

Woods Hole, Martha's Vineyard and Nantucket Steamship Authority

Revised December 8, 2025 3:30 PM Posted December 5, 2025 9:20 AM

JOINT MEETING OF THE STEAMSHIP AUTHORITY BOARD MEMBERS AND PORT COUNCIL

Tuesday, December 9, 2025 - 9:30 AM

DoubleTree by Hilton Cape Cod – Hyannis Cape Cod Room 287 Iyannough Road Hyannis, MA 02601

NOTE: This meeting will be open to the public; however, the public may participate virtually in the meeting, including Public Comment, by visiting https://us02web.zoom.us/j/87417009198 or by going to zoom.us and using meeting ID 874 1700 9198. Participants can also use the same meeting ID and join telephonically by calling one of the following numbers: (669) 900-6833, (346) 248-7799, (929) 436-2866, (253) 215-8782, (301) 715-8592, or (312) 626-6799.

AGENDA

Item No. 1. Approval of Minutes

Minutes of the Authority's October 9, 2025, General Manager's Search Committee Meeting

Minutes of the Port Council's November 4, 2025, Meeting in Public Session

Minutes of the Authority's November 7, 2025, Meeting in Public Session

Minutes of the Authority's November 13, 2025, Meeting in Public Session

Minutes of the Authority's November 18, 2025, Meeting in Public Session

Item No. 2. General Manager's Report

This report will be presented by the General Manager, Robert B. Davis, and will include the following:

- a) Updates on Current Projects including:
 - i) M/V Monomoy Status
 - ii) Woods Hole Terminal Reconstruction Project Status
 - iii) Reservation System Replacement Project Update
- b) 2026 Operating Schedule Modifications
- c) Hyannis Harbor Tours, Inc. (Hy-Line Cruises) License Renewal
- d) Island Commuter Corp. License Renewal
- e) Release of the 2023-2025 Executive Session Minutes

Item No. 3. Treasurer/Comptroller's Report

This report will be presented by the Treasurer/Comptroller, Mark K. Rozum, and will include the following:

- a) Results of Operations Business Summary for the Month of October 2025
- b) Proposed Transfer of Funds from the Authority's Bond Redemption Account to the Replacement Fund Account

Item No. 4. Procurement

- a) Request for Approval of Change Order No. 122 for Contract No. 17-2023, "Woods Hole Ferry Terminal Landside Reconstruction" with Colantonio Inc.
- Request for Authorization to Execute Change Order No. 083 for Contract No. 09B-2012,
 "Contract for Final Design and Construction Administration Services" with BIA.studio LLC
- c) Request for Authorization to Execute Purchase Order 46285 for "Supply and Deliver 32 Injectors for the M/V Woods Hole Main Engines"
- d) Request for Authorization to Purchase "Networking and Computer Equipment to Support the E-Dea Cloud-Based Reservation System"

Item No. 5. Old/New Business

- a) Trial of Staging for Stand-by Travel at Palmer Avenue Parking Lot
- b) Election of Officers for 2026 Port Council

- c) Election of Officers for 2026- Board
- d) Proposed 2026 Meeting Schedule Port Council
- e) Proposed 2026 Meeting Schedule Board
- f) Year in Review

Item No. 6. Public Comment

MEETING IN EXECUTIVE SESSION TO FOLLOW (See Next Page)

STEAMSHIP AUTHORITY Tuesday, December 9, 2025 – 9:30 AM

DoubleTree by Hilton Cape Cod – Hyannis Cape Cod Room 287 Iyannough Road Hyannis, MA 02601

EXECUTIVE SESSION MEETING AGENDA

Item No. 1. Minutes

- a) Minutes of the Authority's October 9, 2025, General Manager's Search Committee Meeting
- b) Approval of the Minutes of the November 18, 2025, Meeting in Executive Session

Item No. 2. Real Estate

a) Proposed Renewal of Lease with Samuel W. Macey Irrevocable Trust for the Hyannis

Employee Parking Lot

Item No. 3. Security

a) To discuss the deployment of security personnel or devices, or strategies with respect thereto

M/V Monomoy Conversion at Alabama Shipyard

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

Joint Board and Port Council Meeting December 9, 2025

MV Monomoy Bow Quarter



12/03/2025

12/09/2025

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

MV Monomoy Wheelhouse



11/15/2025

12/09/2025

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

MV Monomoy Freight Deck with Final Coatings

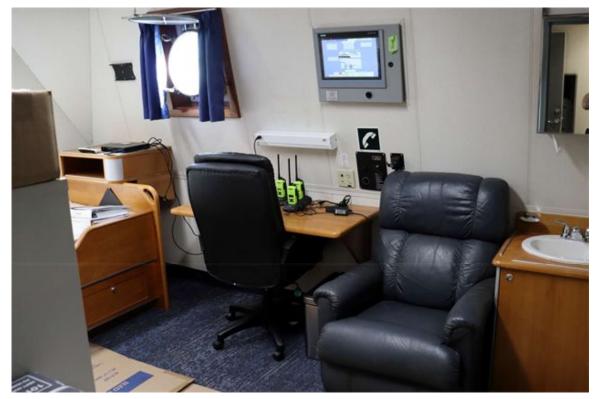


12/03/2025

12/09/2025

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

MV Monomoy Engineer's Stateroom



11/15/2025

12/09/2025

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

MV Monomoy Milestones

Propeller Shaft Installation

Hull Blasting

Hull Painting

Vessel Un-docking

Stability Test

Sea Trials

Complete

Complete

Complete

Complete

Complete

TBD

M/V Aquinnah M/V Barnstable MV Monomoy Financial Snapshot

•		as of December 2,	2025		•
	D : (MA/	A			
	Project: IVI/V	Aquinnah, M/V Barnstal	ore and w/v w onomoy		
	Budget	Payments Made to Date	Outstanding Commitments and Allowances	Current Estimate	Change from Budget
Vessel Acquisition	17,483,332	17,483,332	-	17,483,332	-
Design & Engineering	350,000	526,113	23,887	550,000	200,000
General Construction					
Original Contract - MV Aquinnah	13,705,158	13,705,158	-	13,705,158	-
Change Orders	-	4,532,254	-	4,532,254	4,532,254
Original Contract - MV Barnstable	13,705,158	13,705,158	-	13,705,158	-
Change Orders	-	3,913,320	-	3,913,320	3,913,320
Original Contract - MV Monomoy	17,000,000	17,000,000	-	17,000,000	-
Change Orders		3,949,773	252,112	4,201,885	4,201,885
Anticipated Additional Costs			-	-	-
Sub-Total	44,410,316	56,805,663	252,112	57,057,775	12,647,459
Owner Supplied Materials	4,500,000	7,334,952	297,913	7,632,865	3,132,865
SSA Personnel	1,550,000	3,020,545	75,000	3,769,160	2,219,160
Allowance for Contingencies	12,705,000	-	-	-	(12,705,000)
Total Amount	80,998,648	85,170,604	648,912	86,493,132	5,494,484

12/09/2025

WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY



December 2025 Board & Port Meeting

Drone Photo: November 24, 2025

Presented by: Raeleen Bandini, ECC Project Manager 12/2/25



Ceiling tiles installed throughout the second floor of the Utility building.



Pipe insulation is installed on copper water lines and air vents on the first floor of the Utility Building.



Painters prepare walls for final coat of paint on the second floor of the Utility Building



Electricians install conduit lines for making connections from the electrical shed to the Utility Building for Data and Communications.



New area for the Utility Building dumpsters at the West side of the building. Aqua Fence installation tested at the Northwest corner of the Utility Building.

The aqua fence will block water from entering the building through the door and windows and is set up with warning of high water threat. The fence is stored directly inside the building.



Site work to grade and level is on-going at the upper area of the Utility Building.

The North side stairs are nearly complete.

Site work begins for the Data line installation work by the Electrical Contractor along North side of the property.



Plumbers install carriers and drainage lines in the restrooms at the Terminal Building.

These "carriers" are what carry the weight of a toilet or sink.



Pipe fitters install copper water lines to the geothermal manifold at the Utility Building.

VRF (Variable Refrigerant Flow-a single unit used to connect and control multiple indoor units) is install and copper lines for the air conditioning system will connect to the VRF at the Terminal Building.





Air Ventilation, heat and air conditioning vents continue to be installed at the Terminal Building



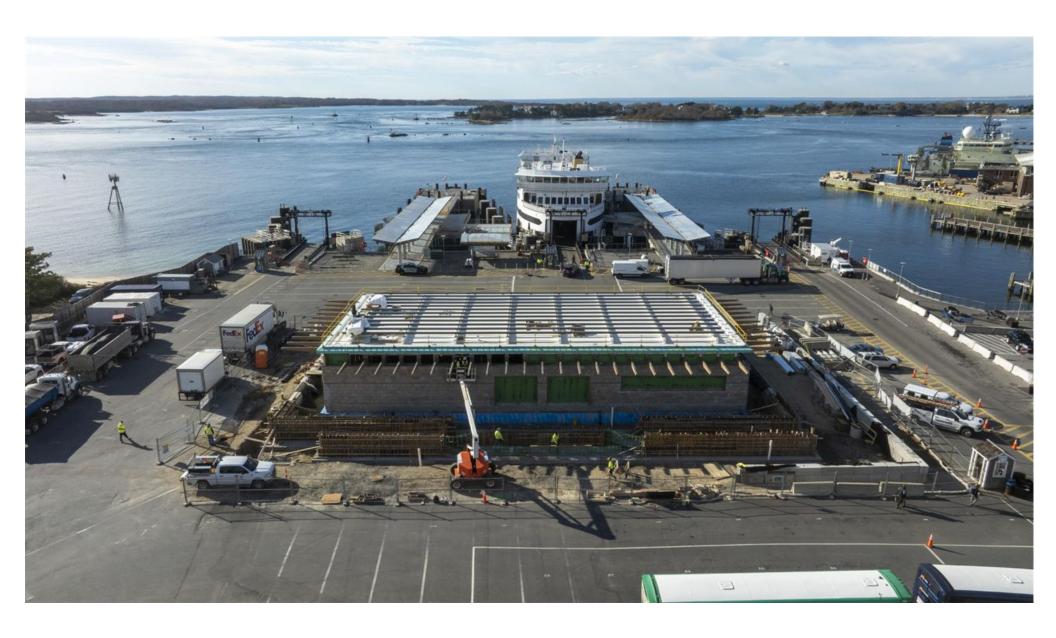
The formed retaining walls are filled with concrete and cured and shows the making of the stairs that will provide access to the Terminal Building from the East.



Copper soffits and fascia are being installed on all sides of the Terminal Building during all kinds of weather.



Window (curtain wall) brackets are installed on the East side of the Terminal Building



CAPITAL EXPENDITURE STATUS REPORT as of December 2, 2025

Project: Woods Hole Terminal Reconstruction - Utility & Terminal Buildings Construction

	Budget	Payments Made to Date	Outstanding Commitments and Allowances	Current Estimate	Change from Budget	
Design & Engineering - Const Admin	2,535,353	1,792,429	742,924	2,535,353	-	
General Construction						
Original Contract - Colantonio Inc. Change Orders Anticipated Additional Costs	32,134,531 -	21,718,102 1,194,136	10,416,429 - -	32,134,531 1,194,136 -	1,194,136 -	67.60% 3.70%
General Construction	32,134,531	22,912,238	10,416,429	33,328,667	1,194,136	
Owner Supplied Materials	-	475,400	(475,400)	-	-	
SSA Personnel - 3 Years	583,274	378,961	204,313	583,274	-	
Allowance for Contingencies	3,907,500	-	-	-	(3,907,500)	
Total Amount	39,160,658	25,559,028	10,888,266	36,447,294	(2,713,364)	



TRUE NORTH STATUS SUMMARY 12-9-2025

Recent Progress:

- Meeting with E-Dea to finalize customizations
- Town Halls on Nantucket, MV, Mainland

Upcoming Key Activities:

- Finalize customization requirements & policy changes
- Refine procurement plan
- Virtual Town Hall 11 Dec
 - Additional in January (Dates TBD)
- Review E-Deas's solution design

Business Decisions – in process:

- Procurements (integration & infrastructure)
- Policies
- Website
- Data Migration
- Terminal Operations Flow
- Preseason portal process

Key Risks, Issues & Suggested Resolution(s):

- Resource capacity (IT & Ops)
- Unclear/undocumented policies (policy vs configuration)
- Change fatigue
- Staff training

Key Milestone Legend: Yellow
Red

On track; will complete as planned Planned delivery at risk Will miss planned delivery

Workstream	Status	Owner	Recent Action	Upcoming Action
Reservation System		Mark A, Mark R	Meetings to finalize customizations	Finalize customization & integration details Work through solution design
Data Migration		Steve	Data workshop with E-Dea	Working internally and with Bookem vendor
Launch Readiness		Alison	Refining R1/R2 and 30/60/90 day plans	Revisit following configuration discussions (December)
Operations Redesign		Mark A	Identified system limitations to configure SSA business rules	Review policies that need to be changed & bring forward to the board for approval
Policies		Mark A	Drafted list of policy changes Drafted new policies (under internal review)	Finalize policy changes Prepare for Jan Board
Procurement		Mark R	Received bid for low voltage wiring Signed SOW for website & Accounting Drafting procurement plan	Refine procurement plan for next IT Steering
Website		Mark A, Steve	Reviewed implications of white label site Signed SOW for website	Determine launch/cutover plan
Preseason Portal		Mark A, Steve	Refined integration strategy with E-Dea	Developing integration documentation
Payment Gateway		Mark R, Steve	Shift4 shared integration approach	Incorporate integration into E-Dea solution design
Business Central		Mark R, Steve	Defined scope of integration Signed SOW with vendor & already working in sandbox	Refine integration and reporting approach
Internal Infrastructure (Network, Software, & Hardware)		James	Defined scope	Select vendor
External Infrastructure (Network, Software, & Hardware)		James	Shared external infrastructure requirements	Select vendor
Data Warehouse & Reporting		Steve	Reviewed Datamart approach with E-Dea	Define phased approach
Customer Comm & Training		Mark A, Sean	Reviewed comms and training needs	Defining communication software/service needs
Change Management		Mark A	Held 3 Town Halls	Virtual Town Hall on 12/11, engage with SSA staff Hold additional Town Hall in Jan (for policy)





3 OF 4 TOWN HALLS COMPLETE MAINLAND/MV/NANTUCKET

Nantucket: Public Safety Building Training Room Tuesday, December 2, 4:00 pm - 5:45 pm

Martha's Vineyard: Tisbury Emergency Services Facility
Training/Community Room

Thursday, December 4, 4:00 pm - 5:45 pm

Mainland: SSA Admin Offices (Palmer) Monday, December 8, 5:00 pm - 7:00 pm

Virtual Town Hall Scheduled for Thursday, December 11, 5:00 pm – 7:00 pm



NEXT STEPS

- 1. Virtual Town Hall Thursday, 12/11
- 2. Complete requirements sessions with Edea
- 3. Revise Procurement Plan
- 4. Bring forward policy updates to IT Steering, Port Council, and Board (January & December)
- 5. Additional Town Hall meetings in January (dates TBD)

STAFF SUMMARY

Date: November 28, 2025

File# SO-2025-11



TO:		FOR	t:	FROM:			
Х	General	Х	Vote	Dept.: Operations			
_ ^	Manager		Vote	Author: Alison A. Fletcher			
х	Board Members		Information	Subject: Proposed Revisions to 2026 Late Summer Operating Schedules for			
			the Martha's Vineyard and Nantucket Routes				

PURPOSE:

To present to the Port Council and Board for approval, the proposed revisions to the 2026 Late Summer Operating Schedules for the Martha's Vineyard and Nantucket routes. These schedules cover the period from September 11, 2026, through October 22, 2026.

BACKGROUND:

This past August, the Port Council and Board voted to approve the 2026 Operating Schedule for both Martha's Vineyard and Nantucket routes. Following the August meeting, staff revisited the Approved 2026 Operating Schedule and identified that the approved schedule resulted in a reduction of service during the late summer schedules compared to the 2025 schedules. Staff is now proposing that the 2026 Late Summer Operating schedules mirror the 2025 schedules.

Late Summer Schedule

2025 Dates	Mai	rd Route Ves	sels		2025 Dates		Nantucket Route	Vessels	
09/10 - 10/21	Island Home	Nantucket	Governor	Woods Hole		09/10 - 10/21	Eagle	Aquinnah	Barnstable
2026 Dates	2026 Dates Martha's Vineyard Route Vessels							Nantucket Route	Vessels
09/11 - 10/22	Island Home	Nantucket	Monomoy	Aquinnah		09/11 - 10/22	Eagle	Woods Hole	Barnstable

The proposed 2026 operating schedules from September 11th to October 22nd would start one day later and end one day later than in 2025 for both the Martha's Vineyard and Nantucket routes.

In 2026, from September 11th to October 22nd, the *M/V Monomoy*, *M/V Aquinnah*, *M/V Island Home*, and *M/V Nantucket* are scheduled to operate on the Martha's Vineyard route. The proposed revisions to the Martha's Vineyard schedule for this period include replacement of the *M/V Governor* with the *M/V Monomoy*. In addition, re-instatement of two (2) daily round-trips and one (1) optional round-trip starting with the 2:55 p.m. sailing. Thus, the 2026 Late Summer

Operating Schedule would be similar to the 2025 Late Summer Operating Schedule in terms of the number of scheduled trips.

On the Nantucket route, from September 11th to October 22nd, the *M/V Eagle, M/V Woods Hole* and *M/V Barnstable* are scheduled to operate. The Nantucket route would see one change to the quantity of available trips, during this schedule with this revision. The *M/V Barnstable* will operate three round-trips Monday thru Friday, which reflects the same number of scheduled trips in 2025.

Following the October 2025 Board meeting, the Authority posted the proposed modifications to 2026 Late Summer Operating Schedule on its website and in local papers. The Authority received no comments on the proposed changes to the schedules.

RECOMMENDATION:

Staff is recommending the Members approve the Proposed Revisions to the 2026 Late Summer Operating Schedule, covering the period September 11, 2026, through October 22, 2026, as presented.

Alison Fletcher

Director of Shoreside Operations

Mark H. Amundsen
Chief Operating Office

Chief Operating Officer

APPROVED:

Robert B. Davis General Manager

2026 Martha's Vineyard

09/11/2026 - 10/22/2026

	TRIP		LV WH	DUE VH	DUE OB	VESSEL	TRIP	LV VH	LV OB	DUE WH
Daily						AQU	200	5:30 AM		6:15 AM
Daily						NAN	6	6:00 AM		6:45 AM
Daily	201		5:30 AM	6:15 AM		MNY	202	6:35 AM		7:20 AM
Daily	5		6:00 AM	6:45 AM		IHM	8	7:00 AM		7:45 AM
Daily	203		6:35 AM	7:20 AM	HAZ/M-SAT	AQU	204	7:40 AM		8:25 AM
Daily	7		7:00 AM	7:45 AM		NAN	10	8:15 AM		9:00 AM
Daily	205		7:40 AM	8:25 AM		MNY	206	8:45 AM		9:30 AM
Daily	9		8:15 AM	9:00 AM		IHM	12	9:30 AM		10:15 AM
Daily	207		8:45 AM	9:30 AM		AQU	208	9:55 AM		10:40 AM HAZ/M-Sat
Daily	11		9:30 AM		10:15 AM	NAN	14		10:45 AM	11:30 AM
Daily	209		9:55 AM	10:40 AM		MNY	210	11:10 AM		11:55 AM
Daily	13		10:45 AM	11:30 AM		IHM	16	12:00 PM		12:45 PM
Daily	211		11:10 AM		11:55 AM	AQU	212		12:25 PM	1:10 PM
Daily	15		12:00 PM		12:45 PM	NAN	18		1:15 PM	2:00 PM
Daily	213	#	12:25 PM	1:10 PM		MNY	214	# 1:40 PM		2:25 PM
Daily	17		1:15 PM	2:00 PM		IHM	20	2:30 PM		3:15 PM
Daily	215		1:40 PM		2:25 PM	AQU	216		2:55 PM	3:40 PM
Daily	19		2:30 PM		3:15 PM	NAN	22		3:45 PM	4:30 PM
Daily	217		2:55 PM	3:40 PM		MNY	218	4:10 PM		4:55 PM
Daily	21		3:45 PM	4:30 PM		IHM	24	5:00 PM		5:45 PM
Daily	219		4:10 PM		4:55 PM	AQU	220		5:25 PM	6:10 PM
Daily	23		5:00 PM		5:45 PM	NAN	26		6:15 PM	7:00 PM
Daily	221		5:25 PM	6:10 PM		MNY	222	6:35 PM		7:20 PM
Daily	25		6:15 PM	7:00 PM		IHM	28	7:15 PM		8:00 PM
Daily	223		6:35 PM	7:20 PM		AQU				
						AQU	224	# 7:35 PM		8:20 PM
Daily	27		7:30 PM	8:15 PM		NAN	30	8:30 PM		9:15 PM
F,S,S	225	**	7:35 PM	8:20 PM		MNY	226	** 8:45 PM		9:30 PM
Daily	29		8:30 PM	9:15 PM		IHM	32	9:30 PM		10:15 PM
	227	#	8:45 PM	9:30 PM		AQU				
Daily	31		9:45 PM	10:30 PM		NAN				

Bold indicates freight vessel - limited passenger capacity.

Freight vessel trips will not appear on pocket schedules or color brochures.

During peak travel periods, such as school vacation weeks, unscheduled trips may be added to meet traffic demands. # = Unscheduled trips available to operate, in needed.

M/V Nantucket

M/V Martha's Vineyard

Triple crew - Operates 7 days a week from 6:00am - 10:30pm.

M/V Island Home

Triple crew - Operates 7 days a week from 6:00am - 10:15pm.

M/V Monomoy

Triple crew - Operates 7 days a week from 5:30am - 7:20pm and available to operate until 9:30pm, if needed.

M/V Aquinnah

Triple crew - Operates 7 days a week from 5:30am - 7:20pm and available to operate until 9:30pm, if needed.

Preliminary: 04-01-2025 Proposed: 08-19-2025

Draft: 03-28-2025

2026 Nantucket

09/11/2026 - 10/22/2026

	TRIP		LV HY	DUE NT	VESSEL	TRIP		LV NT	DUE HY
DAILY					EAG	102		6:30 AM	8:45 AM
Mon-Fri	301		5:30 AM	7:45 AM HAZ/M-F	BAR	302		8:00 AM	10:15 AM HAZ/M-F
DAILY	101		6:30 AM	8:45 AM	WH	104		9:15 AM	11:30 AM
DAILY	103		9:15 AM	11:30 AM	EAG	106		12:00 PM	2:15 PM
Mon-Fri	305		10:45 AM	1:00 PM HAZ/M-F	BAR	306		1:30 PM	3:45 PM HAZ/M-F
DAILY	105		12:00 PM	2:15 PM	WH	108		2:45 PM	5:00 PM
DAILY	107		2:45 PM	5:00 PM	EAG	110		5:30 PM	7:45 PM
Mon-Fri	309	*	4:15 PM	6:30 PM	BAR	310	*	6:45 PM	9:00 PM
DAILY	109		5:30 PM	7:45 PM	WH	112		8:00 PM	10:15 PM
DAILY	111		8:00 PM	10:15 PM	EAG				

Bold indicates freight vessel - limited passenger capacity.

Freight vessel trips will not appear on pocket schedules or color brochures.

During peak travel periods, such as school vacation weeks, unscheduled trips may be added to meet traffic demands.

Draft: 03-28-2025

M/V Eagle Triple crew - Operates 7 days a week from 6:30am to 10:15pm.

M/V Woods Hole Triple crew - Operates 7 days a week from 6:30am to 10:15pm.

M/V Barnstable Two Single Crews - Operates Monday - Friday from 5:30am to 9:00pm.

Preliminary: 04-01-2025 Proposed: 08-19-2025

^{*} Optional trips that may be scheduled to operate as needed.

STAFF SUMMARY

Date: December 4, 2025

File# L-562



TO:		FOR	:	FROM:
.,	General	.,	Vote	Dept.: Legal
Х	Manager	Х	7 0.0	Author: Terence G. Kenneally
Х	Board Members		Information	Subject: Renewal of License Agreement with Hyannis Harbor Tours, Inc.

PURPOSE:

To request authorization to renew the Authority's license agreement with Hyannis Harbor Tours, Inc. (hereinafter referred to as "Hy-Line") allowing it to operate passenger transportation services between Hyannis and Nantucket, between Hyannis and Martha's Vineyard and between Martha's Vineyard and Nantucket (its "inter-island" service) during the 2026, 2027 and 2028 operating seasons.

BACKGROUND:

On October 27, 2025, the Authority received a written request from Hy-Line for a three (3) year renewal of its license agreement to carry passengers for hire on its high-speed ferries between Hyannis and Nantucket, between Hyannis and Martha's Vineyard and between Martha's Vineyard and Nantucket through December 2028. Copies of Hy-Line's covering email and Hy-Line's proposed 2026 operating schedules are attached to this staff summary. A review of Hy-Line's 2026 scheduling request reveals that it is proposing its previously approved 2025 operating schedules.

None of Hy-Line's proposed scheduling changes materially changes their operating schedules, except it intends to offer additional roundtrip service during the Juneteenth holiday between June 19th and 20th and the Vineyard's Christmas in Edgartown celebration in December 2026.

In addition, Hy-Line seeks to remove Article 21 (a) from the provision of its license agreement. Article 21 (a) states:

Hy-Line shall be prohibited from using the Motor Vessel LADY MARTHA or the Motor Vessel VINEYARD LADY to provide service between Hyannis and Nantucket as a substitute for either of Hy-Line's other high-speed catamarans without advance consultation with, and approval of, the Authority's General Manager

Further, in accordance with Article 21 (b) of its license, Hy-Line advises that it intends to build a new high-speed catamaran to supplement its service. The new vessel will be designed like the M/V GREY LADY IV (O.N. 1267739) and may be available for service in the summer of 2028. Article 21 (b) states:

During the term of this Agreement, Hy-Line also shall be required to obtain the Authority's approval for any additional high-speed or conventional ferry service between the mainland of Massachusetts and the island of Nantucket or the island of Martha's Vineyard, or between said islands, or for any replacement of any of its existing vessels providing service on any of those routes, prior to entering into any contract or other commitment for the construction, purchase, lease or charter of any such vessels.

In support of these requests, Hy-Line seeks operational flexibility particularly when one of its vessels is out of service and a replacement is necessary to fill the operational void. The proposed removal of Article 21 (a) from the agreement is also reflected in the revised language, removing references to specific vessels throughout the enclosed proposed draft agreement. Any additional vessels added to the license agreement under Article 21 (b) will require a written amendment, but at this time, Hy-Line seeks the Members' approval to move forward with its new vessel construction project.

RECOMMENDATION:

For the reasons stated above, it is the staff's recommendation that the Members vote to authorize the General Manager to enter into a renewed license agreement with Hyannis Harbor Tours, Inc. for three (3) years in substantially the form attached to this staff summary. Further, staff recommends that the Members approve Hy-Line's request to construct a new vessel designed like the M/V GREY LADY IV (O.N. 1267739), which will supplement its high-speed catamaran services beginning in 2028.

Terence G. Kenneally General Counsel

APPROVED:

Attachments

Robert B. Davis General Manager

Terence Kenneally

From: Murray Scudder < murrays@hylinecruises.com>

Sent: Monday, October 27, 2025 3:46 PM

To: Robert Davis

Cc: Terence Kenneally; Murray Scudder III; Philip Scudder

Subject: License Renewal

Attachments: 2026 Island Ferry Schedules Exhibit.xlsx

Dear Bob

Hy-Line Cruises requests a 3-year renewal of its current license which ends on December 31, 2025. Attached please find proposed 2026 operating schedules for our Nantucket, Martha's Vineyard, and Inter-Island services. Schedules for years 2027 and 2028 would be the same adjusted to reflect that year's corresponding dates.

Please let us know if you have any questions and when you are available to meet to discuss our request.

Murray

R. Murray Scudder Jr. President Hy-Line Cruises 508-815-2203 (O)



Terence Kenneally

From: Murray Scudder < murrays@hylinecruises.com>

Sent: Friday, November 7, 2025 4:19 PM

To: Robert Davis

Cc: Terence Kenneally; Philip Scudder; Murray Scudder III

Subject: New Vessel

Dear Bob,

Hy-line Cruises requests approval of the Steamship Authority as required under section 21(b) of our license agreement, to contract for and construct a new high-speed ferry. This additional vessel will allow us to better provide reliable uninterrupted service on our Nantucket, Martha's Vineyard, and Inter-Island routes.

It has become increasingly more difficult to schedule and perform necessary repairs to our vessels while maintaining desired licensed service levels. This vessel would be a sister ship to Grey Lady IV providing service to Nantucket Island on a rotating basis replacing Grey Lady or Grey Lady IV as needed.

If this request requires Board approval, we ask to be on the November 18 or December 9 meeting agenda.

Respectfully,

Murray

R. Murray Scudder Jr. President

Hy-Line Cruises
508-815-2203 (O)



Hyannis Harbor Tours, Inc.

2026 Nantucket Schedule

1/1/26 - 5/10/26

Dep. Hy	Arriv. Nan	Dep. Nan	Arriv. Hy
6:10am	7:10am	7:40am	8:40am
9:05am	10:05am	10:30am	11:30am
11:55am	12:55pm	1:20pm	2:20pm
3:05pm	4:05pm	4:35pm	5:35pm
7:00pm	8:00pm	8:20pm	9:20pm

*This Schedule is supplemented with additional departures when Iyanough is out of service as well as for Daffodil Festival

5/11/26 - 6/10/26

	, ,	, ,	
Dep. Hy	Arriv. Nan	Dep. Nan	Arriv. Hy
6:10am	7:10am	7:40am	8:40am
8:30am*	9:30am*	9:55am*	10:55am*
9:30am	10:30am	11:10am	12:10pm
11:20am	12:20pm	12:50pm	1:50pm
12:45pm	1:45pm	2:15pm	3:15pm
2:25pm	3:25pm	4:10pm	5:10pm
4:15pm	5:15pm	5:45pm	6:45pm
5:40pm	6:40pm	7:05pm	8:05pm
8:00pm**	9:00pm	9:20pm**	10:20pm

*5/15, 5/17, 5/22 - 5/25, 5/31 & 6/7 Only

^{**}Friday 5/22, 5/29 & 6/5 ONLY 8:40pm and 10:00pm instead of 8:00pm and 9:20pm

6/11/26 - 9/7/26

Dep.	Ну	Arriv. Nan	Dep. Nan	Arriv. Hy
6:10	am	7:10am	7:40am	8:40am
8:30	am	9:30am	9:55am	10:55am
9:30	am	10:30am	11:10am	12:10pm
11:20	am	12:20pm	12:50pm	1:50pm
12:45	pm	1:45pm	2:15pm	3:15pm
2:25	om	3:25pm	4:10pm	5:10pm
ا4:15	om	5:15pm	5:45pm	6:45pm
5:40	om	6:40pm	7:05pm	8:05pm

8:00pm** 9:00pm 9:20pm** 10:20pm

Fridays ONLY 8:40pm and 10:00pm instead of 8:00pm and 9:20pm *8/8 ONLY the last off-island departure will be 10:00p for the Nantucket Pops

9/8/26 - 10/22/26

Dep. Hy	Arriv. Nan	Dep. Nan	Arriv. Hy
6:10am	7:10am	7:40am	8:40am
8:30am*	9:30am*	9:55am*	10:55am*
9:30am	10:30am	11:10am	12:10pm
11:20am	12:20pm	12:50pm	1:50pm
12:45pm	1:45pm	2:15pm	3:15pm
2:25pm	3:25pm	4:10pm	5:10pm
3:45pm	4:45pm	5:15pm	6:15pm
5:40pm	6:40pm	7:05pm	8:05pm
8:00pm~	9:00pm~	9:20pm~	10:20pm~

*Saturdays & Sundays Only & 10/12/26 ~Fridays Only

10/23/26 - 12/31/26

Dep. Hy	Arriv. Nan	Dep. Nan	Arriv. Hy
6:10am	7:10am	7:40am	8:40am
9:05am	10:05am	10:30am	11:30am
11:55am	12:55pm	1:20pm	2:20pm
3:05pm	4:05pm	4:35pm	5:35pm
7:00pm	8:00pm	8:20pm	9:20pm
	OL	5 42/25	100

*Does not run Christmas Day 12/25/26

*This Schedule is supplemented with additional departures for Christmas Stroll.

Hyannis Harbor Tours, Inc.

2026 Martha's Vineyard Schedule

5/2/2026 - 5/10/26

Dep. Hy	Arriv. MV	Dep. MV	Arriv. Hy
9:25am	10:25am	11:00am	12:00pm
3:15pm	4:15pm	4:25pm	5:25pm

5/11/26 - 5/21/26

Dep. Hy	Arriv. MV	Dep. MV	Arriv. Hy
9:25am	10:25am	10:45am	11:45am
3:15pm	4:15pm	4:30pm	5:30pm

5/22/26 - 6/18/26

Dep. Hy	Arriv. MV	Dep. MV	Arriv. Hy
8:00am	8:55am		
9:00am	10:00am	10:20am	11:20am
11:40am	12:40pm	3:35pm	4:35pm
4:50pm	5:50pm	6:10pm	7:10pm
		6:45pm	7:40pm

6/19/26 - 6/20/2026

Arriv. MV	Dep. MV	Arriv. Hy
8:55am		
10:00am	10:20am	11:20am
12:40pm	12:55pm	1:55pm
3:15pm	3:35pm	4:35pm
5:50pm	6:10pm	7:10pm
	6:45pm	7:40pm
8:25pm	8:40pm	9:40pm
	8:55am 10:00am 12:40pm 3:15pm 5:50pm	8:55am 10:00am 10:20am 12:40pm 12:55pm 3:15pm 3:35pm 5:50pm 6:10pm 6:45pm

6/21/26 - 6/25/26

Dep. Hy	Arriv. MV	Dep. MV	Arriv. Hy
8:00am	8:55am		_
9:00am	10:00am	10:20am	11:20am
11:40am	12:40pm	3:35pm	4:35pm
4:50pm	5:50pm	6:10pm	7:10pm
		6:45pm	7:40pm

6/26/26 - 9/6/26

Dep. Hy	Arriv. MV	Dep. MV	Arriv. Hy
8:00am	8:55am		
9:00am	10:00am	10:20am	11:20am
11:40am	12:40pm	12:55pm	1:55pm
2:15pm	3:15pm	3:35pm	4:35pm
4:50pm	5:50pm	6:10pm	7:10pm
		6:45pm	7:40pm
7:25pm	8:25pm	8:40pm	9:40pm

9/7/2026

Dep. Hy	Arriv. MV	Dep. MV	Arriv. Hy
8:00am	8:55am		
9:00am	10:00am	10:20am	11:20am
11:40am	12:40pm	3:35pm	4:35pm
4:50pm	5:50pm	6:10pm	7:10pm
		6:45pm	7:40pm

9/8/26 - 10/12/26

Dep. Hy	Arriv. MV	Dep. MV	Arriv. Hy
8:00am	8:55am		
9:00am	10:00am	10:20am	11:20am
11:40am	12:40pm	3:35pm	4:35pm
4:50pm	5:50pm	6:10pm	7:10pm
		6:55pm	7:50pm

10/13/26 - 10/18/26

Dep. Hy	Arriv. MV	Dep. MV	Arriv. Hy
9:00am	10:00am	10:20am	11:20am
11:40am	12:40pm	4:10pm	5:10pm
5:25pm	6:25pm	6:45pm	7:45pm

10/19/2026 - 10/25/2026

Dep. Hy	Arriv. MV	Dep. MV	Arriv. Hy
9:25am	10:25am	11:00am	12:00pm
3:15pm	4:15pm	4:25pm	5:25pm

^{*}Additional service operated over Christmas in Edgartown Weekend*

Hyannis Harbor Tours, Inc.

2026 Inter-Island Schedule

5/22/2026 - 9/7/26

Dep. MV	Arriv. Nant.	Dep. Nant.	Arriv. MV
9:05am	10:15am	10:30am	11:40am
12:05pm	1:15pm	1:40pm	2:50pm
3:50pm	5:00pm	5:15pm	6:25pm

9/8/26 - 10/12/26

Dep. MV		Arriv. Nant.	Dep. Nant.	Arriv. MV		
	9:05am	10:15am	10:30am	11:40am		
	12:05pm	1:15pm	1:40pm	2:50pm		
	4:05pm	5:15pm	5:30pm	6:40pm		

10/13/26 - 10/18/26

Dep. MV	Arriv. Nan	Dep. Nan	Arriv. MV		
12:55pm	2:15pm	2:30pm	3:50pm		

STAFF SUMMARY

Date: December 5, 2025

File# L-563



TO:		FOR:		FROM:				
.,	General Manager	ν,	Vote	Dept.: Legal				
Х		Х		Author: Terence G. Kenneally				
Х	Board Members	Information		Subject: Renewal of License Agreement with Island Commuter Corp.				

PURPOSE:

To request authorization to enter into a license agreement with Island Commuter Corp. allowing the *M/V Island Queen* to run one (1) additional round trip between Falmouth and Oak Bluffs on Mondays through Thursdays during its 2026 spring and fall schedules.

BACKGROUND:

For several years, the Authority has entered into one-year license agreements with Island Commuter Corp. allowing the *M/V Island Queen* to begin its summer schedule one week earlier than it would otherwise be allowed under the Authority's enabling act.¹ However, Island Commuter Corp. has <u>not</u> requested to begin its summer schedule one week earlier for the forthcoming 2026 operating season, but rather to operate additional trips during certain schedules.

In 2025, the amount of Island Commuter Corp.'s per-passenger license fee was updated so that it equaled fifty percent (50%) of the Authority's average revenue per passenger on the Martha's Vineyard route in **June 2024**, and the Authority again licensed the *M/V Island Queen* to operate one additional round trip on Mondays through Thursdays during its 2025 Spring and Fall Schedules (from May 23 through June 19, 2025 and from September 2 through October 13, 2025). During the months of May and June 2025, the *M/V Island Queen* carried 988 passengers on the additional trips that were licensed by the Authority and paid the Authority \$5,987.28 in license fees; and during the months of September and October 2025, the *M/V Island Queen* carried another 1,068 passengers on the additional trips that were licensed by the Authority and again paid the Authority \$6,472.08 in license fees.

On October 22, 2025, Island Commuter Corp. requested the Authority to license the *M/V Island Queen* to provide round trips between Falmouth and Oak Bluffs in 2026, namely:

Page 1

Under the Amended Judgment in <u>Island Commuter Corp. v. Woods Hole, Martha's Vineyard and Nantucket Steamship Authority</u>, the *M/V Island Queen* is not allowed to make more than five round trips on Fridays through Sundays, or more than two round trips on Mondays through Thursdays, until the third Friday in June unless Island Commuter Corp. receives written permission or a license from the Authority to do so. Under the license agreements, for the earlier week beginning the second Friday in June through the Thursday before the third Friday in June, the Authority has allowed the *M/V Island Queen* to make eight round trips on that Friday and Sunday, and seven round trips on Monday through Thursday and Saturday.

- To run one additional round trip between Falmouth and Oak Bluffs on Mondays through Thursdays during its 2026 spring schedule (May 22 through June 18, 2026) and its fall schedule (September 8 through October 12, 2026); and
- To begin its fall schedule one week earlier than in previous years on September 8, 2026.

The staff is of the opinion that it is appropriate again to license the additional trips by the M/V Island Queen requested by Island Commuter Corp., particularly during its spring and fall schedules. Without the additional licensed round trip on Mondays through Thursdays during those times of year, the M/V Island Queen would have no afternoon trips from Falmouth or morning departures from Oak Bluffs.

RECOMMENDATION:

The staff recommends that the Members vote to authorize the General Manager to execute the attached license agreement with Island Commuter Corp. allowing it to provide the additional trips highlighted on the schedules set forth in the agreement's Exhibit A, provided that Island Commuter Corp. pays the Authority license fees equal to fifty percent (50%) of the Authority's average revenue per passenger on the Martha's Vineyard route in **June 2025** or \$6.83 for each passenger carried on each of those additional trips. The staff further recommends that the Members' vote also authorize the General Manager to take all necessary and appropriate actions to carry out that license agreement and fulfill the Authority's obligations thereunder.

Terence G. Kenneally General Counsel

APPROVED:

Robert B. Davis General Manager

Attachments

STAFF SUMMARY

Date: December 5, 2025

File# GM-808



TO:		FOR:		FROM:		
	General		Vata	Dept.: General Manager		
	Manager		Vote	Author: Robert B. Davis		
 Х	Board Members	х	Information	Subject: Release to the Public of Portions		
				of the Executive Session Minutes		

PURPOSE:

To announce the determination of which portions of the minutes of the Members' meetings in executive session shall continue to be withheld from publication.

BACKGROUND:

The Open Meeting Law provides that the minutes of any meeting in executive session may remain secret "as long as publication may defeat the lawful purposes of the executive session, but no longer." Mass. G.L. c. 30A, § 22(a), (g)(1). In order to comply with the law, many years ago the Members voted to "delegate to the General Manager the Members' responsibility to approve appropriate portions of the minutes of the Members' meetings in executive session for release to the public when the publication of such portions will no longer defeat the lawful purposes of the executive session." Minutes of the Members' August 20, 1997 Meeting in Executive Session, at p. 2.

Pursuant to this vote, whenever a request has been made for any minutes of any of the Members' meetings in executive session since 1997, the General Manager has promptly reviewed those minutes and has approved the appropriate portions thereof for release to the public, while maintaining the secrecy of the remaining portions of the minutes to the extent necessary to effectuate the lawful purposes of the meetings in executive session.

The Open Meeting Law also describes when the Authority should release to the public executive session minutes that reflect the Members' discussions and actions regarding litigation and collective bargaining matters, real estate negotiations and contract negotiations with nonunion employees, namely, at "such time as a litigating, negotiating or bargaining position is no longer jeopardized by such disclosure" (except to the extent that the attorney-client privilege applies to allow the Authority to continue to withhold those portions of the minutes from disclosure). Mass. G.L. c. 30A, §22(f). Whenever the General Manager has reviewed executive session minutes to determine what portions should be released to the public, the General Manager seeks the Board's approval of the release of the minutes of the Members' meetings in executive session except for the portions of the minutes reflecting the Members' discussions and actions about the following matters:

- 1. Pending or anticipated litigation matters;
- 2. Pending or anticipated collective bargaining negotiations;

- 3. Pending or anticipated negotiations for the purchase, exchange, lease or value of real estate;
- 4. Pending or anticipated contract negotiations with non-union personnel;
- 5. Pending or anticipated investigations of charges of criminal misconduct or considerations of the filing of criminal complaints;
- 6. Information protected from disclosure under the Massachusetts Public Records Law, Mass. G.L. c. 4, § 7, cl. 26th, and now explicitly under the Massachusetts Administrative Procedures Act, Mass. G.L. c. 30A, § 22(e) as well;
- 7. Discussions protected by the attorney-client privilege; and
- 8. Security matters.

ANNOUNCEMENT:

The Open Meeting Law requires the Authority to determine "at reasonable intervals" which portions of the executive session minutes should continue not to be released to the public and to announce that determination at the Authority's next meeting (and to include the announcement in the minutes of that meeting). In May 2023, as the Members' designee for the purpose of determining which portions of the executive session minutes should be released to the public, I approved for release to the public all portions of such minutes through the end of 2022 and a portion of the previously unpublished 2021 minutes, except those that fall within the eightnumbered categories listed above.

Today, I am announcing that I have approved for release to the public all portions of such minutes through November 2025, except those that fall within the eight-numbered categories listed above. The portions of the executive session minutes now being released to the public include those pertaining to:

- a) Strategy sessions in preparation for executing new collective bargaining agreements with its represented union employees in 2023, 2024 and 2025.
- b) Renewal of various software subscriptions from a Massachusetts vendor authorized to provide information technology services by the Commonwealth.
- c) Upgrading Wi-Fi equipment at terminals and on vessels.
- d) Participation in a "tabletop exercise" with the Transportation Security Administration (TSA) in May 2023.
- e) Purchase and deployment of cybersecurity devices.
- f) Renewal of the Lease of the Woods Hole Parking Lot.
- g) Lease agreement with Cataumet Sawmill at 524 Thomas B. Landers Road, Falmouth, MA.
- h) Installation of access control devices at the Vineyard Haven Terminal, Hyannis Terminal, Mashpee Reservations Office, the Oak Bluffs Terminal, and the

Falmouth crew accommodations.

- i) Purchase and deployment of network infrastructure equipment and related support services.
- j) Purchase and deployment of website stress and performance testing and platform evaluation.
- k) Annual purchase and deployment of a security suite to guard against cyberattacks.
- 1) Renewal of the Lease of the Cataumet Parking Lot.
- m) Renewal of the Lease of the Mashpee Reservations Office.
- n) Renewal of the Lease of the Falmouth Hockey Parking Lot.

Robert B. Davis General Manager

Business Summary October, 2025

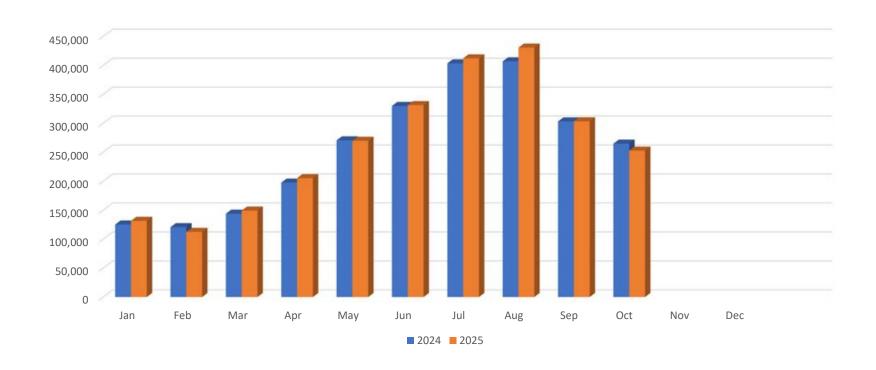
WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

Joint Board Meeting and Port Council – December 9, 2025

Passengers Carried – October 2025 vs. 2024

		Monthly Variance	Montly % Difference		YTD Variance	YTD % Difference
Martha's Vineyard Route	V	-6,313	-3.1%		22,335	1.1%
Nantucket Regular Ferry		585	2.8%		19,994	10.1%
Nantucket Fast Ferry	_	-6,286	-16.7%	_	-9,514	-3.6%
Nantucket Route Subtotal	_	-5,701	-9.8%		10,480	2.3%
Total Passengers	V	-12,014	-4.5%		32,815	1.3%

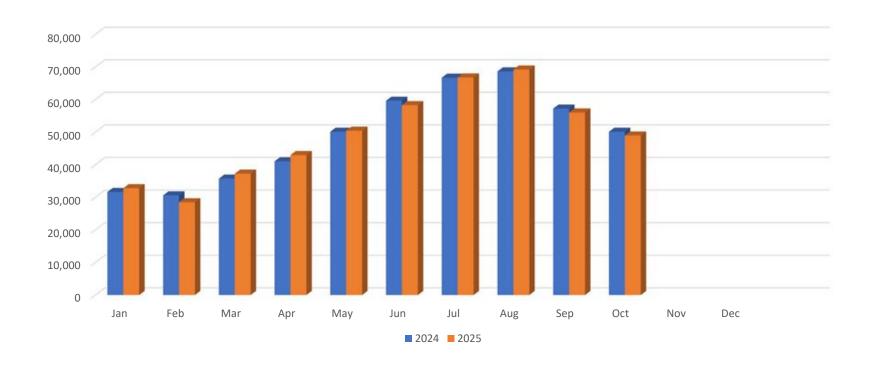
Passengers Carried 2024 - 2025



Vehicles Less than 20 ft. Carried - October 2025 vs. 2024

		Monthly Variance vs. 2024	Monthly % Difference vs. 2024		YTD Variance vs. 2024	YTD % Difference vs. 2024
Martha's Vineyard Route						
Standard Fare Autos	V	-343	-1.8%	_	-7,487	-3.5%
Standard Fare Trucks	V	-517	-12.0%	V	-1,936	-4.8%
Excursion Fare Autos		436	2.9%		4,059	3.2%
Excursion Fare Trucks	V	-74	-1.8%		1,384	3.8%
Total – Martha's Vineyard	V	-498	-1.2%	V	-3,980	-0.9%
Nantucket Route						
Standard Fare Autos	_	-451	-12.3%	A	31	0.1%
Standard Fare Trucks	_	-117	-10.7%		366	4.0%
Excursion Fare Autos	V	-13	-0.6%		2,556	16.3%
Excursion Fare Trucks	_	-91	-8.8%	A	927	11.5%
Total – Nantucket	V	-672	-8.5%	A	3,880	5.5%
Total Vehicles Less Than 20'	V	-1,170	-2.3%	▼	-100	0.0%

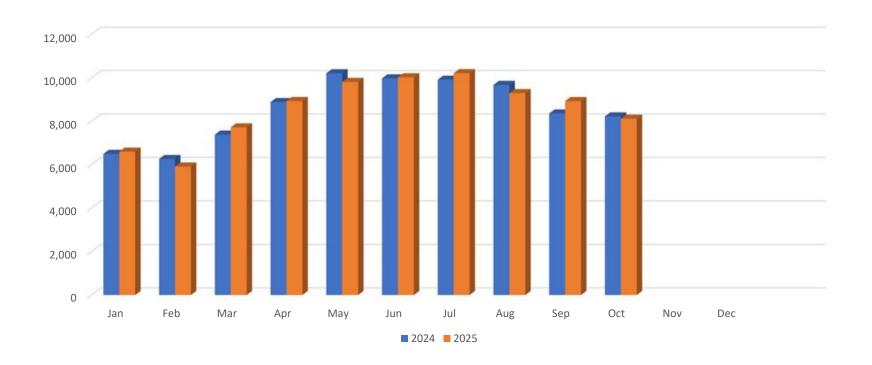
Vehicles Less than 20 Feet Carried 2024 - 2025



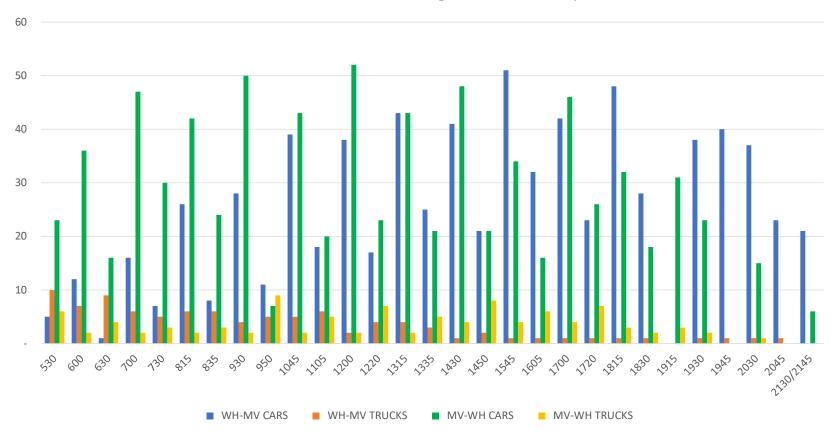
Freight Trucks (Trucks 20 ft and over) Carried October 2025 vs. 2024

		Monthly Variance vs. 2024	Monthly % Difference vs. 2024		YTD Variance vs. 2024	YTD % Difference vs. 2024
Martha's Vineyard Route	V	-94	-1.8%	V	-507	-0.9%
Nantucket Route	V	-13	-0.4%	A	715	2.3%
Total Trucks	V	-107	-1.3%		208	0.2%

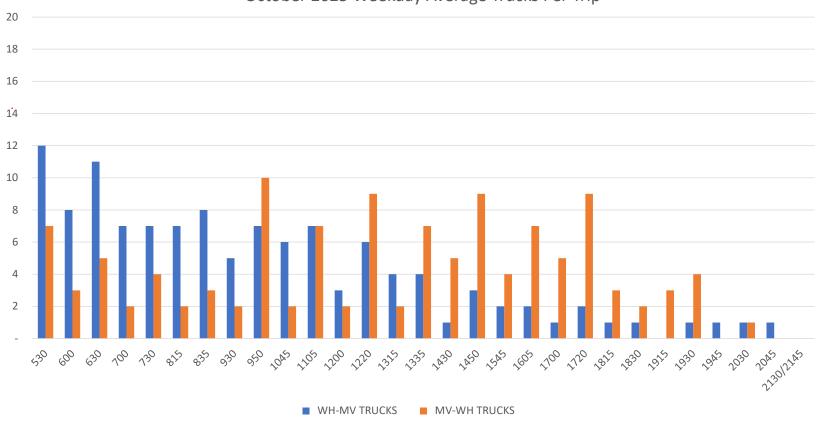
Trucks (20 Feet & Over) Carried 2024 - 2025



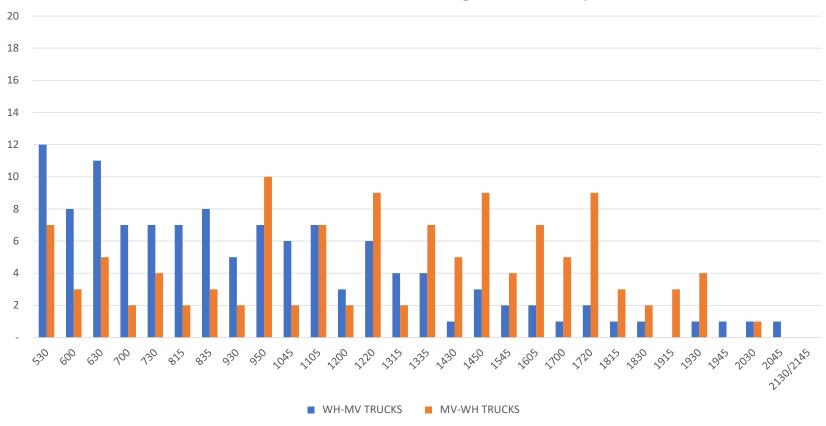
October 2025 Average Vehicles Per Trip



October 2025 Weekday Average Trucks Per Trip



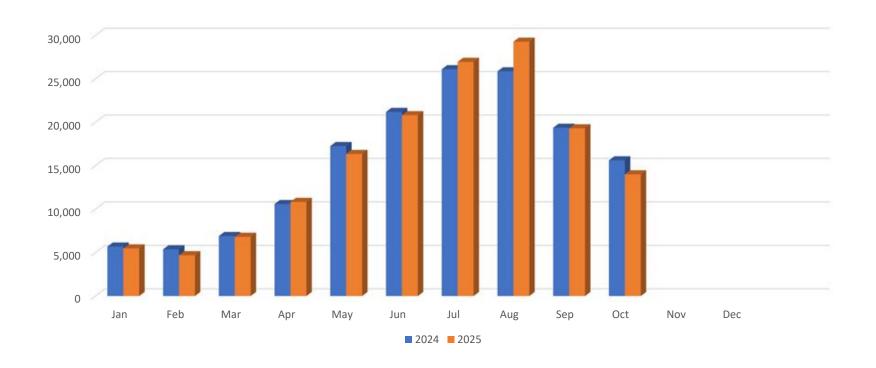
October 2025 Weekend Average Trucks Per Trip



Cars Parked-October 2025 vs. 2024

		Monthly Variance vs. 2024	Monthly % Difference vs. 2024		Y-T-D Variance vs. 2024	Y-T-D % Difference vs. 2024
Martha's Vineyard Route	V	-1,004	-8.6%	V	-1,185	-0.9%
Nantucket Route	V	-608	-15.3%	A	1,656	6.0%
Total Cars Parked	V	-1,612	-10.3%	A	471	0.3%

Cars Parked 2024 - 2025



Trip Summary Report –October 2025

	Sche	duled			Cancelled fo	r			
MV Route	Budgeted	Available	Mechanical	Weather	Traffic	Schedule	Crew	Unscheduled	Total
October	1,530	4	11	85	24	0	0	2	1,416
YTD	14,532	80	54	218	217	0	6	29	14,146
YTD %			0.37%	1.49%	1.49%	0.00%	0.04%		
NT Route	Budgeted	Available	Mechanical	Weather	Traffic	Schedule	Crew	Unscheduled	Total
October	748	6	24	48	12	0	0	2	672
YTD	6,882	14	56	149	101	234	6	36	6,386
YTD %			0.81%	2.16%	1.46%	3.39%	0.09%		
Total	Budgeted	Available	Mechanical	Weather	Traffic	Schedule	Crew	Unscheduled	Total
October	2,278	10	35	133	36	0	0	4	2,088
YTD	21,414	94	110	367	318	234	12	65	20,532
YTD %			0.51%	1.71%	1.48%	1.09%	0.06%		
2024			0.79%	1.69%	0.93%	3.06%	0.76%		

2025 Oak Bluffs Trip Diversions - October 106, YTD 348

2024 Oak Bluffs Trip Diversions - October 74, YTD 306

Financial Snapshot

	October	2025 Actual vs. Budget		YTD	2025 Actual vs. Budget	
Revenues & Income						
Operating Revenues	\$12,225,659	-\$862,644	•	\$133,761,378	-\$2,928,202	
Other Income	627,395	-22,220	•	6,431,450	-1,107,049	V
Total Revenue	12,853,054	-884,864	•	140,192,828	-4,035,251	V
Expenses & Deductions						
Operating Expenses	13,306,535	-175,216	•	121,261,468	-3,067,438	V
Income Deductions	216,610	21,178		1,901,917	-82,003	\blacksquare
Total Expenses	\$13,523,145	-\$154,038	•	\$123,163,385	-\$3,149,441	V
Net Operating Income/Loss	-\$670,091	-\$730,826	V	\$17,029,443	-\$885,810	V

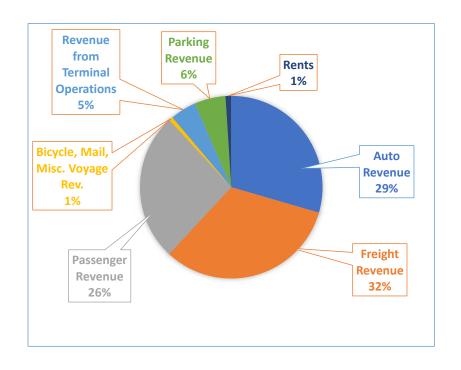
Operating Revenues – October 2025 vs. Budget

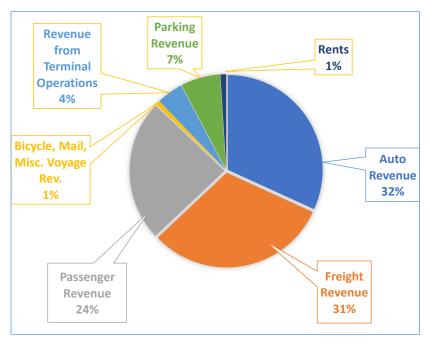
		Monthly Variance vs. Budget	Monthly % Difference vs. Budget		YTD Variance vs. Budget	YTD % Difference vs. Budget
Waterline Revenues						
Automobile Revenue	_	-\$438,197	-10.8%		-\$2,802,291	-6.2%
Freight Revenue	V	-141,615	-3.4%	A	320,566	0.8%
Passenger Revenue	_	-164,765	-4.9%	A	325,195	1.0%
Misc. Voyage Revenue	V	-2,594	-3.0%	<u> </u>	29,353	3.2%
Term. Oper. Revenue		96,123	20.5%	A	298,178	5.2%
Parking Revenue	_	-98,197	-12.7%	_	-141,788	-1.5%
Rent Revenue	_	-113,399	-47.9%		-957,415	-42.4%
				· _		
Total Operating Revenue		-\$862,644	-6.6%		-\$2,928,202	-2.1%
Total Other Income	V	-\$22,220	-3.4%	V	-\$1,107,049	-14.7%
Total Operating & Other	_	-\$884,864	-6.4%	_	-\$4,035,251	-2.8%

Operating Revenues - 2025

October

January – October





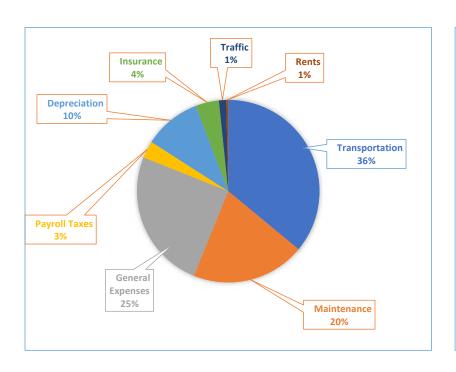
Operating Expenses – October 2025 vs. Budget

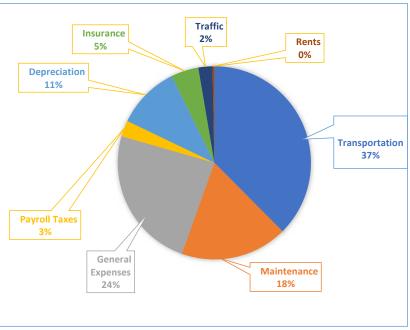
		Monthly Variance vs. Budget	Monthly % Difference vs. Budget		YTD Variance vs. Budget	YTD % Difference vs. Budget
Operating Expenses						
Maintenance	V	-\$199,188	-6.9%		-\$2,043,090	-8.6%
Depreciation & Amortization	_	-68,991	-4.8%	▼	-601,391	-4.5%
Vessel Operations	V	-46,541	-1.4%		-190,213	-0.6%
Terminal Operations		65,508	4.5%	A	273,267	1.9%
Traffic Expense	V	-138,449	-44.3%		-198,774	-6.5%
General Expense		195,293	6.3%	_	-463,775	-1.6%
Insurance		7,543	1.4%	A	252,914	4.8%
Rents Expense		32,126	206.1%	A	115,845	44.1%
Payroll Taxes	V	-22,518	-5.3%		-212,219	-6.1%
Total Operating Expenses	V	-\$175,216	-1.3%	_	-\$3,067,438	-2.5%
Total Other Expenses		\$21,178	10.8%	V	-\$82,003	-4.1%
Total Operating & Other	V	-\$154,038	-1.1%		-\$3,149,441	-2.5%

Operating Expenses - 2025

October

January – October





Passengers Carried – November 1-21, 2025 vs. 2024

		Monthly Variance	Montly % Difference		YTD Variance	YTD % Difference
Martha's Vineyard Route	•	-6,152	-5.9%		16,183	0.7%
Nantucket Regular Ferry		1,000	9.8%		20,994	10.1%
Nantucket Fast Ferry	_	-4,407	-27.2%	_	-13,921	-5.0%
Nantucket Route Subtotal	_	-3,407	-12.9%		7,073	1.4%
Total Passengers	V	-9,559	-7.3%		23,256	0.9%

Vehicles Carried – November 1-21, 2025 vs. 2024

		Monthly	Monthly %			YTD %
		Variance	Difference vs.		YTD Variance	Difference vs.
		vs. 2024	2024		vs. 2024	2024
Martha's Vineyard Route						
Standard Fare Autos	V	-866	-10.0%	▼	-8,353	-3.7%
Standard Fare Trucks	V	-149	-5.6%	▼	-2,085	-4.8%
Excursion Fare Autos		122	1.1%		4,181	3.0%
Excursion Fare Trucks		86	3.0%		1,470	3.8%
20 Feet & Over Trucks		116	3.5%	_	-391	-0.7%
Total – Martha's Vineyard	V	-691	-2.4%	•	-5,178	-1.0%
Nantucket Route						
Standard Fare Autos	V	-37	-3.1%	_	-6	0.0%
Standard Fare Trucks	A	42	6.2%	A	408	4.1%
Excursion Fare Autos		44	3.2%	A	2,600	15.2%
Excursion Fare Trucks		71	11.1%	A	998	11.5%
20 Feet & Over Trucks		40	2.1%	A	755	2.3%
Total – Nantucket		160	2.8%	A	4,755	4.4%
Total Vehicles		-531	-1.6%	V	-423	-0.1%

STAFF SUMMARY

TO:		FOR:		FROM:		
Х	General	Х	Vata	Dept.: Accounting & Finance		
^	Manager	^	Vote	Author: Mark K. Rozum		
Х	Board Members		i iniormation	Subject: Transfer of Bond Redemption Funds to the Replacement Fund		

Date: December 1, 2025

File# A-722

PURPOSE:

For the Board to authorize the Treasurer to transfer \$10,100,000 from the Bond Redemption Account to the Steamship Authority's Replacement Fund.

BACKGROUND:

The 2025 Capital Budget projects were expected to be funded through available resources in the Authority's Replacement Fund and the Bond Redemption accounts as well as grant reimbursement funds received from the Cape Cod Regional Transit Authority.

The transfers of funds from the Revenue accounts to the Replacement Fund account in 2025 was \$13,976,568 which was the maximum amount allowed in 2025. Additionally, the transfers of funds from the Revenue accounts to the Bond Redemption account in 2025, as prescribed in the Steamship Authority's Enabling Act, have totaled \$9,183,832.07. Currently, there is approximately \$10,237,528 in the Bond Redemption account which will be needed to fund approved capital projects.

The Steamship Authority's Enabling Act requires that the funds from the Bond Redemption Account are "to be used within a reasonable time for the purchase or redemption of bonds or, in the Authority's discretion, to be transferred to the replacement fund or to the capital improvement fund to be used for any purposes for which bonds may be issued." Attached is a summary of the Steamship Authority's cash transfer process and cascading of funds.

RECOMMENDATION:

That the Board authorizes the Treasurer to transfer \$10,100,000 from the Bond Redemption Account to the Replacement Fund as proposed.

Mark K. Rozum

Treasurer/Comptroller

APPROVED:

Robert B. Davis

General Manager

Attachments

Steamship Authority Cash Flow

Cascading of Funds per the Enabling Act Section 9

Cascading of Funds

FUND	FUND USES	CASH TRANSFER LIMIT
Operations Fund	Operating Expenses	2 Months of Operating Expenses plus 1/36th of Annual Operating Expenses
Sinking Fund	Bond Principal & Interest	Annual Bond and Interest payments
Replacement Fund	Capital Projects & Bonds	Current year's Depreciation Expenses
Reserve Fund	Operating Deficit	5% of Outstanding Bonds
Bond Redemption Fund	Bonds or Capital Projects	All Remaining Funds

Operations Fund

On a monthly basis cash receipts are to be deposited first: to an Operations Fund in an amount not to exceed the next two months budgeted cash disbursements plus 1/36 of the annual cash disbursements.

Sinking Fund

- Any remaining cash will be transferred into the Sinking Fund in an amount sufficient to provide for the payment of the next year's bond principal and interest payments.
- These funds can only be used for bond principal and interest payments.

Replacement Fund

- Once the Operations Fund and Sinking Fund transfers have been satisfied, any additional cash receipts would be then transferred into the Replacement Fund.
- Per board policy, the limit of these transfers are not to exceed the prior year's depreciation.
- These funds can only be used for capital projects or transferred to the sinking fund.

Reserve Fund

- Once the Operations Fund, Sinking Fund and Replacement Fund transfers have been satisfied, any additional cash receipts would be transferred into the Reserve Fund.
- This amount cannot exceed the greater of \$600,000 or 5% of the amount of outstanding bond principal which currently is \$82,905,000.
- The Reserve fund can be used when the income of the Authority is insufficient to meet the cost of the service, the reserve fund shall be used as far as necessary to make up said deficiency.

Bond Redemption Fund

- Once the Operations Fund, Sinking Fund, Replacement Fund and Reserve Fund transfers have been satisfied all remaining funds would be transferred here.
- Funds can be used for the purchase or redemption of bonds or, in the Authority's discretion, to be transferred to the replacement fund or to the capital improvement fund to be used for any purposes for which bonds may be issued.

STAFF SUMMARY

Date: December 3, 2025



	TO:		FOR:		FROM:		
	Х	, General		Vote	Dept.: Operations		
	^	Manager	^	Vote	Author: Mark Amundsen		
	Х	Board Members		Information	Subject: Colantonio Inc. Change Order CP#122 for Contract No. 17-2023 Woods		
M.					Hole Land Reconstruction Project.		

File# GM-807

PURPOSE:

To request a vote of the Members to authorize the General Manager to execute Change Order CP-122 for Contract No. 17-2023, "Woods Hole Land Reconstruction Project" to Colantonio Inc. of Holliston, MA for a total of \$189,644.75.

BACKGROUND:

In September 2025, the Woods Hole Utility Building had reached a sufficient state of completion to have a signal test performed to determine if a Bi-Directional Amplifier (BDA) System would be required. A BDA is a signal boosting solution that amplifies and distributes radio frequencies for first responders. A BDA system is required by code for new building which do not pass a signal coverage test.

As part of the Occupancy Permit for the Woods Hole Landside Reconstruction project terminal and utility buildings, a requisite signal test was required (September 2025) after the building envelope was substantially completed. When the signal coverage test was performed it failed to meet the minimum signal requirements. The result of the test noted that the failure was not specific to the buildings itself, but rather a lack of signal coverage on the entire property and surrounding area.

As a result, a line-of-sight to the area's nearest repeater must be established for the BDA system to function properly. Achieving this would require a 50-foot-tall mast to be engineered and installed on the roof of the Utility building, with a similar mast needed for the Terminal building. CP#122 proposes the installation of the BDA equipment on the Steamship Authorities existing 100-foot WiFi tower located in the employee parking lot. Utilizing the tower represented a significant cost savings rather than building two separate towers on top of the terminal and utility building respectively while also minimizing the visual impact of the system. Fiber Optic cables will be routed through existing conduit between the buildings.

RECOMMENDATION:

The staff recommends that the Members vote to authorize the General Manager to execute Change Order No. 122 for Contract No. 17-2023 "Woods Hole Land Reconstruction Project" with Colantonio Inc. of Holliston MA for \$189,644.75

Mark H. Amundsen Chief Operating Officer

Robert B. Davis General Manager

Enclosures: WH Land Reconstruction Change Order CP#-122

BIA. studio

December 2, 2025

Mark Amundsen Chief Operating Officer Woods Hole, Martha's Vineyard and Nantucket Steamship Authority 228 Palmer Ave Falmouth, MA 02540

Re: Contract No. 17-2023 Colantonio Change Proposal #122

Bi-Directional Amplifier (BDA) System

Background

A Bi-Directional Amplifier (BDA) System is a signal-boosting solution that amplifies and distributes radio frequencies for first responders. A BDA system is required by code for new buildings which do not pass a signal coverage test. The requisite test must be performed after the building envelope is completed and all interior finishes are in place. The Utility and Terminal buildings were engineered with all infrastructure necessary to receive a standard roof mounted BDA system in the event that one was required by testing or at the discretion of code officials.

In September 2025, the Utility building reached a sufficient state of completion to have the signal test performed and it was determined that a BDA system would be required. Furthermore, the testing agency noted that the failure was not specific to the building itself, but rather a lack of coverage generally on the entire property and surrounding area. Consequently, a line-of-sight to the area's nearest repeater must be established for the BDA system to function properly. Achieving this would require a 50 foot tall mast to be engineered and installed on the roof of the Utility building, with a similar mast needed for the Terminal building.

As an alternate solution, the scope of work included in CP#122 proposes the installation of the necessary equipment on the Steamship Authority's existing 100' tall WiFi tower located in the employee parking lot. This equipment can then connect to BDA systems in each building via fiber optic cables routed through existing conduits within the site. BIA understands that this approach represents a significant cost savings relative to installing masted antenna on each building, while also minimizing the visual impact of the system. Additionally, this approach will allow for completion of the Terminal building within the Contract schedule without any delay and without the additional costs that would represent.

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Review and Recommended Action

BIA and GGD Consulting Engineers have reviewed CP#122 and vetted the proposed scope of work and associated costs. In addition, we have taken into consideration the following supplemental information:

BDA System Engineering review meeting on November 5, 2025

CP#122 R0 dated November 18, 2025

BDA System Engineering review meeting on November 25, 2025

GGD Consulting Engineers CP#122 review memo dated December 2, 2025

CP#122 R1 dated December 1, 2025

Through this review process, the Contractor's proposed cost for the work has been reduced from the original amount of \$220,574.43 to the revised amount of \$189,644.75. Based on all information provided, and in accordance with the General Conditions Section 11.09 B.4 we recommend that CP #122 be Approved in the amount of \$189,644.75.

If you have any questions regarding this information, please contact our office at your earliest convenience.

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Lian Davis, AIA

LEED AP BD+C, NCARB

Principal

GGD Consulting Engineers, Inc.

M#96143 J#253 001.00

DATE: December 2, 2025

<u>MEMO</u>

TO: Lian Davis, AIA, LEED AP BD+C

BIA Studio

FROM: Jeffrey Bagdasarian David M Pereira P.E., Principal

DEPT: Electrical

PROJECT: SSA Woods Hole Ferry Terminal Landside Reconstruction

Falmouth, MA

SUBJECT: PCO #122- BDA System at Utility & Terminal Bldgs. Per PR #28

Please be advised as follows:

We have reviewed the Wayne J Girffin Electric, Inc. portion of Proposed Change Order No. 122 in the amount of \$108,943.79 for costs associated with installing a BDA system at the WIFI shed and in the Utility Building. We find the amount to be fair and reasonable and recommend your approval.

We have reviewed the Wayne J Girffin Electric, Inc. portion of Proposed Change Order No. 122 in the amount of \$53,574.45 for costs associated with installing a BDA system from the WIFI shed and into the Terminal Buildings. We find the amount to be fair and reasonable and recommend your approval.

If you have any questions regarding this information, please contact our office at your earliest convenience.

JB: ss

Enc.

Cc: Jonas Gassmann, AIA, BIA Studio



Colantonio Inc. 16 Everett Street Holliston, MA 01746 Ph: 508-429-8666 Fax: 508-429-8699

Change Proposal

To: Woods Hole, Martha's Vineyard&Nantucket Steamsl 228 Palmer Avenue

Falmouth, MA 02540

Date: 12/01/2025 **Project:** 243945-

Woods Hole Ferry Terminal

Change Order Proposal #: 122 Description: CP# 122, BDA System at Utility& Terminal Bldgs Per PR# 28

Detail: CP# 122, Furnish & Install BDA System at Utility Building and the Terminal Building combined into one Change Proposal per PR# 28.

There is no work included by Colantonio at the Existing WiFi Shed. If any work is required by the State Building Inspector to make the Shed 2 Hour Rated, those costs will be submitted under separate cover once the scope is finalized

Distribution: BDA test failed at Utility Building.

Per GGD review of submittal 260000-41.0, provide a proposal for the Electrical Contractor to provide a BDA System throughout the Utility Building. Utilize existing space and circuits in tele/data 306 indicated on contract documents.

Provide shop drawings for review.

The original proposed BDA design from Bearcom was to install a 50 foot tall tower on top of the Utility Building. This towe would be unsightly to SSA and the neighbors along with an approximate cost of over \$100,000. It was decided as a team to use the existing SSA owned tower to install the BDA equipment would be a better product, less unsightly and for a better value.

Item #	Description	Cost Type		Amount
1 CP# 122,	BDA System at Utility Bldg Per PR# 28			
06-09999.00-	Carpentry Subcontractor	Subcontract		5,219.71
26-09999.00-122	Electrical FSB	Subcontract		108,943.79
31-09999.00-122	Earthwork Subcontractor	Subcontract		8,856.00
2 CP# 122	BDA System at Terminal Bldgs Per PR# 28		Subtotal:	123,019.50
06-09999.00-	Carpentry Subcontractor	Subcontract		3,868.78
26-09999.00-122	Electrical FSB	Subcontract		53,574.45
3 CP# 122,	BDA System at Terminal Bldg Credit not Testing	J	Subtotal:	57,443.23
26-09999.00-122	Electrical FSB	Subcontract		-2,300.00
			Subtotal:	-2,300.00
			Total:	178,162.73
		OH & P	5.00 %	8,453.71
		Insurance	1.09 %	2,034.12
		P&P Bond	0.53 %	994.19
			Total:	189,644.75



Colantonio Inc. 16 Everett Street Holliston, MA 01746 Ph: 508-429-8666 Fax: 508-429-8699

Change Proposal

The Contract Time will be unchanged

Submitted By:	Colantonio Inc.	Approved By: Woods Hole, Martha's Vineyard&Nantuck	ket S
Signed:	Michael McKeown	Signed:	
Date:	12-01-2025	Date:	

Colantonio Inc Carpentry Division

Change Proposal Summary Sheet

16 Everett Street Holliston, MA 01746 (508) 429-8666 fax 429-8699

		DATE: <u>December 1, 2025</u>
Го:	Colantonio Inc	PROJECT: Woods Hole Ferry Termina
	Attn: Matt Gesualdi	OWNER: Steamship Authority
		PROJECT SITE: 1 Cowdry Rd
Phone:	508-429-8666	PROJECT CITY: Woods Hole, MA

DESCRIPTION: CP# 122, BDA System at Utility Bldg Per PR# 28. Cutting and

Patching walls, removing and reinstalling ceiling tiles for Griffin

Electric

RECAP FROM PAGE 2		
Line 1: Total of Item 1, Labor Wages	\$3,588.88	
Line 2: Total of Item 2, Equipment	\$950.00	
Line 3: Total of Item 3; Material, Subcontractors and Services	\$0.00	
Line 4: Subtotal of Lines 1 through 3		\$4,538.88
Line 5: Markup (5% of Line 4)	\$0.00	
Line 6: Markup (15% of Line 4 & 5)	\$680.83	
Total Change Proposal Amount, (Line 6 + Line 7)	\$5,21	19.71

Contract time will be increased by $\underline{0}$ days due to the work included in this change proposal.

Colantonio, Inc. reserves all our rights regarding changes as allowed by the contract.

Change Proposal Worksheet CP# 122, BDA System at Utility Bldg Per PR# 28. Cutting and Patching walls, removing and reinstalling ceiling tiles for **Griffin Electric**

DESCRIPTION OF CHANGE PROPOSAL

CP# 122, BDA System at Utility Bldg Per PR# 28. Cutting and Patching walls, removing and reinstalling ceiling tiles for Griffin Electric

TEM 1 - LABOR	<u>Trac</u>	<u>e</u>	# of hours		<u>Rate</u>	Sub-Total
Cutting and Patching walls, removing and reinstalling ceiling tiles or Griffin Electric	Sr. Carp F	oreman	8	\$	146.84	\$ 1,174.72
Cutting and Patching walls, removing and reinstalling ceiling tiles or Griffin Electric	Carpe	nter	8	\$	116.59	\$ 932.72
General Cleanup for Griffin Electric	Laboi	er	16	\$	92.59	\$ 1,481.44
						\$ -
				Lab	or Total=	\$ 3,588.88
TEM 2 - MATERIAL		<u>Qty</u>	<u>Unit</u>	Ui	nit Price	Sub-Total
Cutting and Patching Materials, Added Ceiling Tiles		1	LS	\$	-	\$ -
Dumpsters		1	EA	\$	950.00	\$ 950.00
						\$ -
						\$ -
						\$ -
						\$ -
			Equi	pme	nt Total=	\$ 950.00
			i			0 / 7://
TEM 3 - SUBCONTRACTORS		<u>Qty</u>	<u>Unit</u>	Ui	nit Price	Sub-Total
TEM 3 - SUBCONTRACTORS		<u>Qty</u> 0	<u>Unit</u> EA	<u>Ui</u> \$	<u>nit Price</u> -	\$ <u>Sub-10tal</u> -



November 24, 2025

VIA EMAIL ONLY: mmckeown@colantonioinc.com

Mr. Mike McKeown, Project Manager Colantonio, Inc. 16 Everett Street Holliston, MA 01746

RE: Job #2948 - Woods Hole Ferry Terminal Landside, Woods Hole, MA

Proposal #35, Supersedes Proposal(s) #32

Dear Mr. McKeown:

Wayne J. Griffin Electric, Inc. ("WJGEI") proposes to modify our contract to perform the following lump sum revisions to our work per our enclosed detailed backup:

DESCRIPTION OF WORK:

This proposal includes providing all material and labor to furnish and install a BDA system at the WIFI shed and in the Utility Building.

The Terminal Building will be provided under a separate cover.

This proposal is contingent upon the donor antenna's being installed on the Steamship Authorities WIFI tower.

A spare fiber cable has been included from the WIFI shed to each building as recommend in the BDA vendors shop drawings.

A 4" for the BDA cables and a spare 2" conduit from the WIFI shed to the pump shed has been included.

Final Interior antenna locations will be placed above accessible ceilings or exposed back of house areas away from finished wood ceilings which are not readily accessible.

Corporate	Headquarters:	Regional	Offices:						
116 Hopping	g Brook Road	296 Cahab	a Valley Parkway	2395 Plea	asantdale Road	2310 Preside	ntial Drive	9801-C Southern	Pine Boulevard
Holliston, M	A 01746	Pelham, A	L 35124	Suite 14		Suite 101		Charlotte, NC 28	3273
Phone:	(508) 429-8830	Phone:	(205) 733-8848	Doraville	e, GA 30340	Durham, NC	27703		
Fax:	(508) 429-7825	Fax:	(205) 733-8107	Phone:	(678) 417-9377	Phone: (919) 627-9724	Phone:	(704) 522-3851
		ļ		Fax:	(678) 417-9373	Fax: (919) 627-9727	Fax:	(704) 522-3856
MA A8000	NH 4223M	VT FM3303	CT FLC 0201601	-F1 RI	AC004946 ME	MC60017598	AI 16318	GA FN213065	NC 11 32115

Mr. Mike McKeown November 24, 2025 Page 2

2-year extended warranties have not been included within this proposal.

This proposal excludes 2-hour rated cable and a 2-hour rated enclosure within the wifi shed. If required by the AHJ it will be provided in a separate proposal.

Any excavation & trenching shall be by others.

All cutting, patching, painting, excavation, backfill, penetrations, structural supports, coring, and premium time is excluded from this proposal.

Material	\$ 70,841.71
Labor	15,152.71
Labor Burden	4,545.81
Overhead & Profit	13,581.03
Subtotal	\$ 104,121.26
Bond	614.32
Telecom	4,208.21
Total	\$ 108,943.79

This is a lump sum forward looking estimate of the above-noted change to our scope of work. This estimate represents a price we are willing to accept to assume the cost risk of this change to our ongoing work given the information provided to us. The labor and material prices contained in this proposal are based upon vendor/subcontractor quotes (if noted) and/or electrical industry pricing guides such as NECA, Trade Service, or R.S. Means, which guides are widely used and accepted in the construction industry to facilitate timely and consistent change order pricing. This estimate is offered for your review, approval and acceptance.

The value included in this proposal does not include any amounts for extended contract duration, overtime, changes in the sequence of work, acceleration, disruptions, interference and/or impacts, and the right is expressly reserved to recover any and all of these related items prior to any final settlement of this contract. The working relationship between your company and ours shall be in accordance with our mutually agreed to contract form.

Wayne J. Griffin Electric, Inc. reserves the right to void this proposal after thirty (30) days from the date above.

Mr. Mike McKeown November 24, 2025 Page 3

If you have any questions regarding the above, please do not hesitate to contact me at (508) 306-5470 or james.kurtz@wigei.com.

Very truly yours,

WAYNE J. GRIFFIN ELECTRIC, INC.

Jame B. Kurtz Project Manager

JBK/jav

ACKNOWLEDGMENT: The contract modifications stated for the above proposal are acceptable for the work to be performed. The value of the work completed to the date of the next requisition may be billed on that requisition.

Date: _____ Authorized Signature: ____

cc: Matthew Gesualdi, Assistant Project Manager, Colantonio, Inc.,

mgesualdi@colantonioinc.com

Kevin Costello, Superintendent, Colantonio, Inc., kcostello@colantonioinc.com

Allison Banville, Telecom Project Manager, Wayne J. Griffin Electric, Inc.

Kurtis Alves, Project Foreman, Wayne J. Griffin Electric, Inc.

Keith Sanborn, Telecom Division Manager, Wayne J. Griffin Electric, Inc.

Kim Beagan, Project Engineer, Wayne J. Griffin Electric, Inc.

David Spacco, Project Foreman - Telecom, Wayne J. Griffin Electric, Inc.



CCN#: P-0035, BDA SYSTEM UTILITY BLDG

Date: 11/18/2025

Project Name: Woods Hole Ferry Terminal Landside

Project Numbe 02948-00-24

Page Number: 1

116 Hopping Brook Road, Holliston, MA 01746 (508) 429-8830 FAX (508) 429-9251

Work Description

This proposal includes providing all material and labor to furnish and install a BDA system at the WIFI shed and in the Utility Building .

The Terminal Building will be provided under a separate cover.

This proposal is contingent upon the donor antenna's being installed on the Steamship Authorities WIFI tower.

A spare fiber cable has been included from the Wifi shed to each building as recommend in the BDA vendors shop drawings .

A 4" for the BDA cables and a spare 2" conduit from the wifi shed to the pump shed has been included.

Final Interior antenna locations will be placed above accessible ceilings or exposed back of house areas away from finished wood ceilings which are not readily accessible.

2-year extended warranties have not been included within this proposal.

This proposal excludes 2-hour rated cable and a 2-hour rated enclosure within the wifi shed. If required by the AHJ it will be provided in a separate proposal.

Any excavation & trenching shall be by others.

All cutting, patching, painting, excavation, backfill, penetrations, structural supports, coring, and premium time is excluded from this proposal.

Itemized Breakdown

Description	Qty	Net Price	UM	Materials (\$)	Labor	Total Hours
CLEANUP	0.00	0.0000	HPS	0.000	0.0000	7.410
AS BUILTS	0.00	0.0000		0.000	0.0000	4.450
SAFETY	0.00	0.0000		0.000	0.0000	7.410
FIELD LAYOUT/COORDINATION	0.00	0.0000		0.000	0.0000	14.820
BDA QUOTE UTILITY	1.00	65,590.0000		65,590.000	0.0000	0.000
6 STRAND SM IN/OUT FIBER	700.00	2.8600		2,002.000	0.0100	7.000
BDA PANEL MASTER LBR	1.00	0.0000		0.000	8.0000	8.000
BDA PANEL REMOTE LBR	1.00	0.0000		0.000	6.0000	6.000
FIPLEX BATTERY BACKUP LBR	2.00	0.0000		0.000	2.0000	4.000
BDA FILTER & CABINET	1.00	0.0000		0.000	4.0000	4.000
SM FIBER PATCH CORD	6.00	120.0000		720.000	0.2500	1.500
SURGE ARRESTOR LBR	1.00	0.0000		0.000	1.0000	1.000
REMOTE ANNUNCIATOR LBR	2.00	0.0000		0.000	2.0000	4.000
1/2" RADIATING CABLE LBR	300.00	0.0000		0.000	0.0400	12.000
1/2" PLENUM BDA CABLE LBR	100.00	0.0000		0.000	0.0400	4.000
FIBER CONVERTERS	3.00	140.0000	EA	420.000	1.0000	3.000
1/2" COAX CLIPS	100.00	0.1900	EA	19.000	0.0700	7.000
MISC MATERIAL & LABOR	1.00	25.0000	EA	25.000	1.0000	1.000
LABELING & IDENTIFICATION	1.00	25.0000	EA	25.000	2.0000	2.000
TESTING & INSPECTION	1.00	0.0000	EA	0.000	4.0000	4.000
PENETRATION LBR	1.00	0.0000	EA	0.000	4.0000	4.000
3/4" EMT CONDUIT	50.00	1.1508	FT	57.540	0.0500	2.500
4" EMT CONDUIT	20.00	12.0195	FT	240.390	0.1600	3.200
2" PVC SCHEDULE 40	180.00	1.4468	FT	260.420	0.0800	14.400
4" PVC SCHEDULE 40	150.00	3.7179	FT	557.690	0.1400	21.000
2" PVC 36" RADIUS 90D ELBOW	2.00	23.3050	EA	46.610	0.6000	1.200
4" PVC 36" RADIUS 90D ELBOW	4.00	60.5850	EA	242.340	1.2000	4.800

CBP01.rpt Page 1 of 2



116 Hopping Brook Road, Holliston, MA 01746 (508) 429-8830 FAX (508) 429-9251 CCN#: P-0035, BDA SYSTEM UTILITY BLDG

Date: 11/18/2025

Project Name: Woods Hole Ferry Terminal Landside

Project Numbe 02948-00-24

Page Number: 2

Overhead & Profit	(\$90,540.23 @ 15.00%)		4,545.81 13,581.03				
Labor Burden	(\$15,152.71 @ 30.00%)		4,545.81				
					15,152.70		
Electrical Journeyman	(182.3210 hrs @	\$83.11 / hr)	15,1	52.70			
· · · · · · · · · · · · · · · · · · ·	Itemized Breakdown Total				70,841.71		
nmary							
		Mate	rials with Tax	=	70,841.71		
		Tax			0.00		
		Total	s		70,841.71	-	182.3
LEVITON PLUG CAT5E		4.00	1.2200	EA	4.880	0.1500	0.60
COMMSCOPE CAT5E CMP BLUE		115.00	0.3050		35.080	0.0070	0.80
18 X 18 X 8 SCREW COVER NEM	IA 3R BOX	1.00	150.9000	EA	150.900	2.4000	2.40
1" EMT ONE HOLE STRAP		4.00	0.2150	EA	0.860	0.0425	0.17
SCREW GUN BOX BRACKET - A	DJUST 11"-18"	2.00	3.9450	EA	7.890	0.0360	0.0
I/4 x 1 1/2 - 3" HAMMER DRILLE	ED HOLE	20.00	0.0000	EA	0.000	0.2600	5.2
1/4" X 2 1/4" TAPCON		20.00	0.3085	EA	6.170	0.0344	0.6
3 X 3/4 K-LATH SELF DRILLING T	EK SCREW WAFER HEAD	100.00	0.1142		11.420	0.0100	1.0
#10 x 1" WOOD SCREW		25.00	0.1048		2.620	0.0240	0.6
4" EMT/RIGID MINI W/BOLT		4.00	4.1000		16.400	0.1750	0.7
1" SQ. COVER 1/2" RAISED 1 DU		1.00	1.5200		1.520	0.2000	0.2
I" SQ. BOX 2-1/8" DEEP 1/2" & 3/		1.00	2.2600		2.260	0.3000	0.3
20A BROWN SPEC GRADE DUPI		1.00	3.0200		3.020	0.3000	0.2
#12 THHN-CU-STRANDED-BLAC		75.00	0.2916		21.870	0.0060	0.2
3/4" FLEX 90D STEEL CONNECT 3/4" FLEX STEEL STRAIGHT COI		2.00 2.00	4.4750 1.5550		8.950 3.110	0.1680 0.1400	0.3 0.2
B/4" FLEX CONDUIT	0.0	10.00	1.5880		15.880	0.0500	0.5
4" PVC LB CONDULET		2.00	108.6950		217.390	1.5000	3.0
2" PVC LB CONDULET		2.00	23.0850		46.170	0.9000	1.8
4" PVC MALE ADAPTER		2.00	5.8950		11.790	0.8000	1.6
2" PVC MALE ADAPTER		2.00	1.2650		2.530	0.3000	0.6
4" PVC COUPLING SCHEDULE 4	0	4.00	3.9425		15.770	0.8000	3.2
2" PVC COUPLING SCHEDULE 4	0	6.00	0.8983	EA	5.390	0.3000	1.8
4" EMT STEEL SET SCREW CON	NECTOR	2.00	11.5700	EA	23.140	0.6000	1.3
3/4" EMT STEEL SET SCREW CC	NNECTOR	4.00	0.3225	EA	1.290	0.1000	0.4
4" EMT STEEL SET SCREW COU	PLING	2.00	9.1000	EA	18.200	0.1400	0.2
	UPLING	3.00	0.4067	EA	1.220	0.0500	0.1

CBP01.rpt

Bond

Total

(\$104,121.26 @ 0.59%)

13,581.03

614.32 **614.32**

18,741.16

\$104,735.58



CCN#: P-0035, BDA System Utility BLDG

Date: 11/18/2025

Project Name: Woods Hole Ferry Terminal Landside - To

Project Numbe 02948-T0-24

Page Number:

116 Hopping Brook Road, Holliston, MA 01746 (508) 429-8830 FAX (508) 429-9251

Work Description

- 1. This proposal includes the labor and material to provide the fiber connections for the BDA cabling for the Utility Building .
- 2. This proposal excludes overtime.
- 3. This proposal excludes conduit, boxes, fittings, ceiling tiles, patching and painting.
- 4. This proposal excludes any items not specifically listed on the attached Bill of Materials.

(\$3,637.85 @ 15.00%)

(\$4,183.53 @ 0.59%)

5. This proposal includes costs for rental equipment. If longer rental times are required due to extended installation times out of WJG control, additional costs may be incurred.

Itemized Breakdown

Overhead & Profit

Bond

Description		Qty	Net Price	UM	Materials (\$)	Labor	Total Hours
CLEANUP		0.00	0.0000	HRS	0.000	0.0000	0.440
AS BUILTS		0.00	0.0000	HRS	0.000	0.0000	0.260
SAFETY		0.00	0.0000	HRS	0.000	0.0000	0.440
SUPERVISION		0.00	0.0000	HRS	0.000	0.0000	0.880
COORDINATION LABOR FOR FIBER	INSTALLATION	1.00	0.0000	E	0.000	8.0000	8.000
FUSION SPLICE APC LC CONNECTO	OR - SM	4.00	114.8500	E	459.400	0.1700	0.680
FUSION SPLICE RENTAL		1.00	750.0000	E	750.000	0.0000	0.000
TEST - FIBER		1.00	0.0000	E	0.000	0.0800	0.080
TESTER RENTAL		1.00	1,450.0000	Е	1,450.000	0.0000	0.000
		Tota	ls	-	2,659.40		10.78
		Tax			0.00		
		Mate	erials with Tax	_	2,659.40		
mmary							
It	emized Breakdown Total				2,659.40		
Telecom Journeyman	(10.7800 hrs @) \$69.82 / hr)	7	52.66			
					752.66		
Labor Burden	(\$752.65 @ 30.00%)		225.80				
			225.80				

796.16 Total \$4,208.21

545.68 **545.68**

> 24.68 **24.68**

CBP01.rpt



11/14/2025

Bear Communications, Inc. 1230 Furnace Brook Parkway

Quincy, MA 02169

617-770-0212 (P) 617-770-0429 (F)

> For: Wayne J. Griffin Electric Inc Phone:

Attention: James Kurtz

james.kurtz@wjgei.com

Invoice To: Wayne J. Griffin Electric Inc

Attn: Accounts Payable 116 Hopping Brook Road Holliston, MA 01746-1455

57926 - 3 Proposal Number:

> Department : BDA 4096

Date:

508-306-5470

Fax:

Ship To: Woods Hole Ferry Landslide - Utility Bldg

Railroad Ave Falmouth, MA 02543

Salesperson	Terms	Valid To	Shipping Date	Shipping Via
Sara Ozberak		12/29/2025		

Comments or Special Instructions

Woods Hole Ferry Landslide - Utility Bldg BDA # 4096

Quantity	Description	Unit Price	Amount
	ASSUMPTIONS & CONDITIONS		
	Proposal reflects pricing for system covering Utility Building only.		
	Due to the location of the building in proximity of the closest repeater site, signal coverage both inside and outside of the building is extremely poor.		
	With permission from the Steamship Authority, a Donor Antenna will be installed on their WiFi tower providing a clear line-of-sight to the repeater site.		
	Costs for a third party to run cable and mount the Donor Antenna onto the Tower is included within this proposal as requested by the customer.		
	Head End equipment for both systems will be housed within the shed located at the base of the Tower.		
	Assumes shed has sufficient space, power and ventilation to host all Head End equipment required for optimal system operation.		
	Proposed system is a Fiber fed solution and will require fiber cable and equipment to support.		
	Customer responsible for sourcing and installing fiber cable and associated equipment underground from tower to both buildings as well as inside each building as depicted within design schematic.		
	Both systems will require a single Fiber Master unit, two Remote units, three Battery Backup units and four Remote Annunciator units.		
	Note each Remote Annunciator will require a Data to Fiber convertor ensuring both systems are adequately monitored as required by NFPA and local AHJ requirements.		











Bear Communications, Inc.

1230 Furnace Brook Parkway

Quincy, MA 02169

617-770-0212 (P) 617-770-0429 (F)

Date: 11/14/2025

Proposal Number: 57926 - 3

Department: BDA 4096

Quantity	Description	Unit Price	Amount
	Any riser cables run between the BDA Room and Donor Antenna must be in a 2 Hour Fire Rated Pathway per NFPA 72 and local AHJ requirements.		
	If a 2 Hour Fire Rated Pathway doesn't exist or cannot be implemented, then Bearcom can quote a 2 Hour Fire Rated cable at the customer's request.		
	Exact cable length for 2 Hour Fire Rated cable must be confirmed by the Electrical Contractor due to the inability to splice as well as the high cost of the cable.		
	Bearcom recommends adding a 10% buffer to the measured lengths accounting for terminations since the cable cannot be spliced.		
	Note that a CAT5 cable run from the BDA to the Remote Annunciator Panel will be required.		
	Pricing for the CAT5 cable is not included within this proposal and is the responsibility of the Electrical Contractor to supply and install.		
	PRICING FOR AN EXTERNAL CUSTOMIZED 800 MHz NOTCH FILTER TO SEPARATE OUT SPRINT'S 862 - 867 MHZ FREQUENCIES TO PREVENT ANY INTERFERENCE IS INCLUDED WITHIN THIS PROPOSAL.		
	BDA HEAD END EQUIPMENT		
	ALL PARTS LISTED BELOW COMPRISING HEAD END		
1.00	BDA, Fiplex, 700/800 MHz, Fiber, Master Falmouth 700/800 MHz	\$9100.00	\$ 9,100.00
1.00	BDA, Fiplex, 700/800 MHz, Fiber, Remote	\$6900.00	\$ 6,900.00
2.00	Fiplex, Battery Backup, Next Gen, UL2524	\$4000.00	\$ 8,000.00
1.00	800 MHz Customized Notch Filter & NEMA 4 Cabinet	\$2700.00	\$ 2,700.00
2.00	Fiber Optic Data Convertor & Patch Cables	\$395.00	\$ 790.00











Bear Communications, Inc.

1230 Furnace Brook Parkway

Quincy, MA 02169 617-770-0212 (P)

617-770-0429 (F)

Date: 11/14/2025

Proposal Number: 57926 - 3

Department: BDA 4096

Quantity	Description	Unit Price	Amount
	DONOR ANTENNA EQUIPMENT		
1.00	ALL COMPONENTS LISTED BELOW FOR DONOR: 800 MHz Donor Antenna 220' 7/8" Riser Cable 10' 3/8" Riser Cable Lightning Arrestor	\$2500.00	\$ 2,500.00
	REMOTE ANNUNCIATOR PANEL		
2.00	Fiplex, Remote Annunciator, With Dry Contacts, UL2524	\$2150.00	\$ 4,300.00
	DISTRIBUTED ANTENNA SYSTEM		
1.00	ALL COMPONENTS LISTED BELOW FOR DAS Includes: 300' 1/2" Plenum Radiating Cable 100' 1/2" Standard Plenum Cable 4 Antennas 3 Splitters 16 Connectors	\$6000.00	\$ 6,000.00
	TERMINATIONS, PROJECT MANAGEMENT, WARRANTY		
1.00	Engineering, Design, Submittals, Permitting	\$6000.00	\$ 6,000.00
1.00	Termination, Optimization, Testing, walk thru with Fire Dept., As Built	\$9500.00	\$ 9,500.00
1.00	Documentation Site Sub-Contracted Labor- Donor Antenna Tower Install	\$9800.00	\$ 9,800.00
1.00	BDA, First Yr 24/7 Warr Srvs	\$0.00	\$ -
1.00	Three Year Standard FiPlex BDA Unit Warranty	\$0.00	\$ -
	WARRANTY BEGINS UPON BEARCOM'S RECEIPT OF BDA UNIT		
	BEARCOM RECOMMENDS PURCHASING AN EXTENDED WARRANTY IF PROJECT DELAYS ARE ANTICIPATED AND EXCEED THE REQUIRED WARRANTY TIMEFRAME ====================================		
0.00	Optional Two Year Extended BDA Warranty X 2 Units	\$1500.00	\$ -











Bear Communications, Inc.

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Date: 11/14/2025

Proposal Number: 57926 - 3

Department: BDA 4096

Unless detailed otherwise in a line item above, the following Services, Exclusions and Provisions apply.

BDA Professional & Technical Services to be Supplied:

- · Comtronics-Bearcom will -
 - · Review and advise on AHJ, BDA permit requirements.
 - ·Various AHJs include the BDA Permit as part of the Electrical Permit.
 - ·In these cases, Bearcom will supply required documentation to the EC only.
 - If a standalone permit process, Bearcom will apply for the BDA Permit with EC and or GC supplied information.
 - ·All other Town or AHJ Permits that maybe required are the responsibilty of either the Owner, GC or EC.
 - · Provide detailed technical submittals prepared with IB Wave Design Software
 - · by in-house Certified IB Wave designers
 - · Provide on-site system design & engineering service throughout the project
 - · Provide in-house ETA Certified techs to mount, terminate antennas
 - Provide system commissioning by in-house ETA Sr. Certified techs
 - · Provide soft copies of O&M manuals & As-Built docs for GC & FD Dept.
 - Coordinate final testing with the fire department for BDA system sign off

Exclusions of Services & Parts:

- · Electrical Permit Comtronics is NOT a licensed electrical contractor
- · Any Other Town Related Permits.
 - · Some Towns are now requiring Building Permits
- · Engineered stamped drawings
- 3rd party testing and documentation
- · Fire alarm cable
- · Fire alarm panel hardware or modules
- · Fiber cables, patch panels, modules, etc and testing
- · Building related construction materials and fire stopping including
 - · 2-Hour Fire-Rated pathways and enclosures
 - · A 2-Hour Fire Rated Coax Cable can be quoted upon request
 - · A document showing 2-Hour Fire-Rating requirements is available upon request
- · Rental of specialized lift or platforms to access any items above 7ft
- · IP network requirements, if needed, are understood and agreed to by the owner's IT personnel.
- · HEPA tents, if required, must be supplied by the owner(s).
- · Hard copies, of all documentation including O&M manuals. Only electronic copies will be supplied.

Quotation Provisions:

- · Comtronics proposal does not include the following items unless specifically itemized.
 - · Training.
 - · Additional Warranty other than standard Manufacturer Warranty.
 - · Maintenance Contracts/Agreements.
- · Final pricing confirmed and provided per actual RF Site Survey
 - · Survey to be performed once the structure has a roof, walls, windows, and sheetrock installed
- · Contractor shall notify Comtronics-BearCom in advance to arrange RF Site Survey
- ·Proposal estimate based on -
 - · Vertical ½" Plenum cable installed from roof to lowest level of the building
 - Horizontal plenum Cable run on all sub-levels in supplied design and ground floor
- · Massachusetts State sales tax is applicable unless the end-user is a tax-exempt entity.
- · All work is proposed during normal business hours, 7:00 am through 4:00 pm Monday through Friday.
 - · Afterhours & weekend labor will be added to the final invoice











Date: 11/14/2025

Proposal Number: 57926 - 3

Department: BDA 4096

Bear Communications, Inc.
1230 Furnace Brook Parkway

Quincy, MA 02169 617-770-0212 (P)

617-770-0429 (F)

- · Prevailing wage is not included;
 - · Comtronics must be notified before accepting this proposal
- · Battery back system quoted meets the requirements of NPFA 72 section 24.5.2.5.2* Secondary Power Source option,
 - · A storage battery dedicated to the system with at least 12 hours of 100 percent system operation capacity
 - · In accordance with 10.6.10.
 - · All other power requirements must be supplied by the building as necessary
- · If software-simulated radio coverage prediction heat maps are required, then CAD files must be supplied.
- · All documentation including O&M manuals will be supplied electronically via PDF
 - · No Hard "Printed" copies will be supplied

BDA Ordering

Unless noted below the BDA unit will not be ordered till the submittal is approved

Please sign here to order the BDA unit **now** per the frequencies on this quote.

Signature		

Scope Of Work Summary

Bulk of the installation work is performed by Electrical Contractor or the building owner

- 1. All floor plans supplied to Comtronics PDF or CAD format Electrical Contractor & Building Owner
- 2. Design Comtronics
- 3. Quote Comtronics
- 4. Purchase Order Electrical Contractor or Building Owner
- 5. Submittals Comtronics
- 6. Review Submittals Electrical Contractor & Building Owner
- 7. Submittal updates Comtronics
- 8. Submittal Approval Electrical Contractor & Building Owner
- 9. Site Visit Comtronics
- 10. Equipment Delivery Comtronics
- 11. Installation Cable and Equipment Electrical Contractor

Electrical Contractor does the bulk of the installation including Electrical permits as needed.

Comtronics is not an Electrical company.

- 12. Comtronics supplies the specialized RF equipment only
- 13. Electrical Contractor supplies all other parts such as mast on roof, Fire Alarm Modules etc.
- 14. All splitters, antennas and joins etc. must be accessible for testing, future service and or replacement.

Access panels will be required as needed to ensure access.

- 15. Comtronics will install antennas into acoustic ceiling tiles only.
- All other antenna mounting brackets are to be mounted / installed by the Electrical Contractor i.e. drilling into concrete, I beam clamps, thread rods etc.
- 17. Installation Review Comtronics
- 18. Change Orders as Required Electrical Contractor and Comtronics
- 19. RF Terminations Comtronics

Electrical Contractor or building owner to supply specialized lifts as needed for access to any item above 10ft

- 20. Install Fire Alarm Modules Electrical Contractor
 - Fire Alarm Modules need to be supplied and programmed with correct wording
- 21. Interface to Fire Alarm System to BDA Electrical Contractor & Comtronics
- 22. Alignment and testing Comtronics
- 23. Test Fire Alarm System monitoring of BDA Electrical Contractor & Comtronics Comtronics will not operate the Fire Alarm panel











\$65,590.00

\$65,590.00

0.00 %

\$0.00

\$0.00

Bear Communications, Inc.

1230 Furnace Brook Parkway

Quincy, MA 02169

617-770-0212 (P) 617-770-0429 (F) Date: 11/14/2025

57926 - 3 Proposal Number:

Tax Rate

Sales Tax

TOTAL

Department : BDA 4096

Electrical Contractor & Building Owner to put the Fire Alarm System into test mode as required.

- 24. Spot Test Coverage Comtronics
- 25. Full RF Coverage Test per NFPA72 guidelines Comtronics Others welcome to witness testing

Conducted prior to final inspection with Fire Department etc.

- 26. As Built Documentation Comtronics
- 27. Inspection and Sign off by Fire Dep. Comtronics to schedule

Detailed Scope of work available upon request.

Attached to the associated email please see BDA installation Scope Of Work summary. Detailed version available upon request. Please contact us with any questions.

Authorized Signature:	
Date :	Tax Rate
P.O. Number :	Sales Ta:
	Shipping and Handling

Standard Bearcom Terms and Conditions apply.

https://bearcom.com/terms-of-sale

Please make all checks payable to: Bear Communications, Inc.

If you have any questions concerning this quote, please call Sara Ozberak

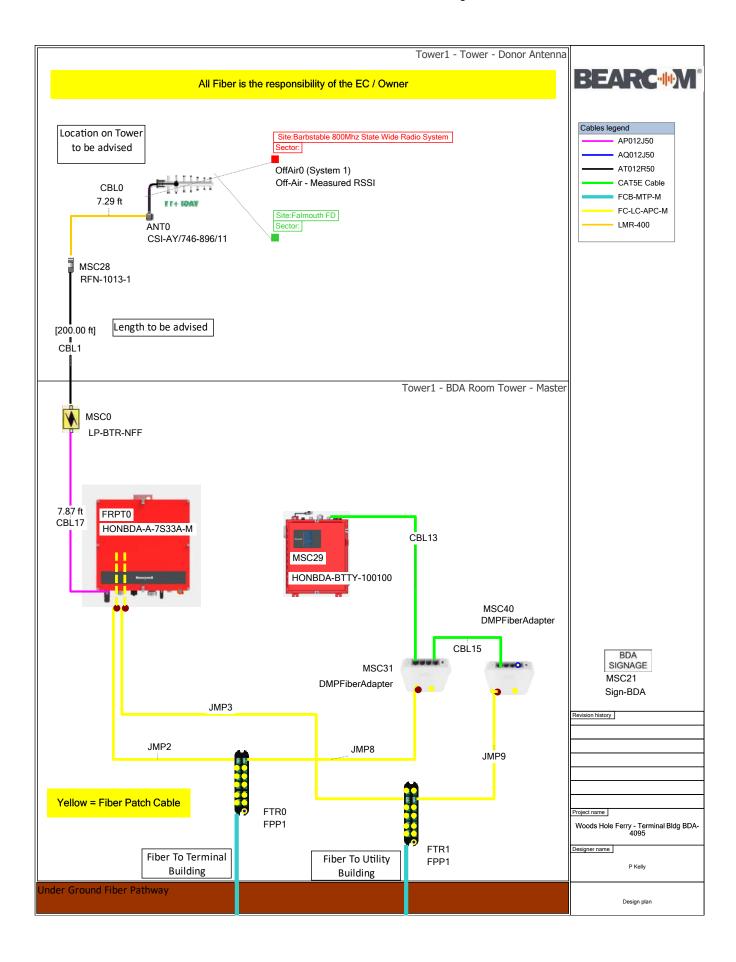
THANK YOU FOR YOUR BUSINESS !!!

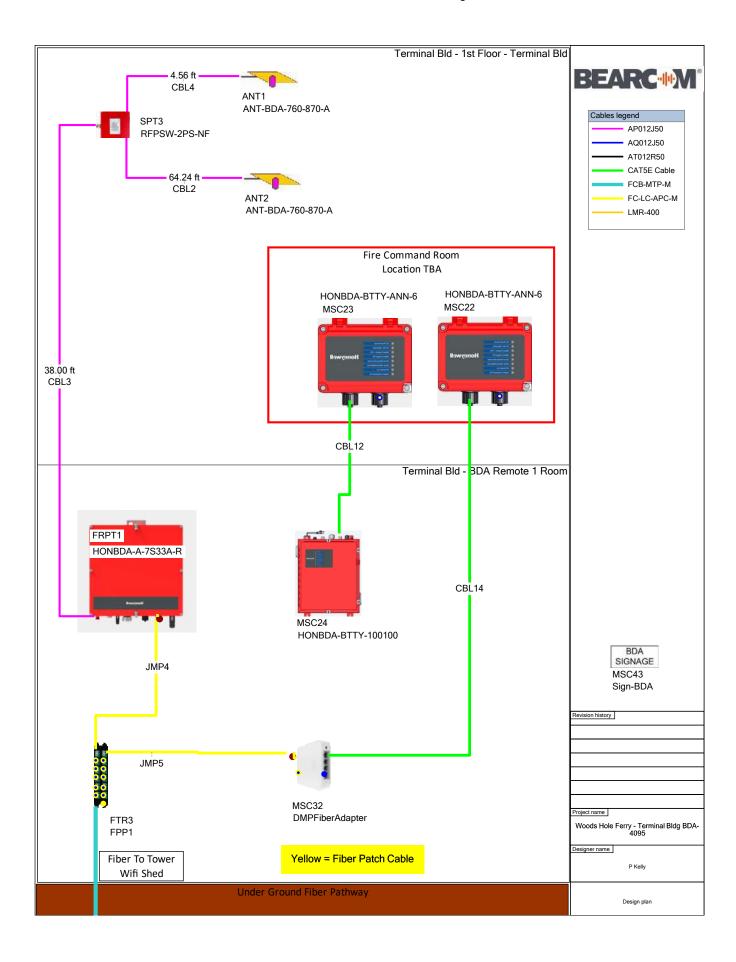


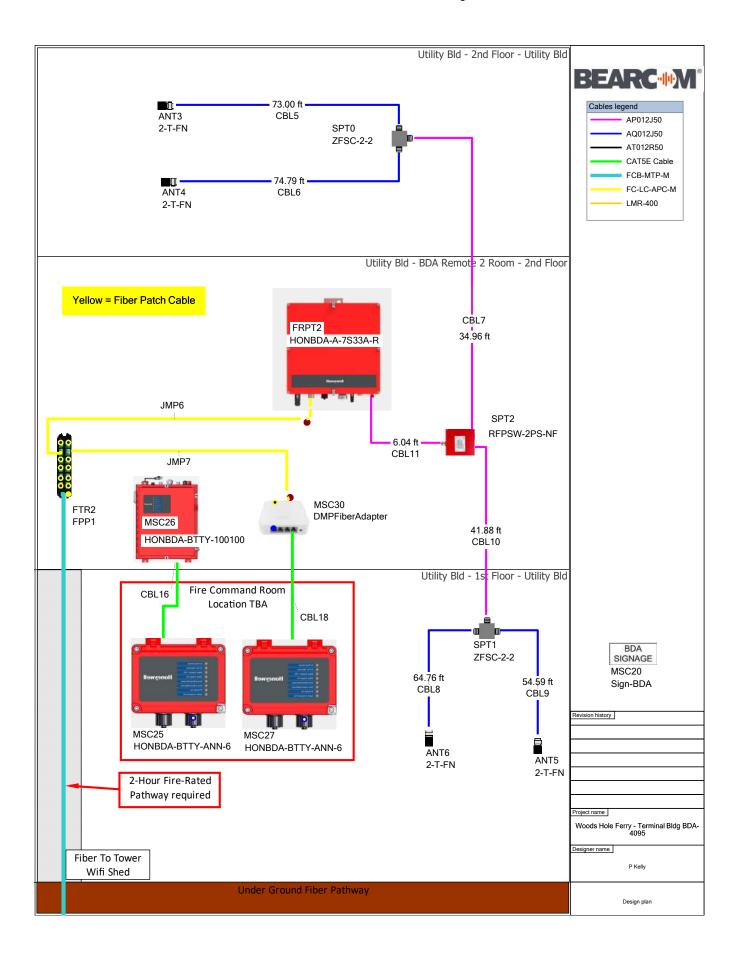


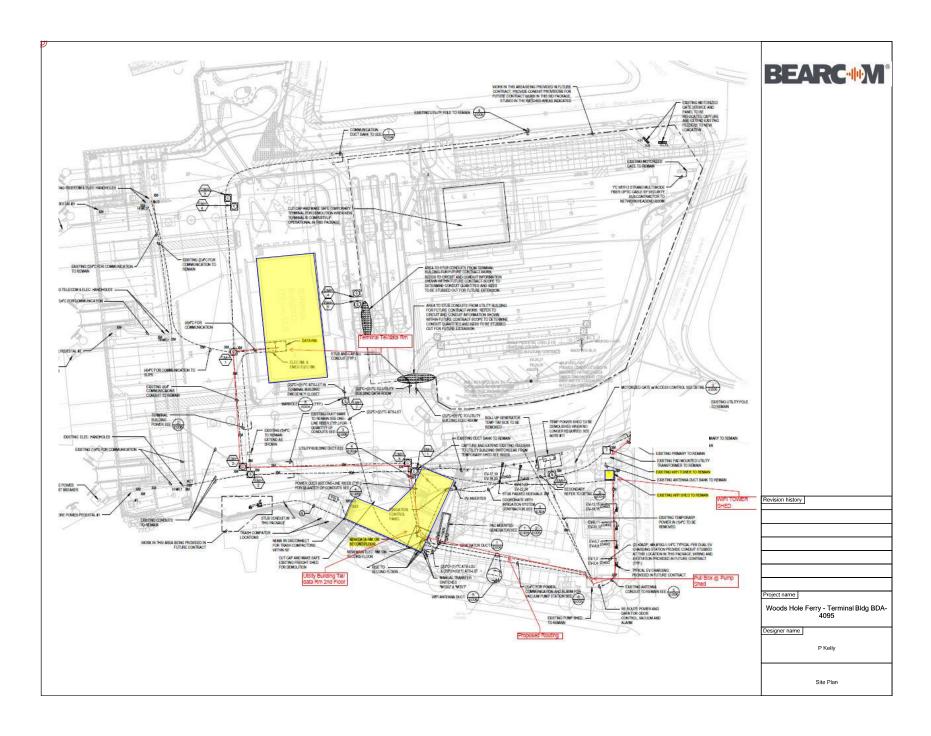


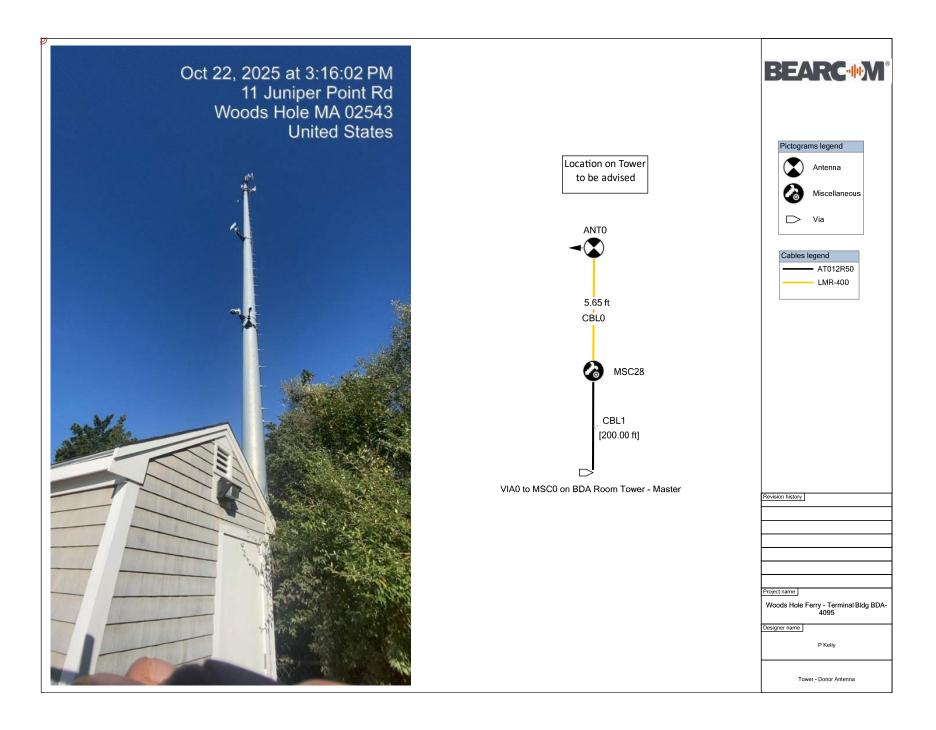


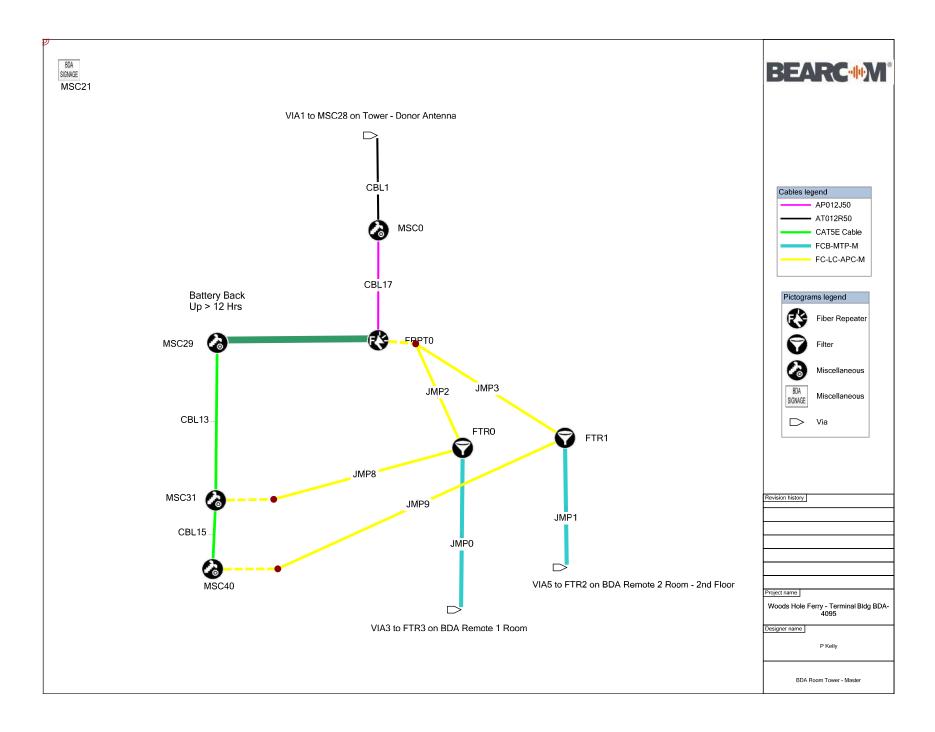


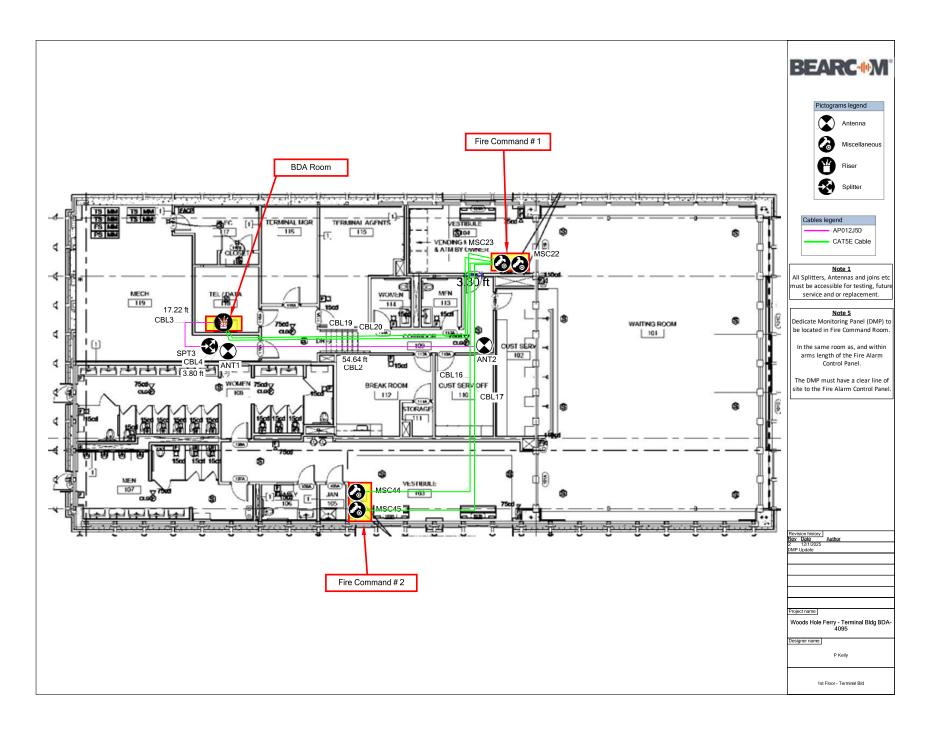


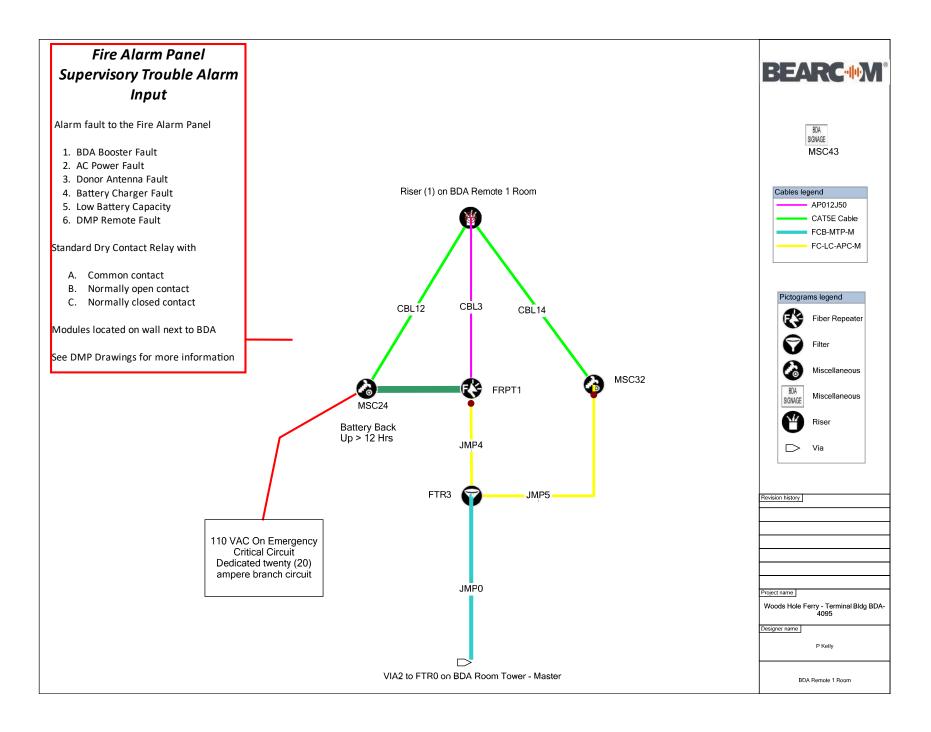


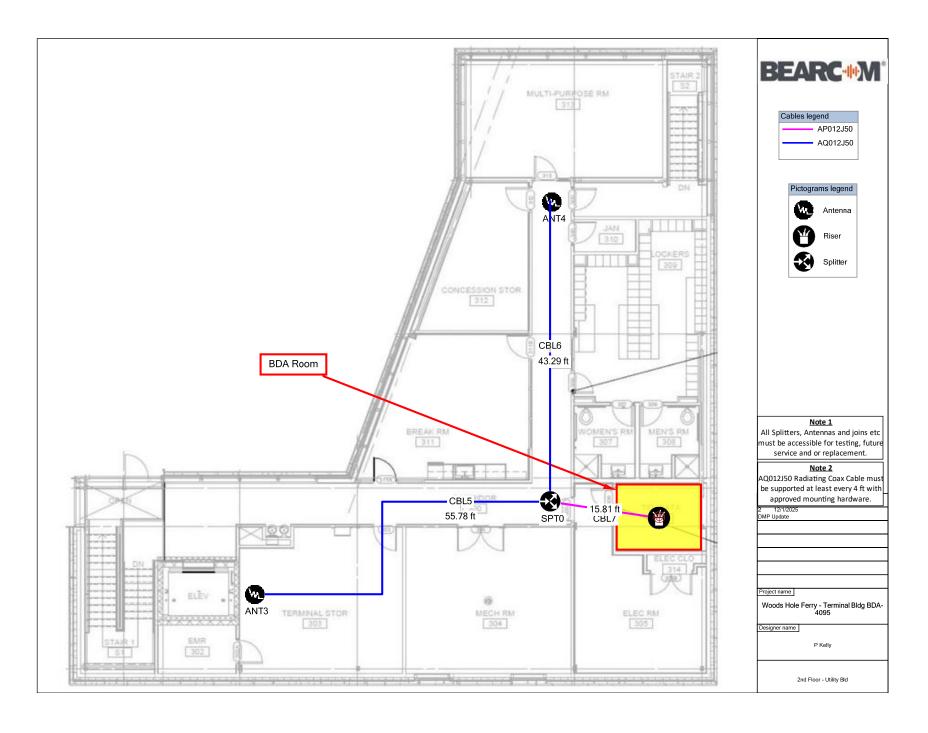


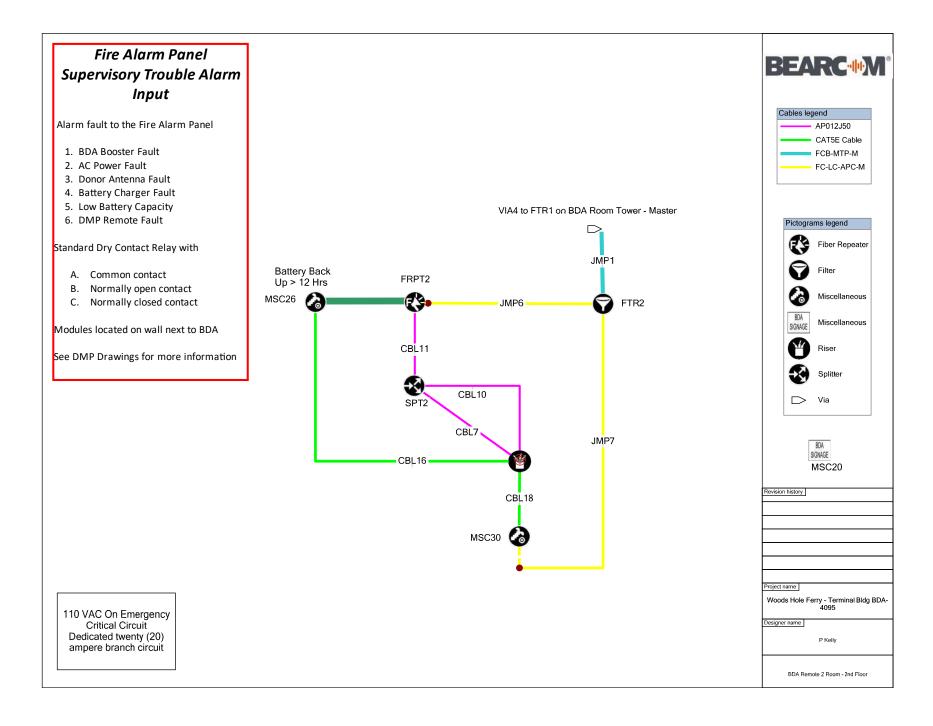


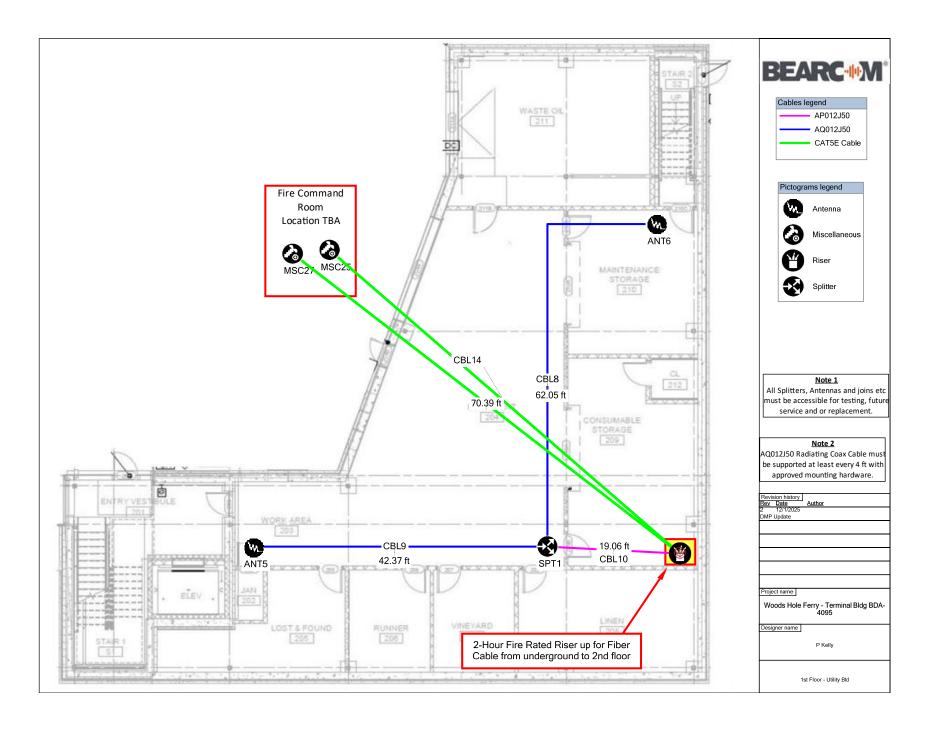












BDA Installation

- 1. BDA location shall be walk-up access and shall not require a ladder to service.
- 2. BDA shall be located in a 2-hour fire rated location.
- 3. BDA location shall not be encumbered by other building infrastructure so as to limit service or installation.
- 4. BDA location shall not be in a tightly enclosed or overly hot space.
- 5. BDA location shall have air circulation to prevent over heating.

Note - RF Isolation

Per NFPA72 and RF Engineering requirements Isolation between the Donor Yagi Antenna on the Roof and the DAS in the building must be at least 15dB. In order to achieve this the Donor Antenna needs to be located above the DAS in the building.

Poor Isolation can cause an oscillation affect. This oscillation affect is similar to an audio Public Address system, when the microphone is located too close to the speaker and a loud uncontrollable whistling feedback occurs.

Note - 2 Hour Pathway

Donor Antenna to be directly above BDA room or pathway between the two must be 2 hour fire rated.

Note - Yagi Location

Donor Yagi Antenna to have a clear view to repeater site and not be looking into any existing air condition units etc.

Antenna height should be 2ft above all other major nearby obstacles on roof.

Note - Radiating Coax Cable

AQ012J50 Radiating Coax Cable must be supported at least every 4 ft with approved mounting hardware.

Note - Service Accessiblity

All Splitters, Antennas and joins etc must be accessible for testing, future service and or replacement.

ANTENNA MAST AND DISCHARGE UNIT GROUNDING

Reference NFPA 70 – National Electrical Code – Article 810 – Radio and Television Equipment as referenced by the current edition of 780 CMR

BEARCHM	®

evision	history

Project name

Woods Hole Ferry - Terminal Bldg BDA-4095

Designer name

P Kell

Notes & Requirements

<u>Fiber</u>

Modulation Digital

Connectors Head End LC-APC
Patch Panel LC or SC APC

Wavelength 1310 and 1550nm

Fiber Type Single Mode

9/125um





One Single Fiber for Uplink and Downlink

All Fiber is responsibility of GC / EC including all patch leads and testing and reports

Required - Spare Fiber for each used Fiber cable

Product Overview – System Architecture

The Fiber Optic MASTER/REMOTE BDA is also called a Fiber Optic Distributed Antenna System or simply a Fiber DAS.

Signal Source

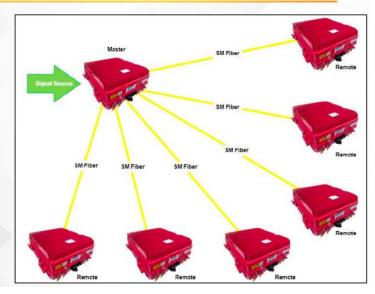
- · Master unit
- · Donor antenna
- · Direct BTS connection

Antenna Node

· Remote unit

Transport Medium

· Single mode fiber optic cable



BEARC MM
Revision history
Project name
Woods Hole Ferry - Terminal Bldg BDA- 4095
Designer name
P Kelly
Fiber Details







vision	history	

Project name

Woods Hole Ferry - Terminal Bldg BDA-4095

Designer name

P Kelly

Wifi Shed pictures 1







evision	history

Project name

Woods Hole Ferry - Terminal Bldg BDA-4095

Designer name

P Kelly

Wifi Shed pictures 2







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Re	rvision history
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Pri	oject name
۱	Voods Hole Ferry - Terminal Bldg BDA 4095
De	signer name
	P Kelly
l	

Wifi Shed pictures 3

FLEX 2.0 - Over-the-Air Public Safety Centric Fiber DAS (758-869 MHz)

HONBDA Series

Product Features

- Specifically designed for 700 MHz and 800 MHz, LMR and Public Safety Applications
- · No need of "Front End BDA" or "POI", reduced infrastructure cost.
- Supports Over-the-Air (OTA) operation Direct Donor antenna Connection to Master.
- FLEX 2.0* Enhanced Scalability and Flexibility Remote Unit connection count
 capability up to 56 using Expansion Units.
- New improved FLEX 2.0* user-friendly Graphic User Interface.
- New FLEX 2.0* Alarming Features. All alarms of all the Remotes and BBUs of the System are available at the Master Unit.
- Enhanced FLEX 2.0* Redundancy Features (optional).
- Inclusion of FLEX 2.0* Multiple AGC modes to allow extra Uplink Output Power Per Channel.
- Remote Units equipped with Uplink Squelch and AGC per Channel and Time-Slot (support for P25PH2) to provide truly reduced UL Noise contribution and Near-Far effect mitigation.
- Upon expansion of an existing system, no need to recommission the previously installed sections.
- Isolation Measurement and Isolation Detection in a per Remote Basis. Upon oscillation detection, only the affected area will be turned off.
- Software programmable channel selective or band selective operation, suitable for highly congested RF environments.
- · Centralized operation form Master Unit. Single point of access.
- IFC 2015, 2018, 2021 Edition Standard.
- NFPA 72 2013 Edition, NFPA 1221 2016 2019 Edition Standard.
- · SGS C-US Compliant.
- UL2524 3rd Edition 2024 Listing with SGS, Nationally Recognized Testing Laboratory (NRTL) approved by OSHA for UL2524.

Applications

Specification

- For P25 Ph1, P25 Ph2, DMR, TETRA and Conventional Systems.
- · Tunnels, buildings, subways, airports, stadiums, building campuses, etc.

Post Name of State of

Remote Unit

Master Unit

Fiber-Optic	Single mode
WDM	Yes (one fiber to connect Master to Expansion, and one fiber per Remote)
Optical Wavelengths	1270 / 1330 nm
Operational Bands	PS700, Band14, PS800
Number of Channel Filters	64 channels per band + 4 Bandwidth Adjustable per band
Available Channel Filter BW	150 KHz, 100KHz, 75KHz, 62.5KHz, 50KHz, 37.5KHz, 25KHz & 12.5KHz
	Channel Selective 150KHz, 11.5μS
	Channel Selective 100KHz, 13.5μS
	Channel Selective 75KHz, 16.0µS
	Channel Selective 62.5KHz, 18.0µS
Group Delay	Channel Selective 50KHz, 21.0µS
	Channel Selective 37.5KHz, 25.5µS
	Channel Selective 25KHz, 35.0µS
	Channel Selective 12.5KHz, 61.50µS
	or Band selective: 3.5 to 6.5µS, depending on BWA
Supported Fiber Loss	20dBo max
Optical Connectors	LC/UPC
Optical Return Loss	>45dB
RF Input/Output Impedance	50 Ω
RF Connectors	N(f)

Value



^{*} A FLEX 2.0 Master Unit is any PSC DAS Master Unit with firmware version equal or greater than [SW: 5.00].

^{**} A FLEX 2.0 Remote Unit is any PSC DAS Remote Unit with firmware version equal or greater than SW: 3.00].

Overall Gain (Master + Remote)	85dB regardless fiber length
Noise Figure	<9dB
Master Unit Electrical and Mechanical Specifications	Value
DL Manual Attenuator	30dB in 1dB steps
Maximum UL Output Power	+24 dBm per band
UL IM and Spurious Generation	< -13dBm
UL Manual Attenuator	30dB in 1dB steps
Max Operational DL Input Power	-35dBm
Number of Optical Ports	8 (for Remote Unit and Expansion Unit connection)
Power Supply	110VAC 60Hz or +24VDC (see table at the end of this document)
Power Consumption (Master Unit)	70W
Housing	NEMA4, UL50 Certified
Environmental	EN 300 019 4.1
Temperature range	-22º to +131º F • -30º to +55º C
Humidity	<95% non-condensing
Dimensions	See table at the end of this document
MTBF	50.000 hours
Remote Unit Electrical and Mechanical Specifications	Value
Temote one processed and recommen openinguous	Talac
Composite Output Power, DL	+33 dBm per band
DL IMD and Spurious Generation	< -13 dBm
Number of Optical Ports	1 as standard, 2 optional for redundancy
UL Maximum Input Power	0dBm
UL Noise Reduction	UL squelch per channel and time-slot, programmable
DL and UL Manual Attenuator	20dB in 1 dB steps
Power Supply	110/220VAC 50/60Hz
Power Consumption	70W
DC Supply	Optional, 24VDC (see table at the end of this document)
Housing	NEMA4, UL50 Certified
Environmental	EN 300 019 4.1
Temperature Range	-22º to +131º F • -30º to +55º C
Humidity	< 95% non-condensing
Dimension and Weight	See table at the end of this document
MTBF	50.000 hours
Control and Alarms	Value
	Alarman of all the Demotes and DDI to of the Contains available at the Master Unit
Alarms Report	Alarms of all the Remotes and BBUs of the System available at the Master Unit At Master Unit via USB: Master Unit, Expansion Unit and Remote Unit Status.
	At Master Unit via Web browser: Master Unit, Expansion Unit and Remote Unit Status.
	At Master Unit via SNMP: Master Unit, Expansion Unit and Remote Unit Status.
	At Master Unit, alarms of Master Unit, Expansion Unit and Remote Unit Status can be reported via local Dry Contact or via serial connection to Next Gen BBU.
	At Remote Unit via USB: Remote Unit Status
	At Remote Unit, alarms of Remote Unit can be reported via local Dry Contact or via serial connection to Next Gen BBU.
Master Unit Configuration	Local: USB or Ethernet (Web browser) Remotely: SNMP or Web browser form Master Unit



FLEX 2.0 - Over-the-Air Public Safety Centric Fiber DAS (758-869 MHz)

HONBDA Series

Normative	Value
Standards	ITU T G 652
	EN60825-1
FCC	FCC, CFR 47, Part 15, Subpart B, Class A digital devices
FCC ID Master	P3TDH7S-3A / P3TDH7S-3B
FCC ID Remote	P3TDH7S-4A / P3TDH7S-4B

Model	Туре	Power Supply	Dimensions	Weight
HONBDA-DH7S-A-M	Master 700MHz + FirstNet + 800MHz - Class A	AC & DC	27.2 x 20 x 9 in (690.88 x 508 x 228.6 mm)	59.52 lbs. (27 Kg)
HONBDA-A-7S33AR1	REMOTE PS700 & FirstNet & PS800 - 1 Fiber Optic Port	AC	17.7 X 17.3 X 5.1 in (449.58 x 439.2 x 129.4 mm)	52.9 lbs. (24 Kg)
HONBDA-D-7S33AR1	REMOTE PS700 & FirstNet & PS800 - 1 Fiber Optic Port	DC	17.7 X 17.3 X 5.1 in (449.58 x 439.2 x 129.4 mm)	52.9 lbs. (24 Kg)
HONBDA-A-7S33AR2	REMOTE PS700 & FirstNet & PS800 - 2 Fiber Optic Port	AC	17.7 X 17.3 X 5.1 in (449.58 x 439.2 x 129.4 mm)	52.9 lbs. (24 Kg)
HONBDA-D-7S33AR2	REMOTE PS700 & FirstNet & PS800 - 2 Fiber Optic Port	DC	17.7 X 17.3 X 5.1 in (449.58 x 439.2 x 129.4 mm)	52.9 lbs. (24 Kg)

Ordering Information

HONBDA-DH7S-A-M:PS 700 + 800MHz Public Safety Centric DAS Master, incl Band 14, class A & B, 0.25W /+24dBm UL, AC & DC.NFPA compliant, UL2524 2nd Edition HONEYWELL PSC Fiber DAS

HONBDA-A-7S33AR1:PS 700 + 800MHz Public Safety Centric DAS Remote, including Band 14, class A, 2W/+33dBm per band, AC.NFPA compliant, UL2524 2nd Edition HONEYWELL PSC Fiber DAS

HONBDA-D-7S33AR1:PS 700 + 800MHz Public Safety Centric DAS Remote, including Band 14, class A, 2W/+33dBm per band, DC.NFPA compliant, UL2524 2nd Edition HONEYWELL PSC Fiber DAS

HONBDA-A-7S33AR2: Fiber DAS. OTA PUBLIC SAFETY CENTRIC DAS REMOTE. 758-869MHz. PS800 + PS700 + FIRSTNET, Dual Band, +33dBm per band, 64 Channels per band, 2 optical port, AC ,UL2524 2nd Edition Listed HONEYWELL Fiber DAS

HONBDA-D-7S33AR2: Fiber DAS. OTA PUBLIC SAFETY CENTRIC DAS REMOTE. 758-869MHz. PS800 + PS700 + FIRSTNET, Dual Band, +33dBm per band, 64 Channels per band, 2 optical port, DC ,UL2524 2nd Edition Listed HONEYWELL Fiber DAS

Standards and Codes

These listings and approvals apply to the modules specified in this document. In some cases, certain modules or applications may not be listed by certain approval agencies, or listing may be in process. Consult factory for latest listing status.

- · FCC Certified
- IC Certified
- FC 2015, 2018, 2021 Edition Standard
- · ISO 9001 PECB Certified
- NFPA 72 2019 Edition, NFPA 1225 2022 Edition Standard
- NFPA 1221, 2016, 2019 Edition Standard
- · ROHS compliant
- UL2524 3rd Edition 2024 Listing with SGS, Nationally Recognized Testing Laboratory (NRTL) approved by OSHA for UL2524

This document is not intended to be used for installation purposes. We try to keep our product information up-to-date and accurate. We cannot cover all specific applications or anticipate all requirements. All specifications are subject to change without notice.

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Page 3 of 3 • Document BD413.7 • 03/31/2025



FLEX Series Next Generation BBU Battery Backup Systems

HONBDA-BTTY-100-NG

Product Features

- NFPA 1221 and NFPA 1225 Compliant
- 24hr Battery Backup
- Batteries included
- AC Input, 28 Volt DC Output
- NEMA-4 Rated BBU Enclosure
- Up to 4 Annunciators may be connected to one BBU
- Tamper Proof with Lock and Key Accessibility
- Flush Wall Mounted Annunciators
- ISO-9001 Approved
- RoHS Compliant
- SGS Canada Approved.
- EPO switch support
- IFC 2015, 2018, 2021 Edition
- 3 Years Warranty (Batteries excluded)
- UL2524 2nd Edition Listing with SGS, Nationally Recognized Testing Laboratory (NRTL) approved by OSHA for UL 2524



Specification	Value		
Туре	Battery Backup		
Input	Unit 120 VAC 50/60 Hz 24 x 20 x 10 in		
Size	(609.6 x 508 x 25.4mm)		
Maximum operating temperature	131 ° F - 55° C		
Storage Capacity	100 W / 24 hours		
Max. Load	100 W / 24 hours		
Annunciator	NFPA 1221 • AC Power Normal • AC Power Failure • Battery Capacity <30% • Battery Charger Fail • Donor Antenna Disconnection • Donor Antenna Malfunction • RF Emitter Fail • System Component Fail	NFPA 1225 • AC Power Normal • AC Power Failure • Battery Capacity <30% • Battery Charger Fail • Signal Malfunctions • RF Emitter Fail • System Component Fail • Annunciator Communication Fail • Oscillation RF Emitting Device	Flexible configuration: • AC Power Normal • AC Power Failure • 8 extra alarms
Dry Contacts	10 fully customaizable dry contacts		
Batteries	Included		
BDA Annunciator	Built-in, port for additional external annunciators		
Weight (batteries included)	214lbs - 97kg		
Alarm label	3 different alarms labels compatible with NFPA 1221, NFPA 1225 and a flexible configuration label		
Communications	Bi-directional digital communication between BDA/Master/Remote and BBU		
Commisioning	BDA/Master/Remote and BBU Can be commisioned simultaniously using single software tool		
Protections:	Fuse protected batteries, individual Battery Voltage sensing		



FLEX Series Next Generation BBU Battery Backup Systems

HONBDA-BTTY-100-NG

STANDARDS AND CODES

The HONBDA-BTTY Series complies with the following standards and codes.

- IFC 2015, 2018, 2021 Edition Standard
- NFPA 72 2013 Edition, NFPA 1221 2016 2019, NFPA 1225 2022 Edition Standard
- ISO 9001 Approved
- · OSHA Approved
- ROHS Compliant
- SGS C-UL Compliant
- UL2524 2nd Edition Standard with SGS, Nationally Recognized Testing laboratory (NRTL) approved by OSHA for UL2524

Fiplex

2101 NW 79th Avenue Miami, FL 33122 305 884-8991 www.fiplex.com This document is not intended to be used for installation purposes. We try to keep our product information up-to-date and accurate. We cannot cover all specific applications or anticipate all requirements. All specifications are subject to change without notice.

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Country of Origin: Mexico

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FLEX Series External Annunciator

HONBDA-BTTY-ANN-6

Product Features

- NFPA Compliant
- Eight LED alarm indicators
- Form C alarm relays
- · Compatible with BBU models
- · Quick connection with BBUs
- · Country of Origin: USA
- · 3-year Warranty
- Buy American Compliant: Meets the definition of Domestic Construction Material under the Buy American Act
- IFC & NFPA compliance; UL2524 2nd Edition Standard
- · OSHA Approved for UL2524 2nd Edition Standard
- · RoHS Compliant
- · SGS C-UL Compliant
- UL2524 2nd Edition Standard Listing with SGS, Nationally Recognized Testing Laboratory (NRTL) approved by OSHA for UL2524



- For P25 Phase I & Phase II, DMR, NXDN and Conventional Systems
- Indoor coverage: buildings, schools, hospitals, casinos, tunnels, metro stations
- Outdoor coverage: oil rigs, stadiums, dense urban areas, rural areas



Specification	Value
Туре	External Annunciator for the BBU
Alarm Display	8 LEDs
	AC Power Normal
	AC Fail - Batt Active
	Battery Capacity < 30%
Alamaa Dianlayad	Battery Charger Fail
Alarms Displayed	Donor Antenna Disconnect
	Donor Antenna Malfunction
	RF Emitter Fail
	System Component Fail
Audible Alarm	Yes
Mute Button for Audible Alarm	Yes
Maximum Number of Annunciators	4
Relays	Without Dry Contacts
Quantity of Relays	8
BBU Interconnection	CAT 5/6
Conduit Connector	Yes
Color	Red
Temperature Range	0 to 50° C
Dimensions	Front- 7.64 x 8.86 x 4.08 in.(194 x 225 x 103.6 mm) Back- 6 x 8 x 4.08 in. (152.4 x 203.2 x 103.6 mm)
Weight	3.3 lbs (1.5 kg)



FLEX Series External Annunciators

HONBDA-BTTY-ANN-6

Ordering Information

HONBDA-BTTY-ANN-6: BBU External Annunciator without dry contacts. NFPA compliant, UL2524 2nd Edition Non-NEMA 4 HONEYWELL Annunciator

STANDARDS AND CODES

The HONBDA-BTTY-ANN-6 complies with the following standards and codes and codes and codes and codes and codes are supplied to the standard of Domestic Construction Material under the Buy American Act

- IFC 2015, 2018, 2021 Edition Standards
- NFPA Compliant
- OSHA Approved
- ROHS Compliant
- SGS C-UL Compliant
- UL2524 2nd Edition Standard with SGS, Nationally Recognized Testing Laboratory (NRTL) approved by OSHA for UL2524

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We try to keep our product information up-to-date and accurate.

We cannot cover all specific applications or anticipate all requirements.

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Country of Origin: USA

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Fiplex

2101 NW 79th Avenue Miami, FL 33122 305 884-8991 www.fiplex.com



DATE

LETTER OF TRANSMITTAL

10/15/2025

JOB NO:

2948

WAYNE J. GRIFFIN ELECTRIC, INC.

116 Hopping Brook Road HOLLISTON, MASSACHUSETTS, 01746

		DUONE	(500) 40	2 0020		7111211110		Mike McKeown,	Matt Gesualdi
		PHONE (RE:	١٨	/oods Hole Ferry	Terminal Landside
		c) AA1	08) 429-	7 025				roods Hole Felly	Terrina Landside
то	Cola	ntonio, Inc.				MMcKe	own@	colantonioinc.con	n
. •		verett Street						colantonioinc.com	
		ston, MA 01746	3						
WE AF	RE SE	NDING YOU		Attached	Under S	Separate Co	over Via	a	the following items:
		Shop Drav	wings	Prints		Plans		Samples	Specifications
		Copy of L	etter	Change Ord	er x	Submitta	als		
COF	PIES	DATE	NO.				DESC	RIPTION	
		10/15/2025		Section 260000	- Fiplex E	DA Syste	m - Pr	oduct Data	
THES	E AR	E TRANSMITT	ED as c	hecked below:					
	Х	For approval		Approv	ed as subn	nitted		Resubmit	copies for approval
		For your use		Approv	ed as note	d		Submit	copies for distribution
		As requested		Returne	ed for corre	ctions		Return	corrected prints
		For review and	commen	_					<u> </u>
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l ie e		Stephen Hani	nagan					Submittals	s Administrator
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AL 16		RI AC003		GA EN213065	NC 165			SC- M3477	

If enclosures are not as noted, kindly notify us at once.



October 15, 2025

PROJECT: Woods Hole Ferry Terminal Landside

Foot of Railroad Avenue Woods Hole, MA 02543

OWNER: Steamship Authority

228 Palmer Avenue Falmouth, MA

GENERAL CONTRACTOR: Colantonio, Inc.

16 Everett Street Holliston, MA 01746

ARCHITECT: BIA Studio

118 South Street Boston, MA 02111

ELECTRICAL ENGINEER: Garcia, Galuska & DeSousa

375 Faunce Corner Road, Suite D

Dartmouth, MA 02747

ELECTRICAL CONTRACTOR: Wayne J. Griffin Electric, Inc.

116 Hopping Brook Road Holliston, MA 01746

We herein submit the following electrical equipment for the Woods Hole Ferry Terminal Landside project for your approval:

Section 260000 - Fiplex BDA System - Product Data

PROJECT: Woods Hole Ferry Terminal Landside

Woods Hole, MA

SUBMITTAL: Section 260000 – Fiplex BDA System – Product Data

WAYNE J. GRIFFIN ELECTRIC, INC. 116 Hopping Brook Road Holliston, MA 01746

Reviewed by: James Kurtz lmh

Date: October 15, 2025

FLEX 2.0 - Over-the-Air Public Safety Centric Fiber DAS (758-869 MHz)

HONBDA Series

Product Features

- Specifically designed for 700 MHz and 800 MHz, LMR and Public Safety Applications
- · No need of "Front End BDA" or "POI", reduced infrastructure cost.
- Supports Over-the-Air (OTA) operation Direct Donor antenna Connection to Master.
- FLEX 2.0* Enhanced Scalability and Flexibility Remote Unit connection count
 capability up to 56 using Expansion Units.
- New improved FLEX 2.0* user-friendly Graphic User Interface.
- New FLEX 2.0* Alarming Features. All alarms of all the Remotes and BBUs of the System are available at the Master Unit.
- Enhanced FLEX 2.0* Redundancy Features (optional).
- Inclusion of FLEX 2.0* Multiple AGC modes to allow extra Uplink Output Power Per Channel
- Remote Units equipped with Uplink Squelch and AGC per Channel and Time-Slot (support for P25PH2) to provide truly reduced UL Noise contribution and Near-Far effect mitigation.
- Upon expansion of an existing system, no need to recommission the previously installed sections.
- Isolation Measurement and Isolation Detection in a per Remote Basis. Upon oscillation detection, only the affected area will be turned off.
- Software programmable channel selective or band selective operation, suitable for highly congested RF environments.
- · Centralized operation form Master Unit. Single point of access.
- IFC 2015, 2018, 2021 Edition Standard.
- NFPA 72 2013 Edition, NFPA 1221 2016 2019 Edition Standard.
- · SGS C-US Compliant.
- UL2524 3rd Edition 2024 Listing with SGS, Nationally Recognized Testing Laboratory (NRTL) approved by OSHA for UL2524.

Applications

Specification

- For P25 Ph1, P25 Ph2, DMR, TETRA and Conventional Systems.
- · Tunnels, buildings, subways, airports, stadiums, building campuses, etc.

Post Name of State of

Remote Unit

Master Unit

Fiber-Optic	Single mode
WDM	Yes (one fiber to connect Master to Expansion, and one fiber per Remote)
Optical Wavelengths	1270 / 1330 nm
Operational Bands	PS700, Band14, PS800
Number of Channel Filters	64 channels per band + 4 Bandwidth Adjustable per band
Available Channel Filter BW	150 KHz, 100KHz, 75KHz, 62.5KHz, 50KHz, 37.5KHz, 25KHz & 12.5KHz
	Channel Selective 150KHz, 11.5µS
	Channel Selective 100KHz, 13.5µS
	Channel Selective 75KHz, 16.0µS
	Channel Selective 62.5KHz, 18.0µS
Group Delay	Channel Selective 50KHz, 21.0µS
. ,	Channel Selective 37.5KHz, 25.5µS
	Channel Selective 25KHz, 35.0µS
	Channel Selective 12.5KHz, 61.50µS
	or Band selective: 3.5 to 6.5μS, depending on BWA
Supported Fiber Loss	20dBo max
Optical Connectors	LC/UPC
Optical Return Loss	>45dB
RF Input/Output Impedance	50 Ω
RF Connectors	N(f)

Value



^{*} A FLEX 2.0 Master Unit is any PSC DAS Master Unit with firmware version equal or greater than [SW: 5.00].

^{**} A FLEX 2.0 Remote Unit is any PSC DAS Remote Unit with firmware version equal or greater than [SW: 3.00].

Overall Gain (Master + Remote)	85dB regardless fiber length
Noise Figure	<9dB
Master Unit Electrical and Mechanical Specifications	Value
DL Manual Attenuator	30dB in 1dB steps
Maximum UL Output Power	+24 dBm per band
UL IM and Spurious Generation	<-13dBm
UL Manual Attenuator	30dB in 1dB steps
Max Operational DL Input Power	-35dBm
Number of Optical Ports	8 (for Remote Unit and Expansion Unit connection)
Power Supply	110VAC 60Hz or +24VDC (see table at the end of this document)
Power Consumption (Master Unit)	70W
Housing	NEMA4, UL50 Certified
Environmental	EN 300 019 4.1
Temperature range	-22º to +131º F • -30º to +55º C
·	
Humidity Dimensions	<95% non-condensing See table at the end of this document
MTBF	50.000 hours
Remote Unit Electrical and Mechanical Specifications	Value
Composite Output Power, DL	+33 dBm per band
DL IMD and Spurious Generation	< -13 dBm
Number of Optical Ports	1 as standard, 2 optional for redundancy
UL Maximum Input Power	0dBm
UL Noise Reduction	UL squelch per channel and time-slot, programmable
DL and UL Manual Attenuator	20dB in 1 dB steps
Power Supply	110/220VAC 50/60Hz
Power Consumption	70W
DC Supply	Optional, 24VDC (see table at the end of this document)
Housing	NEMA4, UL50 Certified
Environmental	EN 300 019 4.1
Temperature Range	-22º to +131º F • -30º to +55º C
	< 95% non-condensing
Humidity Dimension and Weight	3
Dimension and Weight MTBF	See table at the end of this document 50.000 hours
WILDE	30.000 flours
Control and Alarms	Value
Alarms Report	Alarms of all the Remotes and BBUs of the System available at the Master Uni At Master Unit via USB: Master Unit, Expansion Unit and Remote Unit Status.
Alaims Report	At Master Unit via Web browser: Master Unit, Expansion Unit and Remote Unit Status.
	At Master Unit via SNMP: Master Unit, Expansion Unit and Remote Unit Status
	At Master Unit, alarms of Master Unit, Expansion Unit and Remote Unit Status can be reported via local Dry Contact or via serial connection to Next Gen BBL
	At Remote Unit via USB: Remote Unit Status
	At Remote Unit, alarms of Remote Unit can be reported via local Dry Contact of via serial connection to Next Gen BBU.
Master Unit Configuration	Local: USB or Ethernet (Web browser) Remotely: SNMP or Web browser form Master Unit



FLEX 2.0 - Over-the-Air Public Safety Centric Fiber DAS (758-869 MHz)

HONBDA Series

Normative	Value
Standards	ITU T G 652
	EN60825-1
FCC	FCC, CFR 47, Part 15, Subpart B, Class A digital devices
FCC ID Master	P3TDH7S-3A / P3TDH7S-3B
FCC ID Remote	P3TDH7S-4A / P3TDH7S-4B

Model	Туре	Power Supply	Dimensions	Weight
HONBDA-DH7S-A-M	Master 700MHz + FirstNet + 800MHz - Class A	AC & DC	27.2 x 20 x 9 in (690.88 x 508 x 228.6 mm)	59.52 lbs. (27 Kg)
HONBDA-A-7S33AR1	REMOTE PS700 & FirstNet & PS800 - 1 Fiber Optic Port	AC	17.7 X 17.3 X 5.1 in (449.58 x 439.2 x 129.4 mm)	52.9 lbs. (24 Kg)
HONBDA-D-7S33AR1	REMOTE PS700 & FirstNet & PS800 - 1 Fiber Optic Port	DC	17.7 X 17.3 X 5.1 in (449.58 x 439.2 x 129.4 mm)	52.9 lbs. (24 Kg)
HONBDA-A-7S33AR2	REMOTE PS700 & FirstNet & PS800 - 2 Fiber Optic Port	AC	17.7 X 17.3 X 5.1 in (449.58 x 439.2 x 129.4 mm)	52.9 lbs. (24 Kg)
HONBDA-D-7S33AR2	REMOTE PS700 & FirstNet & PS800 - 2 Fiber Optic Port	DC	17.7 X 17.3 X 5.1 in (449.58 x 439.2 x 129.4 mm)	52.9 lbs. (24 Kg)

Ordering Information

HONBDA-DH7S-A-M:PS 700 + 800MHz Public Safety Centric DAS Master, incl Band 14, class A & B, 0.25W /+24dBm UL, AC & DC.NFPA compliant, UL2524 2nd Edition HONEYWELL PSC Fiber DAS

HONBDA-A-7S33AR1:PS 700 + 800MHz Public Safety Centric DAS Remote, including Band 14, class A, 2W/+33dBm per band, AC.NFPA compliant, UL2524 2nd Edition HONEYWELL PSC Fiber DAS

HONBDA-D-7S33AR1:PS 700 + 800MHz Public Safety Centric DAS Remote, including Band 14, class A, 2W/+33dBm per band, DC.NFPA compliant, UL2524 2nd Edition HONEYWELL PSC Fiber DAS

HONBDA-A-7S33AR2: Fiber DAS. OTA PUBLIC SAFETY CENTRIC DAS REMOTE. 758-869MHz. PS800 + PS700 + FIRSTNET, Dual Band, +33dBm per band, 64 Channels per band, 2 optical port, AC ,UL2524 2nd Edition Listed HONEYWELL Fiber DAS

HONBDA-D-7S33AR2: Fiber DAS. OTA PUBLIC SAFETY CENTRIC DAS REMOTE. 758-869MHz. PS800 + PS700 + FIRSTNET, Dual Band, +33dBm per band, 64 Channels per band, 2 optical port, DC ,UL2524 2nd Edition Listed HONEYWELL Fiber DAS

Standards and Codes

These listings and approvals apply to the modules specified in this document. In some cases, certain modules or applications may not be listed by certain approval agencies, or listing may be in process. Consult factory for latest listing status.

- · FCC Certified
- IC Certified
- FC 2015, 2018, 2021 Edition Standard
- ISO 9001 PECB Certified
- NFPA 72 2019 Edition, NFPA 1225 2022 Edition Standard
- NFPA 1221, 2016, 2019 Edition Standard
- · ROHS compliant
- UL2524 3rd Edition 2024 Listing with SGS, Nationally Recognized Testing Laboratory (NRTL) approved by OSHA for UL2524

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FLEX Series Next Generation BBU Battery Backup Systems

HONBDA-BTTY-100-NG

Product Features

- NFPA 1221 and NFPA 1225 Compliant
- 24hr Battery Backup
- Batteries included
- AC Input, 28 Volt DC Output
- NEMA-4 Rated BBU Enclosure
- Up to 4 Annunciators may be connected to one BBU
- Tamper Proof with Lock and Key Accessibility
- Flush Wall Mounted Annunciators
- ISO-9001 Approved
- RoHS Compliant
- SGS Canada Approved.
- EPO switch support

- IFC 2015, 2018, 2021 Edition
- 3 Years Warranty (Batteries excluded)
- UL2524 2nd Edition Listing with SGS, Nationally Recognized Testing Laboratory (NRTL) approved by OSHA for UL 2524



Specification	Value							
Туре	Battery Backup							
Input	Unit 120 VAC 50/60 Hz 24 x 20 x 10 in							
Size	(609.6 x 508 x 25.4mm)							
Maximum operating temperature	131 ° F - 55° C							
Storage Capacity	100 W / 24 hours							
Max. Load	100 W / 24 hours							
Annunciator	NFPA 1221 • AC Power Normal • AC Power Failure • Battery Capacity <30% • Battery Charger Fail • Donor Antenna Disconnection • Donor Antenna Malfunction • RF Emitter Fail • System Component Fail	NFPA 1225 • AC Power Normal • AC Power Failure • Battery Capacity <30% • Battery Charger Fail • Signal Malfunctions • RF Emitter Fail • System Component Fail • Annunciator Communication Fail • Oscillation RF Emitting Device	Flexible configuration: • AC Power Normal • AC Power Failure • 8 extra alarms					
Dry Contacts	10 fully customaizable dry contacts							
Batteries	Included							
BDA Annunciator	Built-in, port for additional external	annunciators						
Weight (batteries included)	214lbs - 97kg							
Alarm label	3 different alarms labels compatible	with NFPA 1221, NFPA 1225 and a flex	rible configuration label					
Communications	Bi-directional digital communication	between BDA/Master/Remote and BBU	J					
Commisioning	BDA/Master/Remote and BBU Can b	e commisioned simultaniously using sir	ngle software tool					
Protections:	Fuse protected batteries, individual	Battery Voltage sensing						



FLEX Series Next Generation BBU Battery Backup Systems

HONBDA-BTTY-100-NG

STANDARDS AND CODES

The HONBDA-BTTY Series complies with the following standards and codes.

- IFC 2015, 2018, 2021 Edition Standard
- NFPA 72 2013 Edition, NFPA 1221 2016 2019, NFPA 1225 2022 Edition Standard
- · ISO 9001 Approved
- · OSHA Approved
- ROHS Compliant
- SGS C-UL Compliant
- UL2524 2nd Edition Standard with SGS, Nationally Recognized Testing laboratory (NRTL) approved by OSHA for UL2524

Fiplex

2101 NW 79th Avenue Miami, FL 33122 305 884-8991 www.fiplex.com This document is not intended to be used for installation purposes. We try to keep our product information up-to-date and accurate. We cannot cover all specific applications or anticipate all requirements. All specifications are subject to change without notice.

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Country of Origin: Mexico

Page 2 of 2 • Document BD105 5.0 • 01/09/2024



FLEX Series External Annunciator

HONBDA-BTTY-ANN-6

Product Features

- NFPA Compliant
- Eight LED alarm indicators
- Form C alarm relays
- · Compatible with BBU models
- · Quick connection with BBUs
- · Country of Origin: USA
- · 3-year Warranty
- Buy American Compliant: Meets the definition of Domestic Construction Material under the Buy American Act
- IFC & NFPA compliance; UL2524 2nd Edition Standard
- · OSHA Approved for UL2524 2nd Edition Standard
- · RoHS Compliant
- · SGS C-UL Compliant
- UL2524 2nd Edition Standard Listing with SGS, Nationally Recognized Testing Laboratory (NRTL) approved by OSHA for UL2524



- For P25 Phase I & Phase II, DMR, NXDN and Conventional Systems
- Indoor coverage: buildings, schools, hospitals, casinos, tunnels, metro stations
- Outdoor coverage: oil rigs, stadiums, dense urban areas, rural areas



Specification	Value					
Туре	External Annunciator for the BBU					
Alarm Display	8 LEDs					
	AC Power Normal					
	AC Fail - Batt Active					
	Battery Capacity < 30%					
Alamaa Dianlayad	Battery Charger Fail					
Alarms Displayed	Donor Antenna Disconnect					
	Donor Antenna Malfunction					
	RF Emitter Fail					
	System Component Fail					
Audible Alarm	Yes					
Mute Button for Audible Alarm	Yes					
Maximum Number of Annunciators	4					
Relays	Without Dry Contacts					
Quantity of Relays	8					
BBU Interconnection	CAT 5/6					
Conduit Connector	Yes					
Color	Red					
Temperature Range	0 to 50° C					
Dimensions	Front- 7.64 x 8.86 x 4.08 in.(194 x 225 x 103.6 mm) Back- 6 x 8 x 4.08 in. (152.4 x 203.2 x 103.6 mm)					
Weight	3.3 lbs (1.5 kg)					



FLEX Series External Annunciators

HONBDA-BTTY-ANN-6

Ordering Information

HONBDA-BTTY-ANN-6: BBU External Annunciator without dry contacts. NFPA compliant, UL2524 2nd Edition Non-NEMA 4 HONEYWELL Annunciator

STANDARDS AND CODES

The HONBDA-BTTY-ANN-6 complies with the following standards and codes and codes and codes and codes and codes are supplied to the standard of Domestic Construction Material under the Buy American Act

- IFC 2015, 2018, 2021 Edition Standards
- NFPA Compliant
- OSHA Approved
- ROHS Compliant
- SGS C-UL Compliant
- UL2524 2nd Edition Standard with SGS, Nationally Recognized Testing Laboratory (NRTL) approved by OSHA for UL2524

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Country of Origin: USA

Page 2 of 2 • Document BD448 1.0 • 01/11/2024

Fiplex

2101 NW 79th Avenue Miami, FL 33122 305 884-8991 www.fiplex.com



November 18, 2025

Colantonio 16 Everett Street Holliston, MA 01746

Attn. Mike McKeown

Re: SSA WHFT Reconstruction

Subject: LLC CHANGE ORDER NO.36 – EXCAVATE, BACKFILL & PAVE TRENCH FOR BDA, COMMUNICATIONS & ELECRICAL DUCTBANK AT EMPLOYEE PARKING LOT – (REVISED)

Dear Mr. McKeown,

Attached is Lawrence-Lynch Corp. (LLC) cost proposal based on actual T&M for all work associated with LLC CHANGE ORDER NO.36 – EXCAVATE, BACKFILL & PAVE TRENCH FOR BDA, COMMUNICATIONS & ELECRICAL DUCTBANK AT EMPLOYEE PARKING LOT.

Pricing includes but is not limited to Hand Excavation, Machine Excavation, Backfill, Compaction & Restoration.

LLC is pleased to submit our proposal in the amount of \$8,856.00 all labor, equipment & materials required to perform the added work.

If you have any questions or concerns, please feel free to call me at 774-836-2478.

Frank Trubiano

Very truly yours,

Senior Project Manager

LAWRENCE-LYNCH CORP.

Copy: Christopher M. Lynch, Lawrence-Lynch Corp.

LLC CHANGE ORDER NO.36 EXCAVATE, BACKFILL & PAVE ADDITIONAL BDA & ELECTRICAL CONDUITS EMPLOYEE PARKING LOT LAWRENCE-LYNCH CORP. SUMMARY OF WORK

	COMMENTS			LLC Excavate & Backfill	LLC Some Hand Excavation Req'd	LLC Some Hand Excavation Req'd	LLC Trucking		Cape Cod Redi-Mix			LLC Excavate & Backfill	LLC Some Hand Excavation Req'd	LLC Some Hand Excavation Req'd	LLC Trucking		Sod Redi-Mix				
	COST			6,600.00	2,960.00	2,600.00	2,600.00			\$ 20,088.77		2,640.00	1,184.00	1,040.00	1,040.00	2,757.77	\$ 2,571.00 Cape Cod Redi-Mix		\$ 11,232.77		\$ 8,856.00
TOTAL	RATE			\$ 330.00 \$	\$ 148.00 \$	\$ 130.00 \$	\$ 130.00 \$	\$ 125.35	\$ 214.25	SUBTOTAL ADDS		\$ 330.00	\$ 148.00 \$	\$ 130.00 \$	\$ 130.00 \$	\$ 125.35 \$	\$ 214.25		SUBTOTAL CREDITS	0	TOTAL
LLC 5% MARKUP	SUBS			,	3	1	·		,						·		,				
LLC 15% MARKUP	MATERIALS			. \$		- \$		\$ 16.35	\$ 19.25			\$. \$	•	- \$	\$ 16.35	\$ 19.25				
	RATE			\$ 330.00	\$ 148.00	\$ 130.00	\$ 130.00	\$ 109.00	\$ 195.00			\$ 330.00	\$ 148.00	\$ 130.00	\$ 130.00	\$ 109.00	\$ 195.00				
	UNIT			H		H	H	ac	S			HR		H	Æ	TON	S				
	QTY			20	20	20	20	22	12			80	00	00	80	22	12				
	DESCRIPTION	ADDED WORK	ACTUAL T&M HAND & MACHINE EXCAVATION, BACKFILL & PAVE	CAT Rubber Tire Excavator W/Operator	Foreman W/Pickup	Laborer	Truck W/Driver	НМА	4000 PSI Concrete (Winter Rate)	CREDIT DELETED WORK	AII MACHINE EXCAVATION	CAT Rubber Tire Excavator W/Operator	Foreman W/Pickup	Laborer	Truck W/Driver	HMA	4000 PSI Concrete (Winter Rate)	2			
	TEM NO.			1	2	ю	4	2	9			1	2	m	4	2	9				

Colantonio Inc Carpentry Division

Change Proposal Summary Sheet

16 Everett Street Holliston, MA 01746 (508) 429-8666 fax 429-8699

DESCRIPTION: CP# 122, BDA System at Terminal Bldg Per PR# 28. Cutting and Patching walls, removing and reinstalling ceiling tiles for Griffin

Electric

	RECAP FROM PAGE 2		
Line	1: Total of Item 1, Labor Wages	\$2,414.16	
Line :	2: Total of Item 2, Equipment	\$950.00	
Line	3: Total of Item 3; Material, Subcontractors and Services	\$0.00	
Line 4	4: Subtotal of Lines 1 through 3		\$3,364.1
Line	5: Markup (5% of Line 4)	\$0.00	
Line	6: Markup (15% of Line 4 & 5)	\$504.62	
	Total Change Proposal Amount, (Line 6 + Line 7)	\$3,86	38.78

Contract time will be increased by $\underline{0}$ days due to the work included in this change proposal.

Colantonio, Inc. reserves all our rights regarding changes as allowed by the contract.

Change Proposal Worksheet CP# 122, BDA System at Terminal Bldg Per PR# 28. Cutting and Patching walls, removing and reinstalling ceiling tiles for Griffin Electric

DESCRIPTION OF CHANGE PROPOSAL

CP# 122, BDA System at Terminal Bldg Per PR# 28. Cutting and Patching walls, removing and reinstalling ceiling tiles for Griffin Electric

ITEM 1 - LABOR	<u>Trac</u>	<u>e</u>	# of hours		<u>Rate</u>		Sub-Total
Cutting and Patching walls, removing and reinstalling ceiling tiles for Griffin Electric	Sr. Carp F	oreman	0	\$	146.84	\$	-
Cutting and Patching walls, removing and reinstalling ceiling tiles for Griffin Electric	Carpe	nter	8	\$	116.59	\$	932.72
General Cleanup for Griffin Electric	Labo	er	16	\$	92.59	\$	1,481.44
						\$	-
				Lab	or Total=	\$	2,414.16
ITEM 2 - MATERIAL		<u>Qty</u>	<u>Unit</u>	U	nit Price		Sub-Total
Cutting and Patching Materials, Added Ceiling Tiles		1	LS	\$	-	\$	-
Dumpsters		1	EA	\$	950.00	\$	950.00
						\$	-
						\$	-
						\$	-
						\$	-
			Equi	pme	ent Total=	\$	950.00
ITEM 3 - SUBCONTRACTORS		<u>Qty</u>	<u>Unit</u>	U	nit Price		Sub-Total
<u> </u>		0	EA	\$	-	\$	-
	İ	0	EA	\$	-	\$	-
			M	ator	ial Total=	•	_



November 24, 2025

VIA EMAIL ONLY: mmckeown@colantonioinc.com

Mr. Mike McKeown, Project Manager Colantonio, Inc. 16 Everett Street Holliston, MA 01746

RE: Job #2948 - Woods Hole Ferry Terminal Landside, Woods Hole, MA

Proposal #36

Dear Mr. McKeown:

Wayne J. Griffin Electric, Inc. ("WJGEI") proposes to modify our contract to perform the following lump sum revisions to our work per our enclosed detailed backup:

DESCRIPTION OF WORK:

This proposal includes providing all material and labor to furnish and install a BDA system from the WIFI shed and into the Terminal buildings.

This proposal is contingent upon the donor antenna's being installed on the Steamship Authorities WIFI tower.

A spare fiber cable has been included from the WIFI shed to the terminal building as recommend in the BDA vendors shop drawings.

Final Interior antenna locations will be placed above accessible ceilings or exposed back of house areas away from finished wood ceilings which are not readily accessible.

2-year extended warranties have not been included within this proposal.

This proposal excludes 2-hour rated cable and a 2-hour rated enclosure within the wifi shed. If required by the AHJ it will be provided in a separate proposal.

Any excavation & trenching shall be by others.

Corporate l	Headquarters:	Regional	Offices:						
116 Hopping Brook Road		296 Cahaba Valley Parkway		2395 Pleasantdale Road		2310 Presider	2310 Presidential Drive		Pine Boulevard
Holliston, MA 01746		Pelham, AL	35124	Suite 14		Suite 101		Charlotte, NC 28	273
Phone:	(508) 429-8830	Phone:	(205) 733-8848	Doraville	e, GA 30340	Durham, NC	27703		
Fax:	(508) 429-7825	Fax:	(205) 733-8107	Phone:	(678) 417-9377	Phone: (919)	627-9724	Phone:	(704) 522-3851
		I		Fax:	(678) 417-9373	Fax: (919)	627-9727	Fax:	(704) 522-3856
MA A8999	NH 4223M	VT EM3303	CT ELC.0201601-	E1 RI	AC004946 ME	MC60017598	AL 16318	GA EN213065	NC U.32115

Mr. Mike McKeown November 24, 2025 Page 2

All cutting, patching, painting, excavation, backfill, penetrations, structural supports, coring, and premium time is excluded from this proposal.

Material	\$	36,360.70
Labor	Ψ	4,857.44
Labor Burden		1,457.24
Overhead & Profit		6,401.31
Subtotal	\$	49,076.69
Bond		289.55
Telecom		4,208.21
Total	\$	53.574.45

This is a lump sum forward looking estimate of the above-noted change to our scope of work. This estimate represents a price we are willing to accept to assume the cost risk of this change to our ongoing work given the information provided to us. The labor and material prices contained in this proposal are based upon vendor/subcontractor quotes (if noted) and/or electrical industry pricing guides such as NECA, Trade Service, or R.S. Means, which guides are widely used and accepted in the construction industry to facilitate timely and consistent change order pricing. This estimate is offered for your review, approval and acceptance.

The value included in this proposal does not include any amounts for extended contract duration, overtime, changes in the sequence of work, acceleration, disruptions, interference and/or impacts, and the right is expressly reserved to recover any and all of these related items prior to any final settlement of this contract. The working relationship between your company and ours shall be in accordance with our mutually agreed to contract form.

Wayne J. Griffin Electric, Inc. reserves the right to void this proposal after thirty (30) days from the date above.

If you have any questions regarding the above, please do not hesitate to contact me at (508) 306-5470 or james.kurtz@wjgei.com.

Very truly yours,

WAYNE J. GRIFFIN ELECTRIC, INC.

James B. Kurtz Project Manager

JBK/jav

Mr. Mike McKeown November 24, 2025 Page 3

ACKNOWLEDGMENT: The contract modifications stated for the above proposal are acceptable for the work to be performed. The value of the work completed to the date of the next requisition may be billed on that requisition.

Date:	Authorized Signature:	
-------	-----------------------	--

cc: Matthew Gesualdi, Assistant Project Manager, Colantonio, Inc., mgesualdi@colantonioinc.com

Kevin Costello, Superintendent, Colantonio, Inc., kcostello@colantonioinc.com
Allison Banville, Telecom Project Manager, Wayne J. Griffin Electric, Inc.
Kurtis Alves, Project Foreman, Wayne J. Griffin Electric, Inc.
Keith Sanborn, Telecom Division Manager, Wayne J. Griffin Electric, Inc.
Matt Vianna, Project Manager-Telecom, Wayne J. Griffin Electric, Inc.
David Spacco, Project Foreman - Telecom, Wayne J. Griffin Electric, Inc.



CCN#: P-0036, Terminal Building BDA

Date: 11/20/2025

Project Name: Woods Hole Ferry Terminal Landside

Project Numbe 02948-00-24

Page Number: 1

116 Hopping Brook Road, Holliston, MA 01746 (508) 429-8830 FAX (508) 429-9251

Work Description

This proposal includes providing all material and labor to furnish and install a BDA system from the WIFI shed and into the Terminal buildings.

This proposal is contingent upon the donor antenna's being installed on the Steamship Authorities WIFI tower.

A spare fiber cable has been included from the Wifi shed to the terminal building as recommend in the BDA vendors shop drawings .

Final Interior antenna locations will be placed above accessible ceilings or exposed back of house areas away from finished wood ceilings which are not readily accessible.

2-year extended warranties have not been included within this proposal.

This proposal excludes 2-hour rated cable and a 2-hour rated enclosure within the wifi shed. If required by the AHJ it will be provided in a separate proposal.

Any excavation & trenching shall be by others.

All cutting, patching, painting, excavation, backfill, penetrations, structural supports, coring, and premium time is excluded from this proposal.

Itemized Breakdown

Description	Qty	Net Price	UM	Materials (\$)	Labor	Total Hours
CLEANUP	0.00	0.0000	HRS	0.000	0.0000	2.380
AS BUILTS	0.00	0.0000		0.000	0.0000	1.430
SAFETY	0.00	0.0000		0.000	0.0000	2.380
FIELD LAYOUT/COORDINATION	0.00	0.0000		0.000	0.0000	4.750
BDA QUOTE - TERMINAL	1.00	30,990.0000		30,990.000	0.0000	0.000
6 STRAND SM IN/OUT FIBER	1,700.00	2.8600		4,862.000	0.0100	17.000
BDA PANEL REMOTE LBR	1.00	0.0000	EA	0.000	6.0000	6.000
FIPLEX BATTERY BACKUP LBR	1.00	0.0000	EA	0.000	2.0000	2.000
SM FIBER PATCH CORD	2.00	120.0000	EA	240.000	0.2500	0.500
REMOTE ANNUNCIATOR LBR	2.00	0.0000	EA	0.000	2.0000	4.000
1/2" PLENUM BDA CABLE LBR	100.00	0.0000	EA	0.000	0.0400	4.000
FIBER CONVERTERS	1.00	140.0000	EA	140.000	1.0000	1.000
1/2" COAX CLIPS	25.00	0.1900	EA	4.750	0.0700	1.750
MISC MATERIAL & LABOR	1.00	10.0000	EA	10.000	0.5000	0.500
LABELING & IDENTIFICATION	1.00	15.0000	EA	15.000	1.0000	1.000
TESTING & INSPECTION	1.00	0.0000	EA	0.000	4.0000	4.000
PENETRATION LBR	1.00	0.0000	EA	0.000	2.0000	2.000
3/4" FLEX CONDUIT	10.00	1.5880	FT	15.880	0.0500	0.500
3/4" FLEX 90D STEEL CONNECTOR	2.00	4.4750	EA	8.950	0.1680	0.336
3/4" FLEX STEEL STRAIGHT CONNECTOR	2.00	1.5550	EA	3.110	0.1400	0.280
#10 x 3/4" WOOD SCREW	10.00	0.0560	EA	0.560	0.0240	0.240
8 X 3/4 K-LATH SELF DRILLING TEK SCREW WAFER HEAD	40.00	0.1143	EA	4.570	0.0100	0.400
COMMSCOPE CAT5E CMP BLUE	200.00	0.3050	EA	61.000	0.0070	1.400
LEVITON PLUG CAT5E	4.00	1.2200	EA	4.880	0.1500	0.600
	To	tals		36,360.70		58.45
	Tax	x		0.00		
	Ма	terials with Tax	_	36,360.70		

Summary

CBP01.rpt Page 1 of 2



CCN#: P-0036, Terminal Building BDA

Date: 11/20/2025

Project Name: Woods Hole Ferry Terminal Landside

Project Numbe 02948-00-24

Page Number: 2

116 Hopping Brook Road, Holliston, MA 01746 (508) 429-8830 FAX (508) 429-9251

	Itemized Breakdown Total		36,360.70
Electrical Journeyman	(58.4460 hrs @ \$83.11 / hr)	4,857.45	
			4,857.45
Labor Burden	(\$4,857.44 @ 30.00%)	1,457.24	
	_	1,457.24	
Overhead & Profit	(\$42,675.38 @ 15.00%)	6,401.31	
	_	6,401.31	
Bond	(\$49,076.69 @ 0.59%)	289.55	

8,148.10 Total \$49,366.24

289.55



CCN#: P-0036, Terminal BLDG BDA

Date: 11/20/2025

Project Name: Woods Hole Ferry Terminal Landside - To

Project Numbe 02948-T0-24

Page Number: 1

116 Hopping Brook Road, Holliston, MA 01746 (508) 429-8830 FAX (508) 429-9251

Work Description

- $1. \ This proposal includes the labor and material to provide the fiber connections for the BDA cabling for the Terminal Building \ .$
- 2. This proposal excludes overtime.
- 3. This proposal excludes conduit, boxes, fittings, ceiling tiles, patching and painting.
- 4. This proposal excludes any items not specifically listed on the attached Bill of Materials.

(\$3,637.85 @ 15.00%)

(\$4,183.53 @ 0.59%)

5. This proposal includes costs for rental equipment. If longer rental times are required due to extended installation times out of WJG control, additional costs may be incurred.

Itemized Breakdown

Overhead & Profit

Bond

Description		Qty	Net Price	UM	Materials (\$)	Labor	Total Hours
CLEANUP		0.00	0.0000	HRS	0.000	0.0000	0.440
AS BUILTS		0.00	0.0000	HRS	0.000	0.0000	0.260
SAFETY		0.00	0.0000	HRS	0.000	0.0000	0.440
SUPERVISION		0.00	0.0000	HRS	0.000	0.0000	0.880
COORDINATION LABOR FOR FIBI	ER INSTALLATION	1.00	0.0000	E	0.000	8.0000	8.000
FUSION SPLICE APC LC CONNEC	CTOR - SM	4.00	114.8500	E	459.400	0.1700	0.680
FUSION SPLICE RENTAL		1.00	750.0000	E	750.000	0.0000	0.000
TEST - FIBER		1.00	0.0000	E	0.000	0.0800	0.080
TESTER RENTAL		1.00	1,450.0000	E	1,450.000	0.0000	0.000
		Tota	ls	-	2,659.40		10.78
		Tax			0.00		
		Mate	rials with Tax	_	2,659.40		
ımmary							
	Itemized Breakdown Total				2,659.40		
Telecom Journeyman	(10.7800 hrs @	\$69.82 / hr)	7	52.66			
					752.66		
Labor Burden	(\$752.65 @ 30.00%)		225.80				
			225.80				

796.16 Total \$4,208.21

545.68 **545.68**

> 24.68 **24.68**

CBP01.rpt



Proposal

58338 - 1

11/14/2025

BDA 4095

Bear Communications, Inc.

1230 Furnace Brook Parkway

Quincy, MA 02169

617-770-0212 (P) 617-770-0429 (F)

> 508-306-5470 For: Wayne J. Griffin Electric Inc Phone:

Attention: James Kurtz

james.kurtz@wjgei.com

Invoice To: Wayne J. Griffin Electric Inc

Attn: Accounts Payable 116 Hopping Brook Road Holliston, MA 01746-1455 Department :

Date:

Proposal Number:

Ship To: Woods Hole Ferry - Terminal Bldg

Railroad Ave

Fax:

Falmouth, MA 02543

Salesperson	Terms	Valid To	Shipping Date	Shipping Via
Sara Ozberak		12/29/2025		

Comments or Special Instructions

Woods Hole Ferry - Terminal Bldg BDA # 4095

Quantity	Description	Unit Price	Amount
	ASSUMPTIONS & CONDITIONS		
	Proposal reflects pricing for system covering Terminal Building only.		
	Due to the location of the building in proximity of the closest repeater site, signal coverage both inside and outside of the building is extremely poor.		
	With permission from the Steamship Authority, a Donor Antenna will be installed on their WiFi tower providing a clear line-of-sight to the repeater site.		
	Costs for a third party to run cable and mount the Donor Antenna onto the Tower is included within the Utility Building proposal as requested by the customer.		
	Head End equipment for both systems will be housed within the shed located at the base of the Tower.		
	Assumes shed has sufficient space, power and ventilation to host all Head End equipment required for optimal system operation.		











Proposal

Bear Communications, Inc.
1230 Furnace Brook Parkway

Quincy, MA 02169

617-770-0212 (P) 617-770-0429 (F)

Date: 11/14/2025

Proposal Number: 58338 - 1

Department: BDA 4095

Quantity	Description	Unit Price	Amount
	Proposed system is a Fiber fed solution and will require fiber cable and equipment to support.		
	Customer responsible for sourcing and installing fiber cable and associated equipment underground from tower to both buildings as well as inside each building as depicted within design schematic.		
	Both systems will require a single Fiber Master unit, two Remote units, three Battery Backup units and four Remote Annunciator units.		
	Note each Remote Annunciator will require a Data to Fiber convertor ensuring both systems are adequately monitored as required by NFPA and local AHJ requirements.		
	Any riser cables run between the BDA Room and Donor Antenna must be in a 2 Hour Fire Rated Pathway per NFPA 72 and local AHJ requirements.		
	If a 2 Hour Fire Rated Pathway doesn't exist or cannot be implemented, then Bearcom can quote a 2 Hour Fire Rated cable at the customer's request.		
	Exact cable length for 2 Hour Fire Rated cable must be confirmed by the Electrical Contractor due to the inability to splice as well as the high cost of the cable.		
	Bearcom recommends adding a 10% buffer to the measured lengths accounting for terminations since the cable cannot be spliced.		
	Note that a CAT5 cable run from the BDA to the Remote Annunciator Panel will be required.		
	Pricing for the CAT5 cable is not included within this proposal and is the responsibility of the Electrical Contractor to supply and install.		
	BDA HEAD END EQUIPMENT		
	ALL PARTS LISTED BELOW COMPRISING HEAD END		
1.00	BDA, Fiplex, 700/800 MHz, Fiber, Remote	\$6900.00	\$ 6,900.00
1.00	Fiplex, Battery Backup, Next Gen, UL2524	\$4000.00	\$ 4,000.00
2.00	Fiber Optic Data Convertor & Patch Cables	\$395.00	\$ 790.00











Proposal

Bear Communications, Inc.

1230 Furnace Brook Parkway

Quincy, MA 02169

617-770-0212 (P) 617-770-0429 (F)

Date: 11/14/2025

Proposal Number: 58338 - 1

Department: BDA 4095

Quantity	Description	Unit Price	Amount
	REMOTE ANNUNCIATOR PANEL		
2.00	======================================	\$2150.00	\$ 4,300.00
	======================================		
1.00	ALL COMPONENTS LISTED BELOW FOR DAS Includes: 120' 1/2" Standard Plenum Cable 2 Antennas 1 Splitters 10 Connectors	\$2500.00	\$ 2,500.00
	======================================		
1.00 1.00	Engineering, Design, Submittals, Permitting Termination, Optimization, Testing, walk thru with Fire Dept., As Built Documentation	\$5000.00 \$7500.00	\$ 5,000.00 \$ 7,500.00
1.00	BDA, First Yr 24/7 Warr Srvs	\$0.00	\$ -
1.00	Three Year Standard FiPlex BDA Unit Warranty	\$0.00	\$ -
	WARRANTY BEGINS UPON BEARCOM'S RECEIPT OF BDA UNIT BEARCOM RECOMMENDS PURCHASING AN EXTENDED WARRANTY IF PROJECT DELAYS ARE ANTICIPATED AND EXCEED THE REQUIRED WARRANTY TIMEFRAME		
0.00	Optional Two Year Extended BDA Warranty	\$650.00	\$ -

Unless detailed otherwise in a line item above, the following Services, Exclusions and Provisions apply.

BDA Professional & Technical Services to be Supplied:

- · Comtronics-Bearcom will -
 - · Review and advise on AHJ, BDA permit requirements.
 - ·Various AHJs include the BDA Permit as part of the Electrical Permit.
 - ·In these cases, Bearcom will supply required documentation to the EC only.
 - $\cdot \text{If a standalone permit process, Bearcom will apply for the BDA Permit with EC and or GC supplied information.}\\$
 - All other Town or AHJ Permits that maybe required are the responsibilty of either the Owner, GC or EC.











Proposal

Bear Communications, Inc.

1230 Furnace Brook Parkway

Quincy, MA 02169

617-770-0212 (P) 617-770-0429 (F)

Date: 11/14/2025

Proposal Number: 58338 - 1

Department: BDA 4095

- · Provide detailed technical submittals prepared with IB Wave Design Software
 - by in-house Certified IB Wave designers
- · Provide on-site system design & engineering service throughout the project
- · Provide in-house ETA Certified techs to mount, terminate antennas
- · Provide system commissioning by in-house ETA Sr. Certified techs
- · Provide soft copies of O&M manuals & As-Built docs for GC & FD Dept.
- · Coordinate final testing with the fire department for BDA system sign off

Exclusions of Services & Parts:

- · Electrical Permit Comtronics is NOT a licensed electrical contractor
- · Any Other Town Related Permits.
 - · Some Towns are now requiring Building Permits
- Engineered stamped drawings
- · 3rd party testing and documentation
- · Fire alarm cable
- · Fire alarm panel hardware or modules
- · Fiber cables, patch panels, modules, etc and testing
- · Building related construction materials and fire stopping including
 - · 2-Hour Fire-Rated pathways and enclosures
 - · A 2-Hour Fire Rated Coax Cable can be quoted upon request
 - · A document showing 2-Hour Fire-Rating requirements is available upon request
- · Rental of specialized lift or platforms to access any items above 7ft
- · IP network requirements, if needed, are understood and agreed to by the owner's IT personnel.
- · HEPA tents, if required, must be supplied by the owner(s).
- · Hard copies, of all documentation including O&M manuals. Only electronic copies will be supplied.

Quotation Provisions:

- · Comtronics proposal does not include the following items unless specifically itemized.
 - · Training.
 - · Additional Warranty other than standard Manufacturer Warranty.
 - · Maintenance Contracts/Agreements.
- · Final pricing confirmed and provided per actual RF Site Survey
 - · Survey to be performed once the structure has a roof, walls, windows, and sheetrock installed
- Contractor shall notify Comtronics-BearCom in advance to arrange RF Site Survey
- ·Proposal estimate based on -
 - · Vertical ½" Plenum cable installed from roof to lowest level of the building
 - · Horizontal plenum Cable run on all sub-levels in supplied design and ground floor
- \cdot Massachusetts State sales tax is applicable unless the end-user is a tax-exempt entity.
- · All work is proposed during normal business hours, 7:00 am through 4:00 pm Monday through Friday.
 - · Afterhours & weekend labor will be added to the final invoice
- · Prevailing wage is not included;
 - · Comtronics must be notified before accepting this proposal
- · Battery back system quoted meets the requirements of NPFA 72 section 24.5.2.5.2* Secondary Power Source option,
 - A storage battery dedicated to the system with at least 12 hours of 100 percent system operation capacity
 - · In accordance with 10.6.10.
 - · All other power requirements must be supplied by the building as necessary
- · If software-simulated radio coverage prediction heat maps are required, then CAD files must be supplied.
- · All documentation including O&M manuals will be supplied electronically via PDF
 - · No Hard "Printed" copies will be supplied











Proposal

Bear Communications, Inc.

1230 Furnace Brook Parkway

Quincy, MA 02169

617-770-0212 (P) 617-770-0429 (F)

Date: 11/14/2025

Proposal Number: 58338 - 1

Department: BDA 4095

BDA Ordering

Unless noted below the BDA unit will not be ordered till the submittal is approved

Please sign here to order the BDA unit **now** per the frequencies on this quote.

Signature		
Siulialule		

Scope Of Work Summary

Bulk of the installation work is performed by Electrical Contractor or the building owner

- 1. All floor plans supplied to Comtronics PDF or CAD format Electrical Contractor & Building Owner
- 2. Design Comtronics
- 3. Quote Comtronics
- 4. Purchase Order Electrical Contractor or Building Owner
- 5. Submittals Comtronics
- 6. Review Submittals Electrical Contractor & Building Owner
- 7. Submittal updates Comtronics
- 8. Submittal Approval Electrical Contractor & Building Owner
- 9. Site Visit Comtronics
- 10. Equipment Delivery Comtronics
- 11. Installation Cable and Equipment Electrical Contractor

Electrical Contractor does the bulk of the installation including Electrical permits as needed.

Comtronics is not an Electrical company.

- 12. Comtronics supplies the specialized RF equipment only
- 13. Electrical Contractor supplies all other parts such as mast on roof, Fire Alarm Modules etc.
- 14. All splitters, antennas and joins etc. must be accessible for testing, future service and or replacement.

Access panels will be required as needed to ensure access.

- 15. Comtronics will install antennas into acoustic ceiling tiles only.
- 16. All other antenna mounting brackets are to be mounted / installed by the Electrical Contractor i.e. drilling into concrete, I beam clamps, thread rods etc.
- 17. Installation Review Comtronics
- 18. Change Orders as Required Electrical Contractor and Comtronics
- 19. RF Terminations Comtronics

Electrical Contractor or building owner to supply specialized lifts as needed for access to any item above 10ft

20. Install Fire Alarm Modules - Electrical Contractor

Fire Alarm Modules need to be supplied and programmed with correct wording

- 21. Interface to Fire Alarm System to BDA Electrical Contractor & Comtronics
- 22. Alignment and testing Comtronics
- 23. Test Fire Alarm System monitoring of BDA Electrical Contractor & Comtronics

Comtronics will not operate the Fire Alarm panel

Electrical Contractor & Building Owner to put the Fire Alarm System into test mode as required.

- 24. Spot Test Coverage Comtronics
- 25. Full RF Coverage Test per NFPA72 guidelines Comtronics

Others welcome to witness testing

Conducted prior to final inspection with Fire Department etc.

- 26. As Built Documentation Comtronics
- 27. Inspection and Sign off by Fire Dep.

Comtronics to schedule

Detailed Scope of work available upon request.















Revision history
Project name
Woods Hole Ferry - Terminal Bldg BDA- 4095
Designer name
P Kelly

Wifi Shed pictures 3

Mike McKeown

From: James Kurtz <james.kurtz@WJGEl.com>
Sent: Monday, December 1, 2025 11:39 AM

To: Matthew Gesualdi
Cc: Mike McKeown
Subject: RE: CP 122 BDA review

I followed up with the vender on the shops. Pushing to get them.

The Credit for not performing the Terminal Building Survey is (\$2,300).

Thank You,

James Kurtz
Wayne J. Griffin Electric, Inc.
116 Hopping Brook Road
Holliston, MA 01746
(508) 306-5470 Direct
(774) 217-8853 Mobile
(508) 429-7825 Fax
james.kurtz@wjgei.com

From: Matthew Gesualdi <mgesualdi@colantonioinc.com>

Sent: Wednesday, November 26, 2025 9:27 AM **To:** James Kurtz < james.kurtz@WJGEI.com>

Cc: Mike McKeown < MMcKeown@colantonioinc.com>

Subject: Re: CP 122 BDA review

Note: This email originated outside Wayne J. Griffin Electric. Use caution with replies, links and attachments. Please forward any suspicious looking email to spamcatcher@wjgei.com.

James,

I just received confirmation that this is the only comment from GGD on the BDA review. Outside of needing Updated shops and finalized CP, we dont have any other comments to respond to. If you can confirm below, it would be greatly appreciated.

Thank you.

Please see Jeff's Question. I didn't dig into it, but I assume this is because of its dueling lines. One set of the utility building and one for the terminal building and that's why the numbers are doubled up?

If you can provide a response, I will get it back to them as soon as possible.

Hi was hoping for a little clarification of the Fiber line items.

Both the 6 strand SM in/out Fiber items look to be 2x what I measured on plan for length just wanted to check into why, or if I'm missing something.

I measure ≈ 350' from wifi shed to utility building line item indicates 700' I measure ≈ 800' from wifi shed to terminal building line item indicates 1700'

Matt Gesualdi Project Manager o 508.429.8666 x256 | M 401.241.2027 www.colantonioinc.com

From: Matthew Gesualdi < mgesualdi@colantonioinc.com >

Sent: Tuesday, November 25, 2025 5:05 PM **To:** James Kurtz < <u>james.kurtz@WJGEI.com</u>>

Cc: Mike McKeown < MMcKeown@colantonioinc.com >

Subject: Fw: CP 122 review

Please see Jeff's Question. I didn't dig into it, but I assume this is because of its dueling lines. One set of the utility building and one for the terminal building and that's why the numbers are doubled up?

If you can provide a response, I will get it back to them asap.

Matt Gesualdi Project Manager

0 508.429.8666 x256 | M 401.241.2027

www.colantonioinc.com

From: Jeffrey Bagdasarian < jeffrey bagdasarian@g-g-d.com >

Sent: Tuesday, November 25, 2025 4:39 PM

To: <u>james.kurtz@wjgei.com</u> <<u>james.kurtz@wjgei.com</u>>; Mike McKeown <<u>MMcKeown@colantonioinc.com</u>>; Matthew Gesualdi <<u>mgesualdi@colantonioinc.com</u>>

Cc: Lian Davis <<u>Idavis@bia.studio</u>>; Jonas Gassmann <<u>igassmann01@gmail.com</u>>; David Pereira <<u>david_pereira@g-g-</u>

Subject: CP 122 review

d.com>

Hi was hoping for a little clarification of the Fiber line items.

Both the 6 strand SM in/out Fiber items look to be 2x what I measured on plan for length just wanted to check into why, or if I'm missing something.

I measure \approx 350' from wifi shed to utility building line item indicates 700'

I measure \approx 800' from wifi shed to terminal building line item indicates 1700'

Thanks,

Jeffrey Bagdasarian

Electrical Engineer

 $GGD \ \hbox{Consulting Engineers, Inc.}$

375 Faunce Corner Road, Suite D

Dartmouth, MA 02747

P: (508) 998-5700 F: (508) 998-0883

www.g-g-d.com

Proposal Request

Project: Woods Hole Ferry

Terminal Landside Reconstruction

PR#: 28

Date: 09/23/2025

Please submit an itemized proposal to the Owner for changes in the Contract Sum and/or Contract Time for proposed modifications to the Contract Documents described herein.

This is not a Change Order, a Field Order, a Construction Change Directive or a direction to proceed with the Work described in the proposed modifications. Upon receipt and review of the information contained in the submitted proposal, the Owner will decide whether or not to issue a Change Order.

Description: BDA test failed at Utility Building.

Per GGD review of submittal 260000-41.0, provide a proposal for the Electrical Contractor to provide a BDA System throughout the Utility Building. Utilize existing space and circuits in tele/data 306 indicated on contract documents.

Provide shop drawings for review.

Attachments:

Distribution: M. McKeown (CI), M. Gesualdi (CI), K. Costello (CI), C. Burcham (CI), M. Akusis (CI),

S. Bandini (ECC), M. Amundsen (SSA)

Mike McKeown

From:Lian Davis <ldavis@bia.studio>Sent:Monday, November 17, 2025 4:08 PMTo:Mike McKeown; Matthew Gesualdi

Cc: Robert Davis; Skip Bandini; Mark Amundsen; Jonas Gassmann

Subject: Re: WHFT - BDA Tower Confirmation of Use

Mike,

Please see below for the requested authorization from SSA.

Thanks, Lian

Lian Davis AIA, LEED AP BD+C Principal

BIA studio

Architecture Planning Experience Design

118 South Street • Boston • MA 02111 T: (617) 423-6500 x101 C: (617) 697-6961 W: bia.studio

On Nov 17, 2025, at 3:45 PM, Mark Amundsen < mamundsen@steamshipauthority.com > wrote:

Lian,

This email will serve as written authorization allowing BDA subcontractor Bearcom access the existing tower and install the BDA antenna.

Best Regards,

Mark Amundsen



Chief Operating Officer Woods Hole, Martha's Vineyard and Nantucket Steamship Authority 228 Palmer Avenue Falmouth, MA 02540 Office: 508-548-5011 ext 237

Mobile: 508-299-9740

www.steamshipauthority.com

From: Lian Davis < Idavis@bia.studio> Sent: Friday, October 24, 2025 2:59 PM

To: Mark Amundsen <mamundsen@steamshipauthority.com>

Cc: Robert Davis <rdavis@steamshipauthority.com>; Skip Bandini <skip.bandini@ecccorporation.com>

Subject: WHFT - BDA Tower Confirmation of Use

Mark,

Griffin Electric and their BDA subcontractor Bearcom are requesting written authorization from SSA to access the existing tower and install the BDA antenna. This would relieve the need for a 50' mast on each building.

We will be receiving shop drawings that will document the proposed equipment and installation location and can forward on receipt if there are any questions or concerns.

Thanks, Lian

Lian Davis AIA, LEED AP BD+C Principal

BIA studio

Architecture Planning Experience Design

118 South Street • Boston • MA 02111 T: (617) 423-6500 x101 C: (617) 697-6961 W: bia.studio

STAFF SUMMARY

Date: December 3, 2025

File# GM-806



TO:		FOR	: :	FROM:
х	General	Х	Vote	Dept.: Woods Hole Reconstruction Project
^	Manager	Λ	Vote	Author: Robert B. Davis
х	Board Members		Information	Subject: Woods Hole Terminal Design Change Order No. 083 for Contract No.
				9B-2012

PURPOSE:

To request a vote of the Board to authorize the General Manager to execute Change Order No. 83 for Contract No. 9B-2012 "Contract for Final Design and Construction Administration Services" (the "Contract") with BIA.studios, LLC ("BIA Studio") for the fixed amount of \$637,773 to cover its construction administrative phase services including inspection and testing services for the period from January 1, 2026 to December 31, 2026.

BACKGROUND:

In Section 8.3 of the Contract, the parties acknowledged that there was no reasonable basis upon which to establish what BIA Studio's fee should be for its construction administration phase services during the reconstruction of the terminal after Phase I of the project. In addition, under Section 7 of the Contract, BIA Studio is entitled to be reimbursed for the cost of retaining testing laboratories and field inspectors, which is required under Section 3.15 of the Contract, that ensures the quality of structural construction at the project. Accordingly, the parties have reviewed, negotiated and agreed to the estimated amounts of BIA Studio's construction administration phase services each year since December 2017 when the waterside terminal reconstruction was awarded.

Change Order No. 83 seeks the approval of BIA Studio's construction administrative services estimate for the period from January 1, 2026 to December 31, 2026. This estimate includes BIA Studio's service estimate and all the engineering subcontractor's estimates. It also includes the estimated cost for the testing laboratories and field inspectors required under Section 3.15 of the Contract.

RECOMMENDATION:

The staff recommends that the Members vote to authorize the General Manager to execute Change Order No. 83 for Contract No. 9B-2012 "Contract for Final Design and Construction Administration Services" with BIA Studios for a total fixed cost of \$637,773 to cover its construction administrative phase services including inspection and testing services for the period from January 1, 2026 to December 31, 2026.

Robert B. Davis General Manager

Attachments

December 2, 2025

Mark Amundsen Chief Operating Officer Woods Hole, Martha's Vineyard and Nantucket Steamship Authority 228 Palmer Ave Falmouth, MA 02540

Re: Change Order 83 (CO 83) - Woods Hole Ferry Terminal Landside Reconstruction Project Construction Administration Services for 2026

Dear Mr. Amundsen,

As requested, we are pleased to submit this proposal for Construction Administration Services for Contract 17-2023 - Woods Hole Ferry Terminal Landside Reconstruction. Per your direction and consistent with construction phase services executed for previous construction contracts, this proposal consists of an upset limit budget amount for services which will be performed on an hourly basis in accordance with Construction Administration Phase Services as defined in the Owner-Architect Agreement between the Steamship Authority and BIA.studio (Bertaux + Iwerks Architects), dated April 17, 2013. This proposal reflects the most recent construction schedule prepared by the General Contractor for completion of the Utility and Terminal buildings currently under construction. Construction Administration services for the final phase of the project have been excluded and will be submitted at the appropriate time following award of the Sitework Construction Contract which is expected to commence following completion of the current construction contract and conclude in 2028. The construction scope is defined in the construction documents (drawings and specifications), issued for bid January 16, 2024. For the purposes of this proposal, we have assumed final completion of all Construction Administration services for the current construction phase, including all required project closeout items, will conclude no later than July 31, 2026.

<u>BIA.studio – Architecture, Project Management</u>

Overall responsibility for consultant team and CA services, including:

- Submittals: review and coordinate consultant reviews.
- RFIs: respond and coordinate consultant responses.
- PRs: create sketches, revise drawings, coordinate consultant drawing revisions, assemble and issue.
- ASIs: create sketches, revise drawings, coordinate consultant drawing revisions, assemble and issue.
- CCDs: create sketches, revise drawings, coordinate consultant drawing revisions, assemble and issue.
- CRs: review and coordinate consultant responses.
- Site Visits/Field Reports/Affidavits: make on site observations, respond to questions on site, write reports and affidavits, coordinate consultant site visits, review and issue consultant reports and affidavits.
- Testing: coordinate with inspectors, review reports, respond to issues.

- Schedules: review, distribute to consultants.
- Meetings: attend weekly construction meetings, write and issue meeting minutes.
- Attend pre-construction meetings with the Contractor and Subcontractors as required.
- Applications for Payment: review and certify
- Conduct final site observation, preparation of punchlist, and as-built review

GZA GeoEnvironmental - Civil, Geothechnical Engineering, Owner Provided Testing and Inspection Services

- Answer field questions and Respond to RFI's
- Review submittals
- Participate in weekly meetings (via zoom and in person) as appropriate to the progress of the work
- Perform geotechnical laboratory testing of earth materials proposed for use in the work
- Observation of placement and compaction, and Field Density Testing (compaction testing), of backfill materials and pavement
- Perform rebar inspection and concrete sampling and testing during foundation construction for the terminal building
- Perform weld inspection for structural welding at the terminal building
- Perform fire stopping and rated penetration inspections during construction of the Terminal building
- Conduct final site walk, punchlist preparation, and as-built review

For budgeting purposes, based on the anticipated construction duration and the work anticipated to be performed between January 01, 2026 and July 31, 2026, as described above, we have assumed the following:

- A. A GZA field representative will be required to be on site for approximately 40 days for site visits, collection of samples, compaction testing and observation of earthwork and utility construction.
- B. Our testing subconsultant, Thielsch Engineering, will be required to be on site for approximately 30 days for concrete sampling and testing and for observations and testing required for steel erection. We propose to continue to engage Thielsch Engineering for structural observation and testing.
- C. A GZA project manager and/or principal will attend up to 20 meetings on-site.

Additionally, we have budgeted for engineering and administrative support based on past project performance and our experience over the course of the previously completed phases of construction.

<u>Arcadis – Landscape Architecture</u>

- Submittals: review submittals and shop drawings
- RFIs: prepare responses to RFIs
- PRs/ASIs/CCDs: create sketches, revise drawings
- Site Visits/Field Reports/Affidavits: make on site observations, respond to questions on site, prepare site visit reports and affidavits

Thornton Tomasetti – Structural Engineering

- RFIs: prepare responses to RFIs
- Site Visits/Field Reports/Affidavits: make on site observations, respond to questions on site, prepare site visit reports and affidavits
- Review final as-built record submission

GGD - Fire Protection, Plumbing, HVAC, Geothermal, Electrical, Security, and Technology Systems

- Submittals: review submittals and shop drawings
- RFIs: prepare responses to RFIs
- PRs/ASIs/CCDs: create sketches, revise drawings
- Site Visits/Field Reports/Affidavits: make on site observations, respond to questions on site, prepare site visit reports and affidavits
- Attend construction meetings as required
- Provide field observation and testing services for the terminal and utility building geothermal wellfield
 installation as required by the contract documents. ThermoLync Consultants, as a sub-consultant to
 GGD, will perform Geothermal Construction Administration services
- Documentation and preparation of applicable LEED Construction Submission credits.

Soden Sustainability Consulting – LEED Consultant

- Coordinate contractor coordination meetings throughout construction to ensure communication of expectations, responsibilities and opportunities
- Maintain LEED workplan
- Provide on-call technical assistance to project team members to determine LEED credit status
- Assist in setting up the Material Calculator in order to target materials and develop LEED Material & Resources credits documentation
- Assist in developing narratives and calculations for innovation credits
- Track status of LEED documentation and perform final review of documentation prior to submission to the USGBC
- Assist consultant team in responding to USGBC/GBCl reviewer questions. SSC will manage the USGBC/GBCl requests for clarification

RELEVANT OWNER-ARCHITECT AGREEMENT ARTICLES:

4.4 Construction Administration Phase Services

Defines the general scope of services which are covered by this Change Order.

6.1 Additional Services

SSA has requested that these Construction Administration Phase Services be performed as a Change Order to the prime contract with labor compensation on an hourly basis.

6.2 Additional Site Visits

All travel by the design team to attend site meetings, offsite meetings and other meetings required by SSA shall be tracked and charged as reimbursable travel expenses.

6.3 Compensation for Additional Services

Compensation shall be in accordance with paragraph (b) per billing rates included in this proposal. It is understood that this budget may be higher or lower than what is ultimately required of the design team for Phase 5 Construction Administration services. BIA will keep SSA apprised of the fee budget status over the course of 2026, and if this fee-budget should fall short of the amount needed to cover the services required to complete the year, the parties agree to increase the budget as needed to cover the additional work required.

7.3 Overhead Markup

Subconsultant time will be billed at 1.10 times amount billed to BIA. Travel and other reimbursable expenses will be billed at 1.10 times actual amounts.

8.1 Change Orders

The Construction Administration scope of work described herein shall be considered a Change Order to the contract.

8.2 - Schedule for Payment of Basic Fee

This section refers to payment of a lump sum fee and is not relevant to this change order. Payment for Construction Administration Phase Services shall be provided under the terms of Additional Services, covered under Sections 6.1, 6.2 and 6.3 above.

8.3 - Applications for Payment

Payments for CA services for 2026 shall be in accordance with Article 6.

2026 Construction Administration Services – Fee Budget Upset Limits

Total Fee Upset Limit 2026	\$637,773
Reimbursable Expenses	<u>\$19,268</u>
Testing Services, Field Equipment and Lab Services	\$107,525
Construction Administration Services	\$510,980
<u>Fee Budget Breakdown</u>	

Future Construction Administration Services Budget

The fee schedule below includes an estimate of fee budgets for Construction Administration Phase services from 2026-2028, including services for the future sitework contract which is expected to bid following

completion of Contract 17-2023. These estimated fees are intended for SSA to use in approximating future costs for budgeting purposes only. Actual fee proposals will be provided on an annual basis for each coming year, predicated on the services needed, depending on the scope of work that is anticipated to occur in each time period.

<u>Year</u>	Labor	Testing	Reimbursables	Total
2026 Sitework	\$305,400	\$44,000	\$29,288	\$378,688
2027 Sitework	\$635,500	\$82,500	\$37,144	\$755,144
2028 Sitework	\$315,000	\$16,500	\$22,467	\$353,967

We are of course available to answer any questions you may have. Thank you for this opportunity to provide continued services to the Steamship Authority.

Sincerely yours,

BIA.studio

Lian Davis, AIA

LEED AP BD+C, NCARB

Principal

Attachments: 2026 Hourly Billing Rates; Designer's Truth-In-Negotiations Certificate

2026 BILLING RATES

Contract 17-2023 Construction Administration

FIRM	STAFF	POSITION	HR RATE
BIA	Davis	Principal	\$305.00
BIA	Gassmann	Architect	\$194.00
BIA	Moriarty	Junior Architect	\$141.75
BIA	Kassa	Designer	\$128.00
BIA	Shah	Designer	\$128.00
Arcadis	Jones	Principal	\$271.33
Arcadis	Williams	Principal – PM	\$217.09
Arcadis	Kros	Senior Associate	\$183.79
Arcadis	Brochu	Senior Associate	\$152.44
Arcadis	Eloshway	Associate	\$135.27
GZA	Fiscaletti	Project Manager	\$283.50
GZA	Le Do	Project Manager	\$243.93
GZA	Dalton	Project Manager	\$235.92
GZA	Russell	Civil Engineer	\$227.15
GZA	Marsland	Geotechnical Engineer	\$222.15
GZA	Stadnicki	Engineer E2	\$132.00
GZA	Beloff	Hazmat PM	\$152.61
GZA	Mullin	Civil Engineer	\$150.24
GZA	Carias	Engineer E2	\$127.89
GZA	Ryan	Engineer	\$96.12
Thornton Tomasetti	Quigley	Principal	\$414.00
Thornton Tomasetti	Craven	Project Manager	\$287.00
Thornton Tomasetti	Bartlett	Structural Engineer	\$168.00
GGD	Garcia	Principal	\$225.00
GGD	Pereira	Principal	\$225.00
GGD	Puniello	Principal	\$225.00

GGD	Araujo	Senior Engineer	\$190.00
GGD	DaCunha	Senior Engineer	\$190.00
GGD	Nesselle	Senior Engineer	\$190.00
GGD	Bagdasarian	Engineer	\$155.00
GGD	Duarte	Engineer	\$155.00
GGD	Kam	Engineer	\$155.00
GGD	Santos	Engineer	\$155.00
GGD	Sarro	Engineer	\$155.00
GGD	Woodward	Engineer	\$155.00
GGD	Brown	CAD Designer	\$115.00
GGD	Desmarais	CAD Designer	\$115.00
GGD	Murphy	CAD Designer	\$115.00
GGD	Sousa	Clerical	\$85.00
GGD	Munroe	Clerical	\$85.00
Soden Sustainability	Soden	Director	\$180.00
Soden Sustainability	French	Project Manager	\$155.00

DESIGNER'S TRUTH-IN-NEGOTIATIONS CERTIFICATE CO 83 Landside Basic Services Proposal

The Designer hereby certifies and agrees to the following:

- (a) The Designer certifies that the wage rates, billing rates and other costs used to support the Designer's compensation are accurate, complete and current at the time of contracting; and
- (b) The Designer agrees that the original contract price and any additions to the contract may be adjusted within one year of completion of the contract to exclude any significant amounts if the SSA determines that the fee was increased by such amounts due to inaccurate, incomplete or noncurrent wage rates, billing rates or other costs.

DESIGNER:

BIA.studio LLC

١

By:	un I ho	
	Lian Davis AIA, Principal	
	hereunto duly authorized	
Date	12/2/2025	

STAFF SUMMARY

Date: 3 December 2025

File# ENG-2025-13



TO:		FOR	:	FROM:
Х	General	Х	Vote	Dept.: Engineering & Maintenance
^	Manager	^	Vote	Author: Zachary Lawrence
Х	Board Members		i intormation	Subject: "Supply and Deliver 32 Injectors for <i>MV Woods Hole</i> Main Engines

PURPOSE:

To request a vote of the Board to authorize the General Manager to execute purchases of thirty-two (32) injectors from Atlantic Detroit Diesel-Allison of Marlborough, MA under Purchase Order 0046285 for the *MV Woods Hole* Main MTU 16V4000 Engines.

BACKGROUND:

The Steamship Authority intends to purchase thirty-two (32) injectors under quotation 30510259 totaling \$192,000.64 for the *MV Woods Hole* Main MTU 16V4000 Engines.

Atlantic Detroit Diesel-Allison, a Stewart and Stevenson Company, is the sole authorized outlet for the sales of new and reman MTU engines, parts and service support in the states including Massachusetts, Rhode Island, and Connecticut.

RECOMMENDATION:

To authorize the General Manager to execute the purchase of thirty-two (32) injectors from the Atlantic Detroit Diesel-Allison a Stewart and Stevenson Company of Marlborough, MA under Purchase Order 0046285 for \$192,000.64.

Zachary Lawrence

Director of Engineering & Maintenance

Robert B. Davis

General Manager

Attachments: Atlantic Detroit Diesel-Allison Quotation 30510259



Atlantic Detroit Diesel - Allison 615 Williams Street, Unit #3 Marlborough , MA 01752 (508) 460-6277

Quote Number: 30510259 Page: 1 of 1

Quote To:

 Customer #:
 194135
 Quote Date:
 26-NOV-2025

 WOODS HOLE MARTHA'S VINEYARD
 Expires:
 11-DEC-2025

PO BOX 284

WOODS HOLE, MA 02543-0284

Sales Person: KCOLLAZO

Contact: Robert Gratzer Phone: SSPP~375~470

Phone: 508-524-0697 E-Mail: K.Collazo@kirbycorp.com

Owner: KCOLLAZO Customer PO #:

Line	Part number	Description	Qty	Unit Price	Unit Tariff	Ext Price
1.1	EX52907500144	INJECTOR	32	4898.64	250.88	164,784.64
2.1	EX52907500144-IC	INJECTOR *CORE CHARGE*	32	850.5	0.00	27,216.00

We Appreciate the opportunity to serve your needs.

 Sub Total:
 192,000.64

 Outbound S&H Fees:
 0.00

 Tax:
 0.00

Quote Total: 192000.64

(USD)

* Does not include Freight

* Standard Terms and Conditions are included herein by reference and are available at : www.stewariandstevenson.com/term

NOTE: In order to ensure compliance with the requirements of EPA Regulations, 40 CFR 1068.240, Buyer agrees to return possession of and title to a suitable core to Stewart & Stevenson. CORES MUST BE RETURNED IN ORIGINAL BOXES WITHIN 60 DAYS TO RECEIVE CORE CREDIT.

Supplier reserves the right to adjust prices to reflect the impact of any tariffs, duties, or similar governmental charges imposed after the date of this proposal. Supplier will provide advance notice of any such adjustments along with documentation supporting the changes.

STAFF SUMMARY

Date: December 8, 2025

File# MIS-2025-08



TO:		FOR	:	FROM:
х	General Manager	х	Vote	Dept.: Information Technologies Author: Stephen Colman
х	Board Members		Information	Subject: networking and computer equipment to support the requirements of the e-Dea
				reservation system

PURPOSE:

To request that the Members authorize the purchase of networking and computer equipment to support the technology requirements of the e-Dea cloud-based reservation system scheduled for implementation between October 2026 and January 2027.

The following Table summarizes the requested equipment:

Make & Model	Category	Price
Zetaframe cabinet	Racks	\$23,400.00
Tripp lite PDU	Power Distribution Units	\$6,464.00
Panduit Patch Panel	Patch Panels	\$39.600.00
Zebra TC53E	Handheld Scanners	\$130,258.88

\$199,722.88

The e-Dea reservation system is a cloud-based system that relies on real time data. To support both the internal and external users of the e-Dea reservation system, replacement of the networking equipment listed above has been identified as critical to the success of the reservation system replacement project.

The equipment and support would be purchased from IntraSystems, LLC, a Massachusetts vendor. IntraSystems is authorized to provide computer hardware, software, and services under the Commonwealth of Massachusetts contracts ITT72 and ITC73.

RECOMMENDATION:

That the Authority Members vote to authorize the General Manager to proceed with this purchase, under the Commonwealth of Massachusetts contracts ITT72 and ITC73 for a total price not to exceed \$199,722.88 plus shipping charges. (four [4] quotes attached)

Stephen Colman

Director of Information Technology

Robert B. Davis General Manager

We have prepared a quote for you



Steamship Authority-Panduit 48 Port CAT6A Patch Panel 2U

Prepared for **Steamship Authority**

By Gray Saunders | gsaunders@intrasystems.com Valid until Wednesday, December 31, 2025

Quote Information:

Quote #: 102472

Date: Friday, December 5, 2025

Exp. Date: Wednesday, December 31, 2025

Prepared for:

Stephen Colman

Steamship Authority

228 Palmer Avenue

Falmouth, Massachusetts 02540, United States scolman@steamshipauthority.com

Prepared by:

Gray Saunders

gsaunders@intrasystems.com

Ship to:

Stephen Colman

228 Palmer Avenue

Falmouth, Massachusetts 02540, United States

December 2025 Joint Board and Port Council Meeting - Procurement

Special Notes: All products and services are offerfed under our State Blanket Contract ITT72				\$39,600.00
Produ	act	Quantity	Price	Amount
Pesser	Panduit Data Patch Angled 48 port CAT6A Patch Panel fully loaded. 2U	30	\$1,320.00	\$39,600.00

Shipping	
	\$0.00
	\$39,600.00 \$0.00

Massachusetts State Contract

Massachusetts State Contract: ITT72 | IT Networking Equipment and Services. This quote supersedes all prior quotes, either written or verbal.

Quote Terms & Conditions:

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

IntraSystems Locations:

Headquarters:

35 Braintree Hill Office Park Suite 403 Braintree, MA 02184

Pennsylvania

1001 Liberty Avenue 5th Floor Pittsburgh, PA 15222

New Hampshire

360 State Route 101 Pinetree Place, Bldg. 9 Bedford, NH 03110





We have prepared a quote for you



(32) Handheld Zerba TC53E Scanners

Prepared for Steamship Authority

By Gray Saunders | gsaunders@intrasystems.com Valid until Wednesday, December 31, 2025

Quote Information:	Prepared for:	Prepared by:	Delivery to:
102469	Stephen Colman	Gray Saunders	Stephen Colman
Friday, December 5, 2025	Steamship Authority	gsaunders@intrasystems.com	228 Palmer Avenue
Wednesday, December 31, 2025	scolman@steamshipauthority.com		Falmouth, Massachusetts 02540, United States

All products and Services are offered under our ITT72 State Blanket Contract Ruggedized Mobile Computer (handheld Scanner & Accessories) \$130,258.88				
Produ	act	Quantity	Price	Amount
	TC53E W/RFID LAN 6-inch Display, Wi-Fi 6E, 8GB RAM / 128GB ROM, SE4720 Scanner	32	\$2,685.14	\$85,924.48
S.	3-Year Z1C Essential TC53XX 3-Day Turnaround Time purchased within 30 days Comprehensive	32	\$594.08	\$19,010.56
7.0	Power Supply Kit Includes PWR-BGA12V50W0WW CBL- DC-388A1-01	32	\$89.29	\$2,857.28
,O\	7.5-Foot US AC Line Cord (3-Wire) for Power Supply Models PWRS1400148R / 14000241R / New Power Supply	32	\$16.51	\$528.32
7	TC53/TC58 Trigger Handle Requires TC53/TC58 Rugged Boot	32	\$383.38	\$12,268.16
	Rugged Boot for TC53/TC58/TC53E/TC58E/TC53E-RFID Devices	32	\$75.66	\$2,421.12
0-	Carry Accessory – Holster Wrist Lanyard for MC40+ PD40 Adapter	32	\$16.23	\$519.36
	TC53/TC58 Soft Holster	32	\$134.64	\$4,308.48
	3-Pack Screen Protector for TC53/TC58	32	\$75.66	\$2,421.12

Tax	\$0.00 \$130,258.88
Shipping	\$0.00
Subtotal	\$130,258.88

Massachusetts State Contract

Massachusetts State Contract: ITC73 | Desktops, Laptops, Servers, Storage, Ancillary Equipment, and Services. This quote supersedes all prior quotes, either written or verbal.

Quote Terms & Conditions:

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

IntraSystems Locations:

Headquarters:

35 Braintree Hill Office Park Suite 403 Braintree, MA 02184

Pennsylvania

1001 Liberty Avenue 5th Floor Pittsburgh, PA 15222

New Hampshire

360 State Route 101 Pinetree Place, Bldg. 9 Bedford, NH 03110





We have prepared a quote for you



(10) PDU – Tripp Lite

Prepared for **Steamship Authority**

By Gray Saunders | gsaunders@intrasystems.com Valid until Wednesday, December 31, 2025

Quote Information:

Quote #: 102470

Date: Friday, December 5, 2025

Exp. Date: Wednesday, December 31, 2025

Prepared for:

Stephen Colman

Steamship Authority

228 Palmer Avenue

Falmouth, Massachusetts 02540, United States scolman@steamshipauthority.com

Prepared by:

Gray Saunders

gsaunders@intrasystems.com

Ship to:

Stephen Colman

228 Palmer Avenue

Falmouth, Massachusetts 02540, United States

Special Notes:

- All products and Services are offered under our State Blanket Contract ITT72
- **PDU Description:** Single-Phase Monitored Power Distribution Unit, Voltage (Volts): 200 V; 208 V; 240 V, Amps: 30 A, Black; Gray, Receptacle Configuration: (40) C13; (8) C19, Cord Length (Feet): 10 ft \$6,464.00

Produ	act	Quantity	Price	Amount
1;	Single-Phase Monitored Power Distribution Unit, Voltage (Volts): 200 V; 208 V; 240 V, Amps: 30 A, Black; Gray, Receptacle Configuration: (40) C13; (8) C19, Cord Length (Feet): 10 ft	10	\$646.40	\$6,464.00

Subtotal Shipping	\$6,464.00 \$0.00
Tax	\$0.00
Total	\$6,464.00

Massachusetts State Contract

Massachusetts State Contract: ITT72 | IT Networking Equipment and Services. This quote supersedes all prior quotes, either written or verbal.

Quote Terms & Conditions:

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

IntraSystems Locations:

Headquarters:

35 Braintree Hill Office Park Suite 403 Braintree, MA 02184

Pennsylvania

1001 Liberty Avenue 5th Floor Pittsburgh, PA 15222

New Hampshire

360 State Route 101 Pinetree Place, Bldg. 9 Bedford, NH 03110





We have prepared a quote for you



Full Size Equipment Cabinet

Prepared for **Steamship Authority**

By Gray Saunders | gsaunders@intrasystems.com Valid until Wednesday, December 31, 2025

Quote Information:

Quote #: 102467

Date: Friday, December 5, 2025

Exp. Date: Wednesday, December 31, 2025

Prepared for:

Stephen Colman

Steamship Authority

228 Palmer Avenue

Falmouth, Massachusetts 02540, United States scolman@steamshipauthority.com

Prepared by:

Gray Saunders

gsaunders@intrasystems.com

Ship to:

Stephen Colman

228 Palmer Avenue

Falmouth, Massachusetts 02540, United States

Cabinet description notes:

- "ZETAFRAME CABINET, 48U X 750W X 1050D; * BLACK;
- * TWO PAIR 19""EIA #10-32 TAPPED RAILS WITH TWO (2) CABLE OPENINGS;
- * TOP PANEL WITH 115V 400 CFM FANS AND FOUR (4) GROMMET-SEALED CABLE OPENINGS;
- * CASTER ONLY KIT RIGID IN FRONT, SWIVEL IN REAR;
- * LEVELER ONLY KIT;
- * ZETAFRAME PERFORATED METAL DOOR INSTALL FRONT;
- * SINGLE-POINT KEYED LOCK -INSTALL FRONT;
- * DOUBLE SOLID METAL DOOR WITH PERIMETER SEAL -INSTALL REAR;
- * THREE-POINT KEYED LOCK -INSTALL REAR;
- * SOLID SIDE PANEL -INSTALL LEFT;
- * SOLID SIDE PANEL -INSTALL RIGHT;
- * (2) SHORT FINGER VERTICAL CABLE MANAGER WITH HINGED COVER -INSTALL: FRONT-LEFT RAIL FRONT-RIGHT RAIL ;
- * (1) STANDARD DUAL 2-PIECE PDU BRACKET KIT *
- COMMON PARTS KIT, ZF, UL *
- PACKAGING KIT"
- Includes shipping to: 530 Thomas B. Landers Rd E. Falmouth, MA 02536

All products and Services are offered under our State Blanket Contract ITT72

\$23,400.00

Produ	uct	Quantity	Price	Amount
gfb.	Custom Cabinet: ZETAFRAME CABINET, 48U X 750W X 1050D refer to notes for details	4	\$5,850.00	\$23,400.00

Subtotal	\$23,400.00
Shipping	\$0.00
Tax	\$0.00
Total	\$23,400.00

Massachusetts State Contract

Massachusetts State Contract: ITT72 | IT Networking Equipment and Services. This quote supersedes all prior quotes, either written or verbal.

Quote Terms & Conditions:

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

IntraSystems Locations:

Headquarters:

35 Braintree Hill Office Park Suite 403 Braintree, MA 02184

Pennsylvania

1001 Liberty Avenue 5th Floor Pittsburgh, PA 15222

New Hampshire

360 State Route 101 Pinetree Place, Bldg. 9 Bedford, NH 03110





STAFF SUMMARY

Date: December 5, 2025

File# SO-2025-12



TO:		FOR	:	FROM:
	General		Vote	Dept.: Shoreside Operations
	Manager		Vote	Author: Alison A. Fletcher
х	Board Members	Х	Iniormation	Subject: Proposed Off Site Staging for Woods Hole

PURPOSE:

The Staff wants to propose to the Port Council and Board a plan for staging off site for Woods Hole reservations.

BACKGROUND:

During the Authority's November Board meeting the Vineyard Representative asked that staff come up with a plan for staging vehicles at an off-site location. Two locations were identified as potential staging locations; those two locations were our Palmer Parking lot and our Gifford Parking lot. Both locations can accommodate a large number of vehicles and trucks if needed. If we were to use our Palmer Lot location, we have two places we can use the lower rink (holds 170 cars) and the upper rink (holds 320 cars). This location is four miles from the terminal and is easily identified by our customers coming into town. There are a few setbacks with using the Palmer Parking lot.

One of the major setbacks with using the Palmer Lot is that there is no booth with power for our staff to work out of. The Authority would have to purchase/build/commandeer a booth and have power run to it. Also, there is the possibility of traffic issues entering and exiting the lot which could cause backups on Palmer Ave.

The Gifford Lot is another option that Staff has looked at. Currently we are using that property as a laydown lot for the ongoing construction at the Woods Hole Terminal. This lot if completely empty can hold over 300 vehicles. Even with the construction product there the lot can be organized to still hold 200 - 250 vehicles (conservative numbers). It should be noted that we allow the town to use the lot for parking for the Falmouth High Graduation. We respect the Town of Falmouth and it should be stressed that this is for staging not long-term parking.

Attached is a document outlining the Pros and Cons and what is required to get this project up and running.

Requirements:

Regardless of if staff uses the Palmer Lot or the Gifford Lot there are some requirements that need to be met to make this functional. First is we will need to be calling back staff from layoffs and potentially hiring new staff. Staff is recommending at a minimum 8 employees to have this run efficiently. There will be two on a shift, one will be a dockworker/parking lot attendant and the second a ticket seller. Staff will have to train new ticket sellers as well for this project. In order to staff the offsite staging properly we would have to hire 4 ticket sellers at \$109,538.00 a year (including pension and health insurance) and 4 dockworkers at \$104,358.80 a year (including pension and health insurance). Staff is also requesting that a computer be installed at the location with internet, AS400, PocketPC, and TSReporting programs installed. These are all necessary for the checking in process.

Palmer Lot	Gifford Lot	
Booth with heat and power	Computer with proper program	
Computer with proper programs	Bank	
Riot fence	Воса	
Bank	Phone line/cell phone	
Boca		
Phone line/cell phone		

Premise:

At any given time, the terminal will be staging 2 trips plus Blueline reservations. For example, if it is 10:00am the 10:45AM and 11:05AM trips would be staging at the terminal. If the customer has a later reservation they are to report to Palmer/Gifford Lot. While at the off-site lot the Authority's employees will be checking in customers, printing tickets, keeping them in order and potentially changing any tickets that need to be changed. If a customer has no reservation at all and wishes to travel, they can proceed to the off-site lot and the ticket seller on site can help them book a reservation if needed.

Once the 1045am starts loading the employees at the off-site lot, will start to send down the next group of reservations. In this case that would be 12:00pm. If at any time the agent on duty needs extra cars, they will pull from the Blueline (if they have any) and then go to the next trip (11:05am). This cycle will continue throughout the day.

Staff is recommending staffing the off-site lot starting at 7:00am to 8:30pm. The first and last hour of operations can be handled at the terminal as they always do.

RECOMMENDATION:

This is a basic outline of how Staff would operate this proposed staging. Staff is looking for input from the Port Council and Board on any changes or modifications they see fit.

Alison A. Fletcher

Director of Shoreside Operations

Attachments



December 4, 2025

TO: Port Council Members

FROM: Terence G. Kenneally, General Counsel

SUBJECT: Election of Port Council Officers

By tradition, at their December meeting, the Port Council usually elects their officers for the following calendar year. The rules governing the election of officers are contained in Article IV of the Port Council's By-Laws, a copy of which is attached for your convenience.

A. Chair.

Because the Authority's Falmouth member will be the Authority's Chair in 2026, pursuant to Article IV, Section 1(e), of the By-Laws, the Falmouth's Port Council Member may not serve as Chair of the Port Council next year. Article IV, Section 1 also provides that no officer shall serve two consecutive calendar year terms in the same capacity, although each officer is eligible to serve the following year in another capacity. (Although the Port Council has voted to partially suspend Article IV, Section 1 in the past.) Therefore, as an example, Port Council's current Chair, Nathaniel Lowell, may not serve in his same capacity in 2026 or serve two (2) consecutive terms. Article IV, Section 2, of the By-Laws further provides that, "when electing officers, the Port Council shall consider the desirability of the Chairmanship of the Port Council alternating every year between a Port Council Member from a mainland community and a Port Council Member from an island community."

Past Chairs of the Port Council have been:

	George Leontire (New Bedford)		Robert Jones (Barnstable)
	Marc Hanover (Oak Bluffs)		Robert Huss (Oak Bluffs)
2005	Robert Jones (Barnstable)	2017	George Balco (Tisbury)
2006	Robert Jones (Barnstable)	2018	Robert Huss (Oak Bluffs)
2007	Robert Huss (Oak Bluffs)	2019	George Balco (Tisbury)
2008	Robert Huss (Oak Bluffs)	2020	Edward Anthes-Washburn (New Bedford)
2009	Robert Huss (Oak Bluffs)	2021	Edward Anthes-Washburn (New Bedford)*

¹ In December 2020, Port Council voted to partially suspend Article IV, Section 1 and elected Mr. Anthes-Washburn to a consecutive term as Chair. Also, in January 2024, Port Council voted to partially suspend Article IV, Section 1 and elected Mr. Lowell to a consecutive term as Vice-Chair.

Our mission is to operate a safe, efficient, and reliable transportation system for the islands of Martha's Vineyard and Nantucket with a commitment to sustainability, accessibility, our port communities, and public engagement.

2010	S. Eric Asendorf (Falmouth)	2022	John Cahill (Tisbury)
2011	George Balco (Tisbury)	2023	Joseph Sollitto (Oak Bluffs)
2012	S. Eric Asendorf (Falmouth)	2024	Robert Munier (Falmouth)
2013	Robert Huss (Oak Bluffs)	2025	Nathaniel Lowell (Nantucket)
2014	Frank Rezendes (Fairhaven)		

B. <u>Vice Chairman</u>.

Article IV, Section 1, of the By-Laws provides that the Port Council's current Vice Chair, Gordon Carr, shall not serve for two consecutive years in the same capacity.

Past Vice Chairmen of the Port Council have been:

2003	Thomas Pachico (Tisbury)	2015	Robert Huss (Oak Bluffs)
2004	Thomas Pachico (Tisbury)	2016	George Balco (Tisbury)
2005	Thomas Pachico (Tisbury)	2017	Nathaniel Lowell (Nantucket)
2006	Robert Huss (Oak Bluffs)	2018	Edward Anthes-Washburn (New Bedford)
2007	S. Eric Asendorf (Falmouth)	2019	Edward Anthes-Washburn (New Bedford)
2008	S. Eric Asendorf (Falmouth)	2020	Robert Huss (Oak Bluffs)
2009	S. Eric Asendorf (Falmouth)	2021	Eric Shufelt (Barnstable)
2010	Robert Huss (Oak Bluffs)	2022	Robert Munier (Falmouth)
2011	S. Eric Asendorf (Falmouth)	2023	Nathaniel Lowell (Nantucket)
2012	Robert Jones (Barnstable)	2024	Nathaniel Lowell (Nantucket)*
2013	Robert Jones (Barnstable)	2025	Gordon M. Carr (New Bedford)
2014	Robert Jones (Barnstable)		

C. Secretary.

Article IV, Section 1, of the By-Laws provides that the Port Council's current Secretary, Gregory Egan, shall not serve for two consecutive years in the same capacity. Past Secretaries of the Port Council have been:

2003	S. Eric Asendorf (Falmouth)	2015	George Balco (Tisbury)
2004	S. Eric Asendorf (Falmouth)	2016	Robert Munier (Falmouth)
2005	S. Eric Asendorf (Falmouth)	2017	Edward Anthes-Washburn (New Bedford)
2006	Nathaniel Lowell (Nantucket)	2018	Eric Shufelt (Barnstable)
2007	Nathaniel Lowell (Nantucket)	2019	Robert Huss (Oak Bluffs)
2008	Nathaniel Lowell (Nantucket)	2020	Eric Shufelt (Barnstable)
2009	George Balco (Tisbury)	2021	Robert Munier (Falmouth)
2010	George Balco (Tisbury)	2022	Nathaniel Lowell (Nantucket)
2011	Frank Rezendes (Fairhaven)	2023	John Cahill (Tisbury)
2012	George Balco (Tisbury)	2024	Mark Rees (Fairhaven) &
2013	George Balco (Tisbury)		Gordon Carr (New Bedford)
2014	Nathaniel Lowell (Nantucket)	2025	Gregory Egan (Barnstable)



December 4, 2025

TO: Authority Members

FROM: Terence G. Kenneally, General Counsel

SUBJECT: Election of Officers

Section 3 of the Authority's Enabling Act provides that the chairmanship of the Authority shall rotate every year in the following order listed prospectively:

2026	Falmouth Member
2027	New Bedford Member
2028	Nantucket Member
2029	Barnstable Member
2030	Dukes County Member

Section 3 further provides that the Authority shall elect one of the Members as Vice Chair and one of the Members as Secretary of the Authority.

Traditionally, the Members have elected as Vice Chair the Member who will become Chair the following year. Under the Enabling Act, the Members have also, as a matter of tradition, elected as Secretary the Member who will become Chair the year after that. Accordingly, if the Members wish to continue these traditions, the following nominations would be in order:

- Moira Tierney to serve as the Authority's Vice Chair for the year 2026; and
- **Robert Ranney** to serve as the Authority's Secretary for the year 2026.

Terence G. Kenneally

General Counsel



PORT COUNCIL

Proposed December 9, 2025

2026 PORT COUNCIL MEETING SCHEDULE*

The Steamship Authority Port Council meets monthly, generally on the first Tuesday of each month.

<u>Date</u>	City/Town	Location**	<u>Time</u>
Tuesday, January 6, 2026	Falmouth	SSA Admin Offices	9:00 a.m.
Tuesday, February 3, 2026	Hyannis	SSA Terminal 2 nd Floor	9:00 a.m.
Tuesday, March 3, 2026	Falmouth	SSA Admin Offices	9:00 a.m.
Tuesday, April 7, 2026	Hyannis	SSA Terminal 2 nd Floor	9:00 a.m.
Tuesday, May 5, 2026	Falmouth	SSA Admin Offices	9:00 a.m.
Tuesday, June 2, 2026	Hyannis	SSA Terminal 2 nd Floor	9:00 a.m.
Tuesday, July 7, 2026	Falmouth	SSA Admin Offices	9:00 a.m.
Tuesday, August 4, 2026	Hyannis	SSA Terminal 2 nd Floor	9:00 a.m.
Tuesday, September 1, 2026	Falmouth	SSA Admin Offices	9:00 a.m.
Tuesday, October 6, 2026	Hyannis	SSA Terminal 2 nd Floor	9:00 a.m.
Tuesday, November 3, 2026	Falmouth	SSA Admin Offices	9:00 a.m.
Tuesday, December 15, 2026	Hyannis	SSA Terminal 2 nd Floor	9:30 a.m.

^{*}Schedule subject to change. **All meetings will be <u>open to the public</u> and made accessible via remote videoconferencing.



AUTHORITY BOARD

Proposed December 9, 2025

2026 AUTHORITY BOARD MEETING SCHEDULE*

The Steamship Authority Board meets monthly, generally on the third Tuesday of each month.

<u>Date</u>	<u>City/Town</u>	<u>Location**</u>	<u>Time</u>
Tuesday, January 20, 2026	Falmouth	SSA Admin Offices	10:00 a.m.
Tuesday, February 17, 2026	Hyannis	SSA Terminal 2 nd Floor	9:30 a.m.
Tuesday, March 17, 2026	Falmouth	SSA Admin Offices	10:00 a.m.
Tuesday, April 21, 2026	New Bedford	TBD	9:30 a.m.
Tuesday, May 19, 2026	Falmouth	SSA Admin Offices	10:00 a.m.
Tuesday, June 16, 2026	Nantucket	TBD	10:00 a.m.
Tuesday, July 21, 2026	Martha's Vineyard	TBD	10:00 a.m.
Tuesday, August 18, 2026	Hyannis	SSA Terminal 2 nd Floor	9:30 a.m.
Tuesday, September 15, 2026	Nantucket	TBD	10:00 a.m.
Tuesday, October 20, 2026	Martha's Vineyard	TBD	10:00 a.m.
Tuesday, November 17, 2026	Falmouth	SSA Admin Offices	10:00 a.m.
Tuesday, December 15, 2026	Hyannis	SSA Terminal 2 nd Floor	9:30 a.m.

^{*}Schedule subject to change. **All meetings will be <u>open to the public</u> and made accessible via remote videoconferencing.