



Woods Hole, Martha's Vineyard and Nantucket Steamship Authority

SUMMARY OF THE MEETING OF THE WOODS HOLE, MARTHA'S VINEYARD AND NANTUCKET STEAMSHIP AUTHORITY

June 21, 2022

The Members of the Woods Hole, Martha's Vineyard and Nantucket Steamship Authority Board held its monthly meeting on Tuesday, June 21, 2022, at the Authority's Administrative Offices, 228 Palmer Avenue, Falmouth. Four Board Members were present and participated via Zoom videoconferencing: Vice Chair Robert F. Ranney (Nantucket); Secretary Robert R. Jones (Barnstable); James M. Malkin (Dukes County); and Peter J. Jeffrey (Falmouth). Chair Moira E. Tierney (New Bedford) was absent.

1. Communications Director Sean F. Driscoll provided the following updates on the website redesign and mobile app development project:
 - ADK Group and the Steamship Authority continue working concurrently in the Focused Innovation and the Building and Evolving phase.
 - The ADK design team has continued with user dashboard and profile management designs. Several portions have been given approval to move into development, including the desktop and mobile views of the multiride cards and eFerry electronic passenger ticketing. Design work continues on many other pages, including schedules, fares and discounts, parking and direction pages.
 - The ADK tech team continued to work on the implementation of the Application Programming Interface (API) gateway, including working on new endpoints for future reservations, past reservations, as well as eFerry tickets.
 - Public engagement has been ongoing via the bi-weekly eNews and website updates at www.steamshipauthority.com/webproject.
2. RSM US LLP presented its report on the Authority's audited financial statements for the year ending December 31, 2021. The audit showed no material misstatements that required a corrective journal entry, and in general the audit was very positive. General Manager Robert B. Davis expressed his thanks to Treasurer/Comptroller Mark K. Rozum and all employees in accounting for their hard work on the audit.

3. The Board authorized Mr. Davis to proceed with three procurement items:
 - The disposal of various surplus property at the best possible commercial terms and monetary recovery in accordance with the terms and conditions of the Authority's Procurement Policy. As a reminder, Steamship Authority employees and their families are prohibited from bidding on these items.
 - Contract 09-2022, Woods Hole Ferry Terminal Landside Reconstruction – Site Work, to the lowest eligible and responsible bidder, Lawrence-Lynch Corp. of Falmouth, Massachusetts, for a total cost of \$2,985,744.
 - Change Order No. 67 for Contract No. 9B-2012, Woods Hole Ferry Terminal Design, with BIA.studio, for a total fixed cost of \$371,565 to cover its annual construction administrative phase services, including inspection and testing services for the 2022 landside enabling construction phase.
4. The Board authorized the posting of an informational bulletin from the Martha's Vineyard Police Chiefs Association at the Woods Hole Terminal and on the Authority's Vineyard-route vessels to inform passengers how they can more safely enjoy their time while vacationing on the island.

The next monthly Board meeting is currently scheduled for 9:30 a.m. July 19, 2022. Please look for the formal notice for the meeting that will appear on this website. Thank you.