Woods Hole, Martha's Vineyard and Nantucket Steamship Authority

# 2025 EXCURSION PROGRAM

This program entitles the approved applicant to discounted vehicle travel, access to preferred space, and participation in the Headstart Program.

**Excursion Program Information:**

- An excursion reservation includes transportation of the vehicle and up to two (2) adults and two (2) children who are passengers in the automobile. The children must be twelve (12) years of age or younger. No additional passengers are included in the excursion fare. You must inform us at the time of booking the correct number of passengers traveling.
- Travel on an excursion fare may not be used for commercial or business purposes. Accordingly, customers traveling on an excursion fare may not carry cargo, freight, or passengers for commercial purposes in either direction.
- Excursion fares are available only on a round-trip basis for trips originating on one of the islands. Accordingly, the off-island portion of an excursion fare ticket must be used in order for the return ticket to be valid. You must use the entire round trip of your excursion reservation.
- Individuals traveling on an excursion fare must start and complete their travel within a 31-day period. In other words, they must make their return trip to the Island no later than thirty (30) calendar days after the date of the vehicle's trip from the island under the ticket's first segment. For example, if an individual leaves the island on January 1, he or she must return by January 31 in order for the return excursion fare ticket to be valid. If an individual does not return to the island within thirty (30) calendar days from the island departure, the individual will be charged for a one-way standard fare reservation to return to the island in addition to the excursion fare the individual already has paid.

**Program Eligibility Requirements:**

1. **Massachusetts Driver's License** - provide to the Authority a copy of your valid Massachusetts driver's license or other US government-issued identification showing your residential address on Martha's Vineyard or Nantucket. If you have a change of address sticker, you will need to provide a printout from the RMV showing your current legal address on island.
2. **Street List Verification** – applicant must have his or her name on the most recent official list prepared by a town on Nantucket or Martha's Vineyard pursuant to Mass. G.L. c. 51, §§ 4-7, of persons residing in that town (the town's so-called "Street List"), **-OR-** provide the Authority with a certificate from the town clerk of a town on Nantucket or Martha's Vineyard, pursuant to Mass. G.L. c. 50, § 8, certifying that, the individual has established his or her right to be listed in that town's Street List.
3. **Vehicle Registration** - provide to the Authority a copy of the registration of each vehicle that will be used by the individual for travel under an excursion fare. Vehicle must be registered to the island address on the application. Vehicle can be on only one account.

Eligible Vehicles Requirements:

All eligible vehicles must be registered at the applicant's island address, except that:

- **Business Registered Vehicle** - a vehicle may be registered to the customer's business with an island address if the customer provides the Authority with a copy of the current coverage selection page of the vehicle's insurance policy, showing the vehicle is garaged at the same island address as on the application, and applicant is a listed driver.
- **Leased Vehicle** - a vehicle may be registered to a company that is leasing the vehicle to the customer if the customer provides the Authority with copies of **both** the current coverage selection page of the vehicle's insurance policy and the customer's lease agreement for the vehicle showing the customer's island residential address.

Passenger vehicles that are less than twenty (20) feet in length, and not registered as a commercial vehicle. Any vehicle less than twenty-two (22) feet in length that is traveling on an excursion fare regardless of whether it is registered as a commercial or non-commercial vehicle.

Vehicles eligible for excursion fare travel include automobiles, motorcycles (with or without side cars), livestock vehicles (with or without a trailer), campers and commercially registered vehicles under twenty-two (22) feet overall length. **Travel on an excursion fare may not be used for commercial or business purposes.** Accordingly, customers traveling on an excursion fare may not carry cargo, freight, or passengers for commercial purposes in either direction.

**Completed applications can be sent to:**

Steamship Authority
Excursion Application Submission
509 Falmouth Road, Suite 1-C
Mashpee, MA 02649

OR

formsubmit@steamshipauthority.com

- **ALL** files are to be attachments in PDF form.
- **NO** photos, embedded images, or other file formats accepted.
- Failure to send in documentation as attached PDF will result in the application not being processed.

For more information, please visit www.steamshipauthority.com

# 2025 Excursion Program Application

| | | |
|---|---|---|
| | Account # (formerly called Profile #): | |
| **Name(s) of Individual(s) requesting Excursion status:** (If account is listed under 2 names or more, all parties must provide complete proof.) | | |
| Island Address: | Island Phone: | |
| City: | State: | Zip: |
| Mailing Address (if different): | Off Island Phone (if applicable): | |
| City: | State: | Zip: |
| Cell Phone: | Email: | |

**** Failure to submit all required documents will delay the processing and completion of your application and may result in the inability for the listed applicant to participate in the Headstart advanced reservation program.***

**REQUIRED DOCUMENTS:** (all are required for **EACH PERSON** applying into the program)

1. Copy of your **Valid Massachusetts driver's license** issued to the applicant's island address, in the name of each person applying to the Excursion Program. If your address has recently changed to an island address, please provide an online printout from the Registry of Motor Vehicles showing the updated island address.

2. **Street List Verification:** What town are you on the published street list? _____
   If not on printed street list, please attach a Street List Certificate certified by your town clerk.

3. Copy of your **Valid Massachusetts Vehicle Registrations** in the name of the applicant, and island address.
   - Leased vehicles: If leased and the name on the registration does not match the name on the account, you will need to show ownership and garaging to the name and island address on the account. If your vehicle registration **does not show your name**, please provide the current Insurance Coverage Selection page showing the name of applicant and Island garaging address. VIN numbers need to match on the registration and Insurance Coverage Selection page.
   - Company vehicles: Must provide the Insurance Coverage Selection page showing the applicants island address as listed above, and applicants name as an authorized driver. VIN numbers need to match on the registration and Insurance Coverage Selection page.

Please list any additional vehicle descriptions that do not appear on your registration, so we can correctly identify the size of your vehicle. (**i.e., Pick-up trucks need to describe cab and bed type**).

Additional Vehicle Description:

## Signature is REQUIRED

I hereby certify under penalties of perjury that the information provided here, and the attached proof of residence is true and correct. I hereby authorize the Steamship Authority to contact and communicate with any and all persons who might have knowledge of this information for the purpose of verifying its truth and accuracy. I also agree to abide by the policies relating to the resident excursion/preferred space and the Headstart programs. I understand that vehicle reservations I obtain under these programs are for my personal use as a resident of Martha's Vineyard/Nantucket, outside of the Headstart program.

**If I do not comply with the associated policies or abuse the privileges these programs provide me, I understand that I may be denied participation in the Headstart program and will be denied access to preferred space reservations and excursion rates.**

**Date** **Applicant(s) Signature REQUIRED for each** applicant – failure to sign will result in automatic denial into the program.

**Send completed applications to:**

Steamship Authority
Excursion Application Submission
509 Falmouth Road, Suite 1-C
Mashpee, MA 02649

OR

formsubmit@steamshipauthority.com

- **ALL** files are to be attachments in PDF form ONLY
- **NO** photos, embedded images, or other file formats accepted
- Failure to send in documentation as attached PDF will result in the application not being processed.

| Office Use ONLY: | | Vehicle Registrations: | Notate Lease Agreements & Coverage Selection Page | |
|---|---|---|---|---|
| Driver's License | Street List | | | |
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*For more detailed information please see the SSA Customer Handbook Part C; section 4*