



Woods Hole, Martha's Vineyard and Nantucket Steamship Authority

SUMMARY OF THE MEETING OF THE WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

July 20, 2021

The Members of the Woods Hole, Martha's Vineyard and Nantucket Steamship Port Council and Authority Board held a joint meeting Tuesday, July 20, 2021, the first-floor conference room of the Authority's administration building, 228 Palmer Avenue, Falmouth. All five Board Members were present: Chair Kathryn Wilson (Falmouth); Vice Chair Moira E. Tierney (New Bedford); Secretary Robert F. Ranney (Nantucket); Robert R. Jones (Barnstable); and James M. Malkin (Dukes County). All members participated in the meeting via Zoom videoconferencing.

1. General Manager Robert B. Davis and Woods Hole Terminal Project Manager William J. Cloutier provided an update on the Woods Hole Terminal Reconstruction Project. Since the last Board meeting, marine contractor Jay Cashman Inc.'s barge crew demobilized the equipment barge and the crane barge so that the barges could be towed back to Quincy. The waterside work essentially is halted for this season to allow the Authority to dock a freight boat overnight in the slip. The landside crew assisted with loading the barge equipment on trucks so that it can be hauled offsite. They also added temporary catwalks to a mooring bollard.

The electricians set up the distribution panel and were setting up the temporary shore power panel. The electricians then completed the temporary shore power hookup for slip 1 and installed electrical conduit on the float platform. The electricians also pulled cables for the passenger pier and completed the rough inspection.

The carpenters and iron workers formed the second phase of the north head dolphin cube. The concrete subcontractor installed formwork for north head dolphin. The concrete contractor poured the final concrete for the north head dolphin, which was a 55-cubic-yard pour. This past week Cashman's crew installed the fender and mooring bollard on the north head dolphin

The railing subcontractor continued work on the siding for the floating passenger pier. The guardrail subcontractor completed installation of the south float cladding. The float guardrail installation is currently underway.

The canopy carpenters completed installing the cedar rafters for the canopy. Subcontractor Zel Builders completed the timber and blocking installation for the pier canopy. The canopy carpenters are working on the canopy trim woodwork.

Lawrence Lynch Corp. continued to back fill the site to the design grade in preparation for paving. Lawrence Lynch Corp. finished grading and compacting the dense-grade fill material, and they placed the first course of bituminous concrete on the work area. Jay Cashman Inc.'s crew is grouting the sole plates for the passenger canopy. The fencing contractor worked on finish work for the fence at the north property line.

Thus far, the Authority has sent out 156 community emails updates for the project.

2. Regarding the landside portion of the project, a community input session on the landside schematic design phase of the Woods Hole Terminal Reconstruction Project was held on July 7, 2020. This was the second of two sessions planned for this portion of the project.

The project's design team, led by BIA.studio, discussed design criteria and objectives. The principal changes from the earlier session was revisions to the utility building concept. Previously this building's concept included a pitched roof, but the latest design now calls for a flat roof building as a result of input received from community stakeholders. The design team included slides on the geothermal system being considered as well as a concept for Cahoon Park. The later part of the presentation included a draft of the construction phasing sequence.

This session was held to coincide with the completion of approximately 90% of the schematic design phase. Then, during the subsequent design development phase, sessions will again be held at the 40% and 90% milestones (approximately in October and December of this year).

3. Health, Safety, Quality and Environmental Manager Angela M. Sampson provided an update on the Safety Quality Management System (SQMS) project. The project is in Phase 4, which includes the drafting and the implementation of the Support Operations Manual (SOM). Once that is complete, the project will move into Phase 5 (documentation review) then Phase 6 (internal assessment and review) before the certification of the SQMS, which is scheduled for December 2021. Mr. Davis noted that, by pausing the certification process, the Authority's crews and personnel will be given time to work out any issues that might be encountered prior to a mock audit ahead of the full audit.

4. Communications Director Sean F. Driscoll provided the following updates on the website redesign project:
 - More than 30 agencies have requested, and been sent, the RFP after it was issued June 1, 2021.
 - Three addenda have been issued to the RFP as questions have come in from potential bidders.
 - The due date remains August 16, 2021.
 - The project team expects to then review the proposals and bring a recommendation to the Board at its September or October meeting.
5. Director of Marine Operations Mark H. Amundsen provided an update on the dry docking of the *M/V Gay Head* at Thames Shipyard in New London, Connecticut. Highlights of the project include installation of a new fire detection system, blasting and coating of potable water and ballast tanks, and an overhaul of the anchor windlass. The project cost, with credits, currently stands at \$1,036,945.
6. Mr. Davis discussed the preferred space program and changes that may be warranted due to changing traffic patterns, including a shift to a higher percentage usage of the spaces by standard-fare vehicles and vehicle bookings being made farther in advance of travel. Although staff is still in the process of compiling and analyzing data on preferred space usage, the Authority is making the following short-term adjustments:
 - Suspending the “borrow-down” feature so that Preferred Space allocations remain solely eligible for island resident up to the day before sailings.
 - When adding in any unscheduled, but available, trips into the system, five (5) preferred spaces will be included in the allocation.
 - Reviewing mixed-load freight trips with unsold truck space to determine if preferred space can be allocated, subject to vessel draft restrictions.
 - Identifying opportunities to be able to utilize the lift decks on the *M/V Island Home*, subject to weather and load conditions.
7. The Board authorized Mr. Davis to execute Contract No. 12-2021, Dry Dock and Overhaul Services for the *M/V Sankaty*, to the lowest eligible and responsible bidder, Thames Shipyard of New London, Connecticut, for a total contract price of \$821,679.
8. The Board expressed its thanks to the following Authority personnel who recently retired:
 - Christopher Spencer, Ordinary Seaman, 21 years of service
 - Theodore Desimone, Terminal Worker, 25 years of service
 - Kevin Lyons, Electrician, 28 years of service
 - Raymond Joska, Able Seaman, 30 years of service
 - Timothy Lyons, Plumber, 31 years of service
 - Ricky Pottle, Clerk, 36 years of service
 - James Lodge, Captain, 38 years of service

The next regularly scheduled monthly Board meeting is currently scheduled for 9:30 a.m. August 17, 2021. Please look for the formal notice for the meeting that will appear on this website next month. Thank you.