	1,510	12	4	32	29	0	0	17	1,474
YTD	6,322	27	15	123	144	0	0	21	6,088
YTD %			0.24%	1.94%	2.27%	0.00%	0.00%		
NT Route	Budgeted	Available	Mechanical	Weather	Traffic	Schedule	Crew	Unscheduled	Total
May	840	2	2	20	54	38	0	0	766
YTD	2,754	2	20	81	116	38	0	22	2,561
YTD %			0.73%	2.94%	4.21%	1.38%	0.00%		
Total	Budgeted	Available	Mechanical	Weather	Traffic	Schedule	Crew	Unscheduled	Total
May	2,350	14	6	52	83	38	0	17	2,240
YTD	9,076	29	35	204	260	38	6	43	8,649
YTD %			0.38%	2.24%	2.86%	0.42%	0.07%		
2024			1.00%	3.53%	1.38%	0.00%	0.76%		

Financial Snapshot

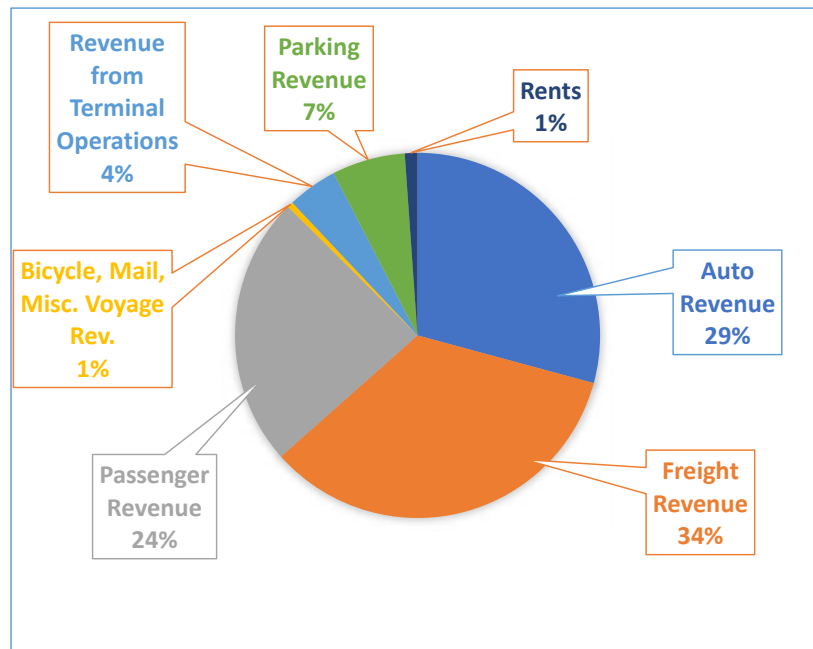
	May	2025 Actual vs. Budget			YTD	2025 Actual vs. Budget		
Revenues & Income								
Operating Revenues	\$14,344,279	-\$635,701	▼		\$43,122,713	-\$1,718,863	▼	
Other Income	261,075	-1,200,706	▼		2,760,923	-590,574	▼	
Total Revenue	14,605,354	-1,836,407	▼		45,883,636	-2,309,437	▼	
Expenses & Deductions								
Operating Expenses	11,344,517	-910,383	▼		56,947,328	-3,522,344	▼	
Income Deductions	236,132	42,871	▲		924,558	-107,664	▼	
Total Expenses	\$11,580,649	-\$867,512	▼		\$57,871,886	-\$3,630,008	▼	
Net Operating Income/Loss	\$3,024,705	-\$968,895	▼		-\$11,988,250	\$1,320,571	▼	

Operating Revenues – May 2025 vs. Budget

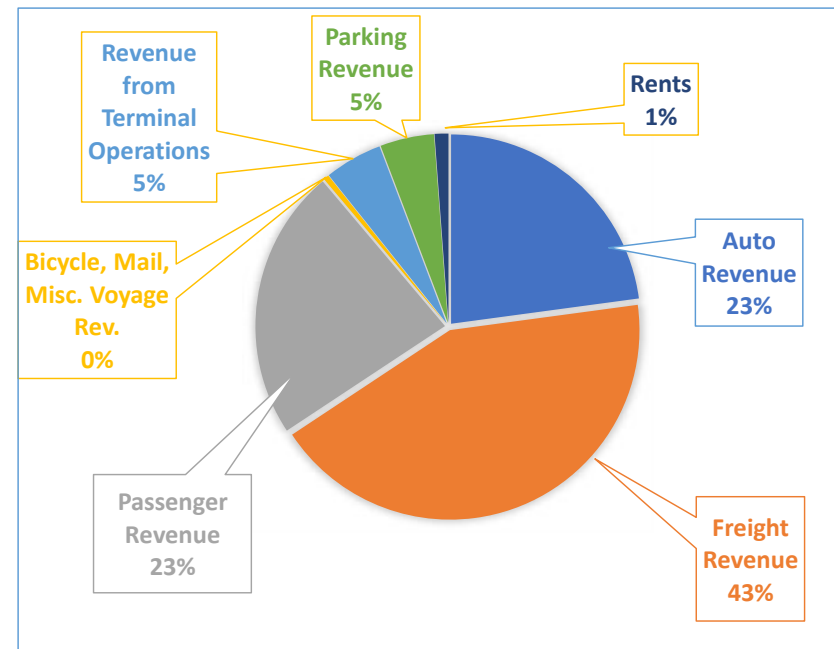
		Monthly Variance vs. Budget	Monthly % Difference vs. Budget			YTD Variance vs. Budget	YTD % Difference vs. Budget
Waterline Revenues							
Automobile Revenue	▼	-\$437,056	-9.4%		▼	-\$931,296	-8.6%
Freight Revenue	▲	19,987	0.4%		▲	63,403	0.3%
Passenger Revenue	▼	-81,219	-2.3%		▼	-129,532	-1.3%
Misc. Voyage Revenue	▲	119	0.2%		▼	-3,363	-1.6%
Term. Oper. Revenue	▲	36,234	6.1%		▲	32,672	1.6%
Parking Revenue	▼	-49,275	-5.0%		▲	17,912	0.9%
Rent Revenue	▼	-124,491	-43.5%		▼	-768,659	-60.2%
Total Operating Revenue	▼	-\$635,701	-4.2%		▼	-\$1,718,863	-3.8%
Total Other Income	▼	-\$1,200,706	-82.1%		▼	-\$590,574	-17.6%
Total Operating & Other	▼	-\$1,836,407	-11.2%		▼	-\$2,309,437	-4.8%

Operating Revenues - 2025

May



January – May

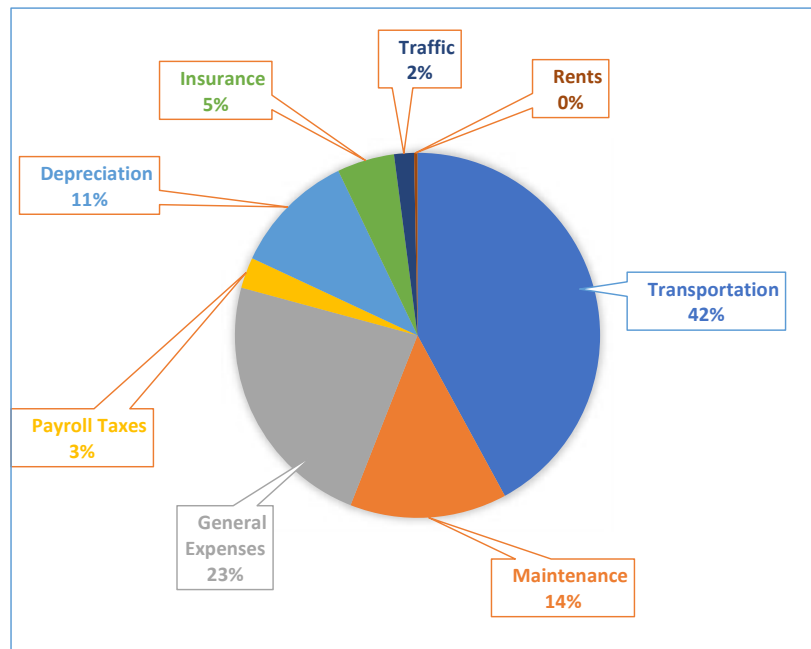


Operating Expenses – May 2025 vs. Budget

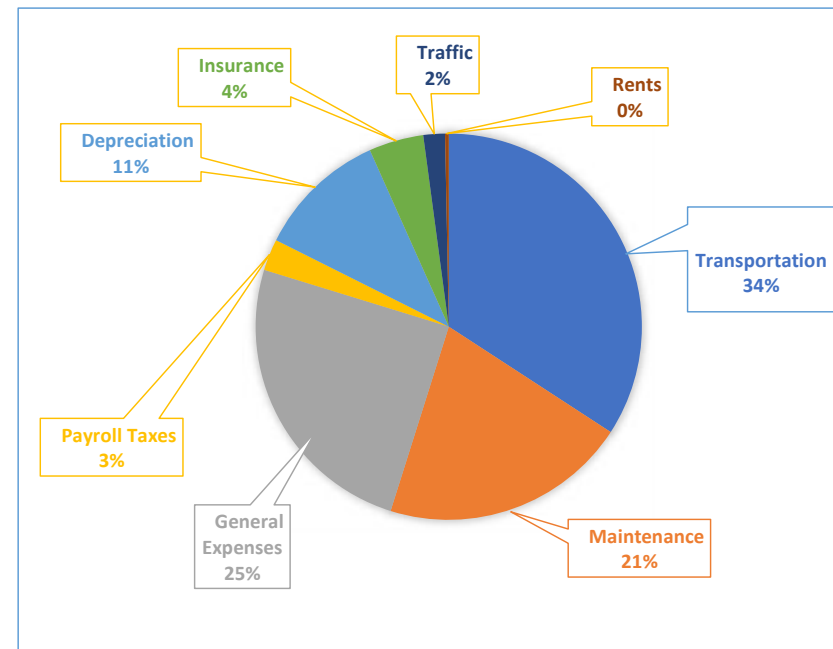
		Monthly Variance vs. Budget	Monthly % Difference vs. Budget			YTD Variance vs. Budget	YTD % Difference vs. Budget
Operating Expenses							
Maintenance	▼	-\$203,072	-11.4%		▼	-\$2,458,831	-17.3%
Depreciation & Amortization	▼	-115,363	-8.5%		▼	-364,816	-5.5%
Vessel Operations	▲	4,321	0.1%		▼	-495,971	-3.6%
Terminal Operations	▼	-30,889	-2.1%		▲	374,307	6.3%
Traffic Expense	▼	-206,533	-50.9%		▼	-251,358	-19.7%
General Expense	▼	-401,604	-13.2%		▼	-277,937	-1.9%
Insurance	▲	46,902	8.9%		▼	-28,828	-1.1%
Rents Expense	▲	19,425	122.1%		▲	20,253	13.0%
Payroll Taxes	▼	-23,571	-7.1%		▼	-39,161	-2.5%
Total Operating Expenses	▼	-\$910,383	-7.4%		▼	-\$3,522,344	-5.8%
Total Other Expenses	▲	\$42,871	22.2%		▼	-\$107,664	-10.4%
Total Operating & Other	▼	-\$867,512	-7.0%		▼	-\$3,630,008	-5.9%

Operating Expenses - 2025

May



January – May



Passengers Carried – June, 2025 vs. 2024

		Monthly Variance	Montly % Difference			YTD Variance	YTD % Difference
Martha's Vineyard Route	▼	-2,334	-0.9%		▲	7,356	0.7%
Nantucket Regular Ferry	▲	2,139	9.8%		▲	7,507	7.8%
Nantucket Fast Ferry	▲	1,608	4.7%		▼	-2,894	-3.0%
Nantucket Route Subtotal	▲	3,747	6.7%		▲	4,613	2.4%
Total Passengers	▲	1,413	0.4%		▲	11,969	1.0%

Vehicles Carried – June, 2025 vs. 2024

		Monthly Variance vs. 2024	Monthly % Difference vs. 2024			YTD Variance vs. 2024	YTD % Difference vs. 2024
Martha's Vineyard Route							
Standard Fare Autos	▼	-1,551	-4.9%		▼	-3,753	-4.2%
Standard Fare Trucks	▼	-455	-9.6%		▼	-394	-1.8%
Excursion Fare Autos	▲	39	0.3%		▲	2,600	3.3%
Excursion Fare Trucks	▼	-46	-1.3%		▲	1,358	6.1%
20 Feet & Over Trucks	▼	-149	-2.4%		▼	-636	-2.0%
Total – Martha's Vineyard	▼	-2,162	-3.7%		▼	-825	-0.3%
Nantucket Route							
Standard Fare Autos	▲	156	3.0%		▼	-233	-1.6%
Standard Fare Trucks	▲	128	15.3%		▲	150	2.9%
Excursion Fare Autos	▲	264	25.8%		▲	1,275	12.5%
Excursion Fare Trucks	▲	91	15.8%		▲	457	8.9%
20 Feet & Over Trucks	▲	198	5.4%		▲	425	2.4%
Total – Nantucket	▲	837	7.4%		▲	2,074	3.9%
Total Vehicles	▼	-1,325	-1.9%		▲	1,249	0.4%

STAFF SUMMARY

Date: July 7, 2025

File# A-715



TO:		FOR:		FROM:
X	General Manager	X	Vote	Dept.: Accounting & Finance
				Authors: Mark K. Rozum
X	Board Members		Information	Subject: Appointment of RSM LLP as the Authority's Independent Auditors

PURPOSE:

To approve the re-appointment of RSM US LLP as the Authority's independent auditors for the years ending December 31, 2025 & 2026.

BACKGROUND:

Attached please find a letter from RSM US LLP setting forth the scope of service to be provided and their proposed fee for the audit of 2025 activity. The proposed fee for fiscal year 2025 of \$160,000 includes both the annual audit, as well as a Circular No. A-133 Audit, and represents an increase of \$3,100 (the 2024 fee was \$156,900) compared to last year's fees.

The RSM US proposed audit plan for 2025 would be similar to the 2024 scope of services and would include an in-depth review of the Authority's general computer controls and procedures. The general scope of services includes the complexities of the Governmental Accounting Standards Board pronouncements related to pension liabilities as well as other postemployment benefits (OPEB).

Thirteen years ago, the Authority issued a Request for Proposals for Auditing Services and RSM was the consensus top ranked proponent for non-price criteria and for the overall proposal. While RSM has audited the Authority's activities these past thirteen years, the firm has a personnel rotation policy that provides the highest level of client services with the least amount of disruption to the Authority. In addition, the periodic rotation of personnel along with the review of audit findings by a concurring partner within the firm provides the Authority with a change in perspective without the need to change audit firms. In addition, RSM is subject to peer review on an ongoing basis.

It should be noted that Non-Federal entities that expend \$750,000 or more in a year in Federal awards are required to have a single or program-specific audit conducted for that year in accordance with the provisions of the U.S. Office of Management and Budget ("OMB") Compliance Supplement and the provisions of the Single Audit Act; Subpart F of Title 2 U.S. CFR Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards". The Federal grants awarded to the Steamship Authority are expected to exceed this threshold for both years of the proposed

agreement. This additional audit requirement has been included in the scope of services required for this engagement.

RSM has submitted a price proposal for audit services that include the pricing with and without the single audit for 2025 and 2026. The price proposal for these services for the fiscal year ending December 31, 2024, was \$156,900. Under the new two-year agreement, RSM has proposed for the fiscal year ending December 31, 2025, a total fee of \$160,000 and for the fiscal year ending December 31, 2026, a total fee of \$165,000 (or \$143,900 and \$148,500 if no single audit is required).

The Port Council at their July 1st meeting voted to recommend the reappointment of RSM US LLP as the Authority's independent auditors for the years ending December 31, 2025 & 2026.

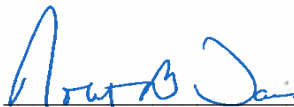
RECOMMENDATION:

That the Members vote to reappoint RSM US, LLP as the Authority's independent auditors to provide a comprehensive financial audit and related services for the fiscal year ending December 31, 2025 for a total fee of \$160,000 and for the fiscal year ending December 31, 2026 for a total fee of \$165,000 (or \$143,900 and \$148,500 if no single audits is required).



Mark K. Rozum
Treasurer/Comptroller

APPROVED:



Robert B. Davis
General Manager

Attachments

**RSM US LLP**80 City Square
Boston, MA 02129T +1 617 912 9000
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June 9, 2025

Mr. Mark Rozum
Treasurer/ Comptroller
Woods Hole, Martha's Vineyard and Nantucket Steamship Authority
P.O. Box 284
Woods Hole, MA 02543

Dear Mr. Rozum,

I have provided for you below a Summary of the fees for the audit of the Woods Hole, Martha's Vineyard and Nantucket Steamship Authority (Authority) for the year ending December 31, 2025. These fees are presented with two options, one assuming the requirement to perform a Single Audit of one major program in accordance with the Uniform Grant Guidance and the other to perform an audit of the basic financial statements if no Single Audit is required. The Authority remains a valued client of RSM US, LLP and a relationship that we appreciate and respect.

PRICING OPTIONS:

Fiscal Year	Fee Proposal	Comments
12/31/2025	\$160,000	Single audit to include one (1) major program in pricing
12/31/2026	\$165,000	Single audit to include one (1) major program in pricing

Fiscal Year	Fee Proposal	Comments
12/31/2025	\$143,900	No single audit required
12/31/2026	\$148,500	No single audit required

An engagement letter will be issued yearly with the specified fees noted above for that respective year after discussion with management.

We look forward to the opportunity to continue to serve the Authority.

RSM US LLP

Valerie Colimon, Partner

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STAFF SUMMARY

Date: July 11, 2025

File# SO-2025-08



TO:		FOR:		FROM:
X	General Manager	X	Vote	Dept.: Shoreside Operations Author: Alison A. Fletcher
X	Board Members		Information	Subject: Purchase of Two (2) Electric Buses

PURPOSE:

To request approval from the Members to authorize the General Manager to purchase two (2) 40-foot low floor electric transit buses from the lowest eligible and responsible vendor.

BACKGROUND:

Staff is seeking to continuing the bus replacement program with additional electric buses. Currently staff is estimating the cost to not exceed \$2,500,000.00. The Authority will be looking to join a state contract for the purchase of these new buses. This purchase will help continue our Green Initiative.

Currently, the Authority operates twenty-eight (28) buses and of those buses seven (7) are electric. In 2024, the Members authorized the purchase of two (2) 35-foot low floor hybrid buses intended for the Hyannis parking operations. Those two (2) buses were delivered on 06/30/2025, and following inspections and registration will be placed into service this month. Staff recommends continuing the bus replacement plan of a minimum of two (2) buses a year, replacing them with electric or hybrid buses.

The Port Council at their July 1, 2025 meeting voted to recommend the purchase of two (2) electric shuttle buses for the Authority's operations.

RECOMMENDATION:

That the Members vote to authorize the General Manager to purchase two (2) 40-foot low floor electric transit buses from the lowest responsible vendor, for a cost not to exceed \$2,500,000.



Alison A. Fletcher
Director of Shoreside Operations



Mark H. Amundsen
Chief Operating Officer

Approved: 
Robert B. Davis
General Manager

STAFF SUMMARY

Date: 15 July 2025

File# MO-2025-04



TO:		FOR:		FROM:
X	General Manager	X	Vote	Dept.: Marine Operations
				Author: Mark H. Amundsen
X	Board Members		Information	Subject: Change Order to Purchase Order 0041601 for \$165,871.97 to AGM Marine Contractors Inc.

PURPOSE:

To request the Members, authorize Change Order No. 1 to Purchase Order PO0041601 for “*Emergency Removal of the Reaction Block from Nantucket North Slip Approach Dolphin #3*” to AGM Marine Contractors, Inc of New Bedford MA for \$165.871.97.

BACKGROUND:

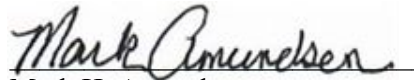
On April 5, the *MV Eagle* had an allision with the #3 approach dolphin at the SSA terminal north slip in Nantucket. The reaction block dislodged from the steel pilings to the sea floor in the North slip. A purchase order was issued to AGM Marine Contractors (AGM) to perform a survey of the underwater pilings and the reaction block and fender under an Emergency Purchase Order PO0041061 for \$32,628.03. The reaction block and fender required immediate removal as it was blocking access to the Nantucket Terminal North Slip. During the underwater survey, it was determined that the steel pilings and fender was in good order. AGM removed the fender from the reaction block (underwater) prior to the block removal to prevent damage to the fender while salvaging the block. It was imperative to re-use the existing fender.

AGM performed an underwater pick of the reaction block with an estimated weight of approximately 60 tons. AGM upon retrieving the reaction block, transported it to New Bedford for demolition. A 550-ton crane was required to pick the block off the AGM Barge at New Bedford and the block was subsequently demolish and disposed. AGM issued an invoice for \$296,438.46, for all work performed. Good faith negotiations took place, and a credit was issued for \$97,938.46 bringing the Total Invoice to \$198,500.

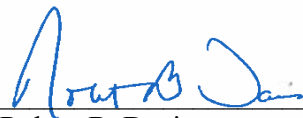
The additional work by AGM Marine Contractors, Inc included removal of the fender, salvaging of the reaction block located on the seabed, transport of the block to New Bedford to be removed from the barge including demolition and disposal.

RECOMMENDATION:

To authorize the General Manager to execute Change Order No. 1, "*Emergency Removal of the Reaction Block from Nantucket North Slip Approach Dolphin #3*" to AGM Marine Contractors, Inc of New Bedford MA for \$165,871.97.



Mark H. Amundsen
Chief Operating Officer

APPROVED: 

Robert B. Davis
General Manager

Enclosures: SSA Emergency Procurement Purchase Order PO0041061
AGM Marine Contractors Inc 6 April 2025 Proposal
AGM Marine Contractors Inc 19 May 2025 Invoice
AGM Marine Contractors Inc 9 July 2025 Credit Memo
SSA Change Order Form 11 July 25