



Woods Hole, Martha's Vineyard and Nantucket Steamship Authority

STEAMSHIP AUTHORITY COMMERCIAL FILMING POLICY

For a fee, production companies may be permitted access to the vessels or terminal facilities of the Woods Hole, Martha's Vineyard and Nantucket Steamship Authority as a venue for filming and photographic activities. These activities **must be coordinated in advance with the Authority's Communications and Marketing Department** in order to minimize impacts on the Authority's operations and the traveling public, as well as provide advance notification to our personnel. Any production representatives or photographers arriving on the Authority's property without prior authorization from the Authority will be denied access to facilities.

The Authority charges a flat fee per employee per hour for film/photo activities. Larger production crews may require multiple Authority employees to monitor activities. The Authority considers all persons directly associated with the film production as "production crew." This includes agency reps, clients, talent, extras, catering reps, location scouts, etc. Each portion of an hour is rounded up or down to nearest whole hour, with a one-hour minimum charge. These fees are **payable by check or cash only**.

Rates

Low operational impact (1-5 production crew)	\$100 per SSA employee per hour (1 employee likely)+ \$200 admin fee
Medium impact (6-12 production crew)	\$100 per SSA employee per hour (1-2 employees likely)+ \$200 admin fee
High impact (13-30 production crew)	\$100 per SSA employee per hour (2-3 employees likely) + \$400 admin fee
30+ production crew or vessel charters	Contact the Authority to discuss

To begin the review process, please fill out and submit the Authority's Film/Photo Shoot Request Form located at www.steamshipauthority.com/filming.

Prior to filming, the Steamship Authority requires the following:

- A certificate of liability and workers' compensation insurance from the film company
- The inclusion of the Steamship Authority as an additional insured on the above policies
- An Individual Release Form signed by each member of the production crew

Other important items to note:

- All scouting and filming activity will require an escort by a member of the Communications and Marketing Department. **There are no exceptions to this policy.**
- Film/photo activity will only be permitted in publicly accessible spaces (no filming in wheelhouse, engine room, restricted, or employee access spaces).
- Film/photo activity is not permitted within the terminal vehicle holding lanes, unless the film crew is accompanied by a Steamship Authority representative.
- Film/photo activities on vessels or at terminal facilities must not interrupt the Steamship Authority's scheduled operations at any time. Film crews must work around the Authority's operations, not the other way around.
- Fees do not include the cost of passenger or vehicle travel aboard the ferry. Production representatives are responsible for all reservations and payment applicable passenger fares and vehicle fares for the duration of the filming activity.
- The Authority will not provide assistance booking vehicle or passenger reservations beyond what assistance is available to the general public.
- At least two business days prior to the intended activity date, the Authority must be provided with the names of all crew, production members and talent involved. Changes in personnel also must be provided a minimum of two days in advance. If vehicles are involved, descriptions (including make, model and license plate information), will be needed.
- Filming/photography of restricted areas and security equipment is strictly prohibited. This includes on board vessel bridges, inside engine rooms, and filming of security cameras, locked doors and security keypads.
- No on-site parking is provided, unless previously arranged with Authority representatives. In that case, only equipment vehicles will be accommodated.
- If your activity requires an advance scout, the Authority must escort those representatives as well and that activity will incur the corresponding hourly rate.
- Filming with drones is acceptable under this policy, but drones may not be launched from a vessel at any point. Drones must be operated only from the shore or a "chase boat" without exception. If a drone is flying over our terminals or vessels and there is no record of an approved filming request, the Authority will consider it suspicious activity. If the drone interferes in any way with our operations or impedes safe navigation, it is considered a breach of security, and the operator will likely be visited by law enforcement.

This is only a partial list of rules/requirements. Please refer to "Rules and Regulations Governing Public Conduct on Terminal Property" and "Customer Policy Handbook," both of which can be found at the Authority's website (www.steamshipauthority.com), for the Authority's complete policies.

Approved February 17, 2026